

Jefferson County Civic Facility Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

Notice of Board Meeting

Date: May 24, 2018

To: Chairman David Converse
John Jennings
Robert Aliasso
W. Edward Walldroff
Paul Warneck
William Johnson
Lisa L'Huillier

From: Donald C. Alexander

Re: Notice of Board of Directors Meeting

The Jefferson County Civic Facility Development Corporation will hold a board meeting on **Thursday, June 7, 2018 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec
Lyle V. Eaton
Joseph Russell, Esq.
Media

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BOARD MEETING AGENDA
Thursday, June 7, 2018
9 a.m.

- I. Call to Order**
- II. Minutes of the Meeting of March 1, 2018**
- III. Treasurer's Report – March 31, 2018**
April 30, 2018
May 31, 2018
- IV. Committee Reports**
 - a. Finance Committee**
 - i. 2018-2019 Proposed Budget**
- V. Unfinished Business**
- VI. New Business**
 - 1. Consider Real Property Acquisition Guidelines**
 - 2. Consider Extension of Credit to Board Members and Officers**
- VII. Adjournment**

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
March 1, 2018**

The Jefferson County Civic Facility Development Corporation held a board meeting on Thursday, March 1, 2018 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, Robert E. Aliasso, Jr., William Johnson, Lisa L’Huillier, W. Edward Walldroff

Also Present: David Zembiec, Lyle Eaton, Peggy Sampson, Joseph Russell, Esq., Donald DiMonda, Kent Burto, and Marcus Wolf from the Watertown Daily Times

Excused: Paul Warneck

Absent: None

- I. **Call to Order:** Mr. Converse called the meeting to order at 9:39 a.m.
- II. **Minutes:** Minutes of the regular meeting held December 7, 2017 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- III. **Treasurer’s Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the periods ending December 31, 2017, January 31, 2018 and February 28, 2018. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Johnson. All in favor. Carried.
- IV. **Committee Reports:**
 - a. **Governance Committee**
 - i. **Summary Results of Confidential Evaluation of Board Performance** – The results were included in the packet and were sent to the Authority Budget Office.
- V. **Unfinished Business:** None.
- VI. **New Business:** None.
- VII. **Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Walldroff, seconded by Mr. Aliasso. All in favor. The meeting adjourned at 9:41 a.m.