

Jefferson County Industrial Development Agency
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TO: Governance Committee
W. Edward Walldroff, Chair
Paul Warneck
William Johnson

FROM: Donald C. Alexander

DATE: October 4, 2018

SUBJECT: Governance Committee Meeting Notice

A JCIDA Governance Committee meeting has been scheduled for **Thursday, October 11, 2018 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Agenda item(s):

- Summary Results of the Annual Confidential Board Evaluations
- Recapture Policy
- Application

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Media