

**Jefferson County Civic Facility Development Corporation  
Governance Committee Meeting Minutes  
September 13, 2017**

The JCCFDC held a governance committee meeting on Wednesday, September 13, 2017 in the board room, 800 Starbuck Avenue, Watertown, NY.

**Present:** Paul Warneck

**Excused:** William Johnson

**Absent:** W. Edward Walldroff

**Also Present:** Donald Alexander, David Zembiec, Peggy Sampson

- I. **Call to Order:** The meeting was called to order at 10:16 a.m.
- II. **Review Current Bylaws –** There were no updates/changes to the current bylaws.
- III. **Review Current Mission Statement/Performance Measurements –** There were no updates/changes to the current Mission Statement/Performance Measurements.
- IV. **Review Current Policies and Procedures –** There were no updates/changes to the current policies and procedures.
- V. **Other:** None.
- VI. **Adjournment:** With no further business before the committee, the meeting adjourned at 10:18 a.m.