

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
March 1, 2018**

The Jefferson County Civic Facility Development Corporation held a board meeting on Thursday, March 1, 2018 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, Robert E. Aliasso, Jr., William Johnson, Lisa LøHuillier, W. Edward Walldroff

Also Present: David Zembiec, Lyle Eaton, Peggy Sampson, Joseph Russell, Esq., Donald DiMonda, Kent Burto, and Marcus Wolf from the Watertown Daily Times

Excused: Paul Warneck

Absent: None

- I. Call to Order:** Mr. Converse called the meeting to order at 9:39 a.m.
- II. Minutes:** Minutes of the regular meeting held December 7, 2017 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- III. Treasurer's Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the periods ending December 31, 2017, January 31, 2018 and February 28, 2018. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Johnson. All in favor. Carried.
- IV. Committee Reports:**
 - a. Governance Committee**
 - i. Summary Results of Confidential Evaluation of Board Performance** – The results were included in the packet and were sent to the Authority Budget Office.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Walldroff, seconded by Mr. Aliasso. All in favor. The meeting adjourned at 9:41 a.m.