

**Jefferson County Local Development Corporation**

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

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**Notice of Board Meeting**

**Date:** February 15, 2018

**To:** Chairman David Converse  
Donald DiMonda  
Robert Aliasso  
W. Edward Walldroff  
Kent Burto  
John Jennings  
Richard Duvall  
Gregory Gardner  
Paul Warneck  
William Johnson  
Lisa L'Huillier

**From:** Donald C. Alexander, Chief Executive Officer

**Re:** Notice of Board of Directors' Meeting

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The Jefferson County Local Development Corporation will hold a Board Meeting on **Thursday, March 1, 2018 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Please confirm your attendance with Peggy Sampson [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.

pss

c: David Zembiec  
Lyle Eaton  
Joseph Russell, Esq.  
Media

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## **BOARD MEETING AGENDA**

**Thursday, March 1, 2018 – 8:00 a.m.**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes of the Meeting of February 1, 2018**
- V. Treasurer's Report for February 28, 2018**
- VI. Committee Reports**
- VII. Council Reports**
  - a. Manufacturing**
  - b. Marketing**
  - c. Jefferson County Agricultural Development**
- VIII. Unfinished Business**
- IX. Counsel**
- X. New Business**
  - 1. Strategic Planning – Board Member Greg Gardner**
- XI. Adjournment**

**Jefferson County Local Development Corporation  
Board Meeting Minutes  
February 1, 2018**

The Jefferson County Local Development Corporation held a board meeting on Thursday, February 1, 2018 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** David Converse, Chair, John Jennings, Robert E. Aliasso, Jr., Lisa L’Huillier, Donald DiMonda, Kent Burto, W. Edward Walldroff, Paul Warneck

**Also Present:** Donald Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Joseph Russell, Esq., David Storandt-Town of Clayton Supervisor, William Johnson, and Marcus Wolf from the Watertown Daily Times

**Excused:** Gregory Gardner

**Absent:** Richard Duvall

- I. **Call to Order:** Mr. Converse called the meeting to order at 9:00 a.m.
- II. **Pledge of Allegiance:** Mr. Converse asked all to stand for the Pledge of Allegiance.
- III. **Privilege of the Floor:** Mr. Converse invited guests to speak. No one spoke.
- IV. **Minutes:** Minutes of the regular meeting held January 4, 2018 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. DiMonda. All in favor. Carried.
- V. **Treasurer’s Report:** Mr. Aliasso reviewed the financials for the period ending January 31, 2018. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Mr. DiMonda. All in favor. Carried.
- VI. **Committee Reports:** None.
- VII. **Council Reports:**

**Manufacturing**

Mr. Zembiec said that the Manufacturing Council will meet on February 27, 2018.

**Marketing**

2016–2017 Annual Report – The Annual Report was distributed to board members. Mr. Walldroff said that it is well done and asked if we share it with the Jefferson County Board of Legislators and others. Mr. Alexander said that we do and it will also be available on our website.

**Ag**

None.

- VIII. **Unfinished Business:** None.

- IX. **Counsel:** None.

**DRAFT**

**Jefferson County Local Development Corporation  
Board Meeting Minutes  
February 1, 2018**

**X. New Business:** None.

**XI. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Mr. DiMonda. All in favor. The meeting adjourned at 9:13 a.m.