## **Jefferson County Industrial Development Agency**

800 Starbuck Avenue, Suite 800 Watertown, New York 13601 Telephone 315-782-5865 / 800-553-4111 Fax 315-782-7915 www.jcida.com

**TO:** JCIDA Loan Review Committee

Robert E. Aliasso, Jr., Chair

David Converse John Jennings

**FROM:** Donald Alexander

**DATE:** August 21, 2018

SUBJECT: JCIDA Loan Review Committee Meeting

A JCIDA Loan Review Committee meeting has been scheduled for **Tuesday**, **August 28**, **2018 at 8:00 a.m.** in the board room, 800 Starbuck Avenue, Watertown, NY.

**Agenda item(s):** - Main Street Crafts and Drafts LLC

- Long Falls Paperboard

Please confirm your attendance with Peggy Sampson <u>pssampson@jcida.com</u> at your earliest convenience.

Thank you.

pss

C: Lyle Eaton

W. Edward Walldroff

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Joseph Russell, Esq.

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