

**Jefferson County Civic Facility Development Corporation
Governance Committee Meeting Minutes via Zoom
September 3, 2020**

The JCCFDC held a governance committee meeting via zoom on Thursday, September 3, 2020.

Present: W. Edward Walldroff, Paul Warneck, William Johnson

Excused: None

Absent: None

Also Present: Donald Alexander, David Zembiec, Peggy Sampson, Marshall Weir, David Converse, John Jennings

- I. **Call to Order:** Mr. Walldroff called the meeting to order at 8:41 a.m.
- II. **Review Current Bylaws –** There were no updates/changes to the current bylaws.
- III. **Review Current Mission Statement/Performance Measurements –** There were no updates/changes made to the mission statement. The Performance Measurement form was updated to include the results to the previous years goals. Staff is currently gathering the results and will have them ready before the October board meeting.
- IV. **Review Current Policies and Procedures –** There were no updates/changes to the current policies and procedures.

After review and discussion, a motion was made by Mr. Johnson to recommend approval of all of the policies and procedures to the full board of directors, seconded by Mr. Warneck. All in favor.

- V. **Adjournment:** With no further business before the committee, a motion to adjourn the meeting was made by Mr. Warneck, seconded by Mr. Johnson. The meeting adjourned at 8:43 a.m.