

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
January 9, 2020**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, January 9, 2020 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, W. Edward Walldroff, Paul Warneck, Lisa LøHuillier, Robert E. Aliasso, Jr., William Johnson

Also Present: Don Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir, Joseph Russell, Esq., Joe Fiori from Nexamp, Erin Bischoff from 7 News, and Marcus Wolf from the Watertown Daily Times

Excused: None

Absent: None

- I. Call to Order:** Mr. Converse called the meeting to order at 9:40 a.m.
- II. Minutes:** Minutes of the annual meeting held October 3, 2019 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Jennings. All in favor. Carried.
- III. Treasurer's Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the period ending October 31, 2019, November 30, 2019 and December 31, 2019. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Johnson. All in favor. Carried.
- IV. Committee Reports:**
 - a. Audit Committee** – Minutes from the October 10, 2019 meeting were included in the packet for review.
 - b. Governance Committee**
 - i. Summary Results of Confidential Evaluation of Board Performance** – Mr. Converse said this topic was covered in the JCLDC board meeting earlier this morning.
- V. Unfinished Business:** None.
- VI. New Business:**
 - 1. Form 990 Tax Return Review** – A motion was made by Mr. Aliasso to accept the tax return as presented, seconded by Mr. Warneck. All in favor. Carried.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Johnson. All in favor. The meeting adjourned at 9:43 a.m.