

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
June 6, 2019**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, June 6, 2019 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, Robert E. Aliasso, Jr., W. Edward Walldroff, Paul Warneck, Lisa L. Huillier, William Johnson

Also Present: Don Alexander, David Zembiec, Lyle Eaton, Joy Nuffer, Marshall Weir, and Joseph Russell, Esq.

Excused: None

Absent: None

- I. Call to Order:** Mr. Converse called the meeting to order at 10:25 a.m.
- II. Minutes:** Minutes of the regular meeting held February 14, 2019 were presented. A motion to approve the minutes as presented was made by Mr. Johnson, seconded by Mr. Aliasso. All in favor. Carried.
- III. Treasurer's Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the periods ending February 28, March 31, April 30, and May 31, 2019. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Johnson. All in favor. Carried.
- IV. Committee Reports:**
 - a. Finance Committee**
 - i. 2019-2020 Budget** – After review and discussion, a motion was made by Mr. Warneck to approve the proposed budget as presented, seconded by Mr. Jennings. All in favor. Carried.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Mr. Jennings. All in favor. The meeting adjourned at 10:28 a.m.