

**Jefferson County Industrial Development Agency
Board Meeting Minutes
May 3, 2018**

The Jefferson County Industrial Development Agency held a board meeting on Thursday, May 3, 2018 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, William Johnson, W. Edward Walldroff, Lisa LeHuillier, Paul Warneck

Also Present: Donald Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir, Rich Duvall, and Marcus Wolf from the Watertown Daily Times

Excused: Robert E. Aliasso, Jr.

Absent: None

- I. Call to Order:** Mr. Converse called the meeting to order at 8:17 a.m.
- II. Privilege of the Floor:** Mr. Converse invited guests to speak. No one spoke.
- III. Minutes:** Minutes of the regular meeting held April 5, 2018 were presented. A motion to approve the minutes as presented was made by Mr. Warneck, seconded by Mr. Johnson. All in favor. Carried.
- IV. Treasurer's Report:** Mr. Eaton reviewed the financials for the period ending April 30, 2018 along with the delinquent loans. He reviewed notes provided by Treasurer Aliasso. Mr. Eaton mentioned Metro Paper's delinquent PILOT, but doesn't recommend any action at this time since certain things are pending. Mr. Eaton said that an arrangement was made for Wright Brothers, but reported that they are not currently complying with the arrangement. After discussion, a motion was made by Mr. Walldroff to accept the financial report of April 30, 2018 as presented, seconded by Mr. Warneck. All in favor. Carried.
- V. Committee Reports:** None.
- VI. Unfinished Business:**

Executive Session – At 8:24 a.m. motion was made by Mr. Walldroff to enter into executive session to discuss possible acquisition of property, seconded by Mr. Warneck. Staff, Board Members and JCLDC Board Member Rich Duvall remained.

At 9:04 a.m. a motion was made by Mr. Warneck to leave executive session and reconvene the regular board meeting, seconded by Mr. Johnson.

Business Complex – Mr. Zembiec said that we received the paperwork for the \$50,000 ESD grant for planning in addition to receiving the \$1.1M contract for development at the complex.

Mr. Alexander thanked board members for their support during the past couple of months. He also thanked staff and said how proud he is for their dedication and effectiveness during his personal challenge.

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VII. New Business: None.

VIII. Counsel: None.

IX. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Jennings. All in favor. The meeting adjourned at 9:16 a.m.