

**Jefferson County Civic Facility Development Corporation**

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

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**Board Meeting Rescheduled**

**Date:** February 8, 2019

**To:** Chairman David Converse  
John Jennings  
Robert Aliasso  
W. Edward Walldroff  
Paul Warneck  
William Johnson  
Lisa L'Huillier

**From:** Donald C. Alexander

**Re:** Rescheduled Board of Directors Meeting

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The Jefferson County Civic Facility Development Corporation will hold their board meeting on **Thursday, February 14, 2019 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Please confirm your attendance with Peggy Sampson [pssampson@icida.com](mailto:pssampson@icida.com) at your earliest convenience.

pss

c: David Zembiec  
Lyle V. Eaton  
Joseph Russell, Esq.  
Media

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**BOARD MEETING AGENDA**  
**Thursday, February 14, 2019**  
**9 a.m.**

- I. Call to Order**
- II. Minutes of the Meeting of January 3, 2019**
- III. Treasurer's Report – January 31, 2019**
- IV. Committee Reports**
- V. Unfinished Business**
- VI. New Business**
- VII. Adjournment**

**DRAFT**

**Jefferson County Civic Facility Development Corporation  
Board Meeting Minutes  
January 3, 2019**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, January 3, 2019 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** David Converse, Chair, John Jennings, Robert E. Aliasso, Jr., William Johnson, W. Edward Walldroff, Paul Warneck, Lisa L’Huillier

**Also Present:** Don Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Joseph Russell, Esq., Christine Powers, Kent Burto, and Marcus Wolf from the Watertown Daily Times

**Excused:** None

**Absent:** None

- I. Call to Order:** Mr. Converse called the meeting to order at 8:55 a.m.
- II. Minutes:** Minutes of the regular meeting held October 4, 2018 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the periods ending October 31, 2018, November 30, 2018 and December 31, 2018. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Warneck. All in favor. Carried.
- IV. Committee Reports:**
  - a. Governance Committee**
    - i. Summary Results of Confidential Evaluation of Board Performance** – After review and discussion, a motion was made by Mr. Warneck to approve the summary, seconded by Mr. Johnson. All in favor. Carried.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. The meeting adjourned at 8:57 a.m.