

Jefferson County Industrial Development Agency
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TO: **JCIDA (JCCFDC) Audit Committee**
 John Jennings, Chair
 Paul Warneck
 Robert Aliasso

FROM: Donald Alexander

DATE: October 3, 2019

SUBJECT: **Pre-Audit Committee Meeting Notice**

A JCIDA (JCCFDC) Pre-Audit Committee meeting has been scheduled for **Thursday, October 10, 2019 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for fiscal year 2018-2019.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

C: Lyle Eaton
 David Zembiec
 David Converse
 Liz Bush, Bowers & Co.
 Bryan Olson, Bowers & Co.
 Media