

Jefferson County Industrial Development Agency
800 Starbuck Avenue, Suite 800
Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915
www.jcida.com

TO: JCIDA Finance Committee
John Jennings, Chair
Robert E. Aliasso, Jr.
Paul Warneck

FROM: Donald C. Alexander, Chief Executive Officer

DATE: May 21, 2019

SUBJECT: JCIDA Finance Committee Meeting Notice

A JCIDA Finance Committee meeting has been scheduled for **Tuesday, May 28, 2019 at 8:30 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to review the preliminary budget for 2019-2020.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: David Zembiec
Lyle Eaton
David Converse
W. Edward Walldroff
William Johnson
Lisa LøHuillier
Media