

Jefferson County Civic Facility Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

Notice of Board Meeting

Date: May 23, 2019

To: Chairman David Converse
John Jennings
Robert Aliasso
W. Edward Walldroff
Paul Warneck
William Johnson
Lisa L'Huillier

From: Donald C. Alexander

Re: Notice of Board of Directors Meeting

The Jefferson County Civic Facility Development Corporation will hold their board meeting on **Thursday, June 6, 2019 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec
Lyle V. Eaton
Joseph Russell, Esq.
Media

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BOARD MEETING AGENDA
Thursday, June 6, 2019
9 a.m.

- I. Call to Order**
- II. Minutes of the Meeting of February 14, 2019**
- III. Treasurer's Report –**
 - February 28, 2019**
 - March 31, 2019**
 - April 30, 2019**
 - May 31, 2019**
- IV. Committee Reports**
 - a. Finance Committee**
 - i. Consider 2019-2020 Proposed Budget**
- V. Unfinished Business**
- VI. New Business**
- VII. Adjournment**

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
February 14, 2019**

DRAFT

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, February 14, 2019 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, Robert E. Aliasso, Jr., W. Edward Walldroff, Paul Warneck, Lisa L’Huillier

Also Present: Don Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, and Marcus Wolf from the Watertown Daily Times

Excused: William Johnson

Absent: None

- I. Call to Order:** Mr. Converse called the meeting to order at 10:03 a.m.
- II. Minutes:** Minutes of the regular meeting held January 3, 2019 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Warneck. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the period ending January 31, 2019. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Warneck. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:**
 - 1. Form 990 Tax Return Review** – After review, a motion was made by Mr. Aliasso to accept Form 990 Tax Return for 2017, seconded by Mr. Jennings. All in favor. Carried.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Aliasso. All in favor. The meeting adjourned at 10:05 a.m.