

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://jcida.com/JCLDC/media/JCLDC/Secondary%20Pages/Downloads/2015-policies-and-procedures_5.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

<p>1. Vendor Name: B. Laing Associates</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Authority Contract - Non-Competitive Bid Award Date: 10/01/2016 End Date: 09/30/2017 Amount: \$62,676.96 Amount Expended for Fiscal Year: \$62,676.96 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 225 Main Street Address Line2: Suite 500 City: NORTHPORT State: NY Postal Code: 11768 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Environmental services at Business Complex</p>	<p>2. Vendor Name: Bernier, Carr & Associates</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Authority Contract - Non-Competitive Bid Award Date: 10/01/2016 End Date: 09/30/2017 Amount: \$157,000 Amount Expended for Fiscal Year: \$162,475 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 327 Mullin Street Address Line2: City: WATERTOWN State: NY Postal Code: 13601 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Engineering Services at Business Complex</p>
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Procurement Transactions Listing:

<p>3. Vendor Name: Bowers & Company</p> <p>Type of Procurement: Other Professional Services Award Process: Purchased Under State Contract Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$9,475 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1120 Commerce Park Drive East Address Line2: City: WATERTOWN State: NY Postal Code: 13601 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Annual Audit</p>	<p>4. Vendor Name: Great American Insurance Group</p> <p>Type of Procurement: Other Professional Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$11,449 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 231 Salina Meadows Parkway Address Line2: City: SYRACUSE State: NY Postal Code: 13221 Plus 4: 4743 Province Region: Country: USA</p> <p>Procurement Description: D&O insurance (Haylor Freyer & Coon Inc.)</p>
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Procurement Transactions Listing:

5. Vendor Name: Liberty Mutual

Type of Procurement: Other Professional Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$6,228.89
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 62 Maple Avenue
 Address Line2:
 City: KEENE
 State: NH
 Postal Code: 03431
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: commercial insurance

6. Vendor Name: Menter, Rudin & Trivelpiece

Type of Procurement: Legal Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$25,295
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 308 Maltbie Street
 Address Line2: Suite 200
 City: SYRACUSE
 State: NY
 Postal Code: 13204
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: legal services

Procurement Transactions Listing:

7. Vendor Name: SWBG

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 12/03/2009
End Date: 05/01/2016
Amount: \$25,599
Amount Expended for Fiscal Year: \$25,599
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 193 Green Street
Address Line2:
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: Convergys - snow plowing, other misc.

8. Vendor Name: Watertown Industrial Center LDC

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/01/2016
End Date: 06/30/2017
Amount: \$15,000
Amount Expended for Fiscal Year: \$15,214
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 800 Starbuck Avenue
Address Line2: Suite 804
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: Convergys Maintenance Agreement

Procurement Transactions Listing:

Additional Comments: