

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
July 9, 2020**

Due to the COVID-19 pandemic, the Jefferson County Civic Facility Development Corporation held their board meeting via zoom video call. The meeting was recorded for posting to the website.

- I. Call to Order:** Mr. Converse called the meeting to order at 10:15 a.m.
- II. Attendance:**

Board Members – David Converse, Chair, W. Edward Walldroff, Paul Warneck, Robert E. Aliasso, Jr., William Johnson

Excused – John Jennings, Lisa LøHuillier

Counsel - Joseph Russell, Esq.

Staff – Don Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir

Media – Craig Fox from the Watertown Daily Times
- III. Minutes:** Minutes of the zoom video call held on June 4, 2020 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- IV. Treasurer’s Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the period ending June 30, 2020. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Mr. Walldroff. All in favor. Carried.
- V. Committee Reports:**
 - a. Finance Committee**
 - i. 2020-2021 Budget** – Mr. Aliasso said the committee met via zoom to review the preliminary budget. He said it is a very simple budget and the committee recommended it to the full board for consideration. A motion was made by Mr. Aliasso to adopt the budget as presented, seconded by Mr. Walldroff. Roll call vote was taken. Mr. Converse ó Yea, Mr. Walldroff ó Yea, Mr. Aliasso ó Yea, Mr. Jennings ó Absent, Mr. Warneck ó Yea, Mr. Johnson ó Yea, and Ms. LøHuillier ó Absent. Carried.
- VI. Unfinished Business:** None.
- VII. New Business:**

August Board Meetings – Mr. Alexander asked what the August meetings will look like since the online forum has an expiration date of August 5th. He wanted to know if the board wanted to have the option of meeting in person or on zoom or in a different location. Mr. Converse said he would like to hold the meeting at the Rift Camp where board members and staff can social distance and get an update from the Thousand Islands Bridge Authority. Mr. Alexander said that he will try to schedule it there.

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- VIII. Adjournment:** With no further business before the board, a motion to adjourn the video call was made by Mr. Aliasso, seconded by Mr. Walldroff. All in favor. The video call adjourned at 10:21 a.m.