

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
June 4, 2020**

Due to the COVID-19 pandemic, the Jefferson County Civic Facility Development Corporation held their board meeting via zoom video call. The meeting was recorded for posting to the website.

- I. Call to Order:** Mr. Converse called the meeting to order at 10:41 a.m.
- II. Roll call for attendance**
 - Board Members** – David Converse, Chair, W. Edward Walldroff, Paul Warneck, Robert E. Aliasso, Jr., William Johnson
 - Excused** – John Jennings, Lisa LøHuillier
 - Counsel** - Joseph Russell, Esq.
 - Staff** – Don Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir
 - Others** – Ed Valentine
 - Media** – Craig Fox from the Watertown Daily Times
- III. Minutes:** Minutes of the regular meeting held January 9, 2020 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- IV. Treasurer’s Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheets for the periods ending January 31, 2020, February 29, 2020, March 31, 2020, April 30, 2020 and May 31, 2020. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Warneck. All in favor. Carried.
- V. Committee Reports:** None.
- VI. Unfinished Business:** None.
- VII. New Business:** None.
 - Other (IDA related) –**
 - COVID-19 Loan/Grant Program** – Mr. Aliasso asked Mr. Eaton if he booked an allowance for the grant portion of each loan that would not be collected. Mr. Eaton said that won’t happen until each loan pays off 75% of the loan and leaves the \$2,500 balance. Mr. Aliasso said he just wanted to point out that the IDA won’t be collecting approximately \$72,000 during this process.
 - Governor’s Budget** – Mr. Alexander said that there is a portion in the Governor’s budget that indicates that IDA and Civic Facility projects will be prevailing wage. He said it starts a year from January and said there will be an impact for sure.

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- VIII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Aliasso to adjourn the video call, seconded by Mr. Warneck. All in favor. The video call adjourned at 10:46 a.m.