

Jefferson County Industrial Development Agency  
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**TO:** **JCIDA Nominating Committee**  
Lisa LøHuillier, Chair  
Bill Johnson  
John Jennings

**FROM:** Peggy Sampson, Executive Assistant

**DATE:** August 30, 2018

**SUBJECT:** **JCIDA Nominating Committee Meeting Notice**

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A JCIDA Nominating Committee meeting has been scheduled for **Thursday, September 13, 2018 at 9:30 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to nominate officers for the 2018-2019 fiscal year.

Please confirm your attendance with Peggy Sampson [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.

Thank you.

pss

c: Donald Alexander, CEO  
David Converse, Board Chairman  
Media