

**Jefferson County Civic Facility Development Corporation
Governance Committee Meeting Minutes
October 11, 2018**

The JCCFDC Governance Committee meeting was held on Thursday, October 11, 2018 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: W. Edward Walldroff, Chair, Paul Warneck, and Bill Johnson

Excused: None

Absent: None

Also Present: Donald Alexander, David Zembiec, Peggy Sampson, John Jennings and Rob Aliasso

I. Call to Order: Mr. Walldroff called the meeting to order at 8:55 a.m.

II. Annual Board of Directors Evaluation for 2017-2018: The completed 2017-2018 Confidential Evaluation of Board Performance forms were distributed to committee members prior to the meeting. Six out of seven board members returned the forms.

After review and discussion, a motion was made by Mr. Warneck to include the summary results in the upcoming board packet for all of the board members to review, seconded by Mr. Johnson. All in favor.

It was noted that Ms. Sampson will submit the results to the Authorities Budget Office pending board approval.

III. Other business: None.

IV. Adjournment: With no further business before the committee, a motion was made by Mr. Walldroff, seconded by Mr. Johnson to adjourn the meeting. The meeting adjourned at 9:00 a.m.