

Jefferson County Industrial Development Agency
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TO: **JCIDA (JCCFDC) Audit Committee**
John Jennings, Chair
Paul Warneck
Robert Aliasso

FROM: Donald Alexander

DATE: September 29, 2020

SUBJECT: **Pre-Audit Committee Meeting Notice**

A JCIDA (JCCFDC) Pre-Audit Committee meeting has been scheduled for **Tuesday, October 6, 2020 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for fiscal year 2019-2020.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

C: Lyle Eaton
David Zembiec
David Converse
Liz Bush, Bowers & Co.
Andrew Swords, Bowers & Co.
Media