

Jefferson County Industrial Development Agency
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TO: JCIDA Finance Committee
John Jennings, Chair
Robert E. Aliasso, Jr.
Paul Warneck

FROM: Donald C. Alexander, Chief Executive Officer

DATE: May 22, 2018

SUBJECT: JCIDA Finance Committee Meeting Notice

A JCIDA Finance Committee meeting has been scheduled for **Tuesday, May 29, 2018 at 8:30 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to review the preliminary budget for 2018-2019.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: David Zembiec
Lyle Eaton
David Converse
W. Edward Walldroff
William Johnson
Lisa LøHuillier
Media