

Notice of Board Meeting

Date: January 24, 2020

To: Chairman David Converse
W. Edward Walldroff
Robert Aliasso
Kent Burto
John Jennings
Richard Duvall
Gregory Gardner
Paul Warneck
William Johnson
Lisa L'Huillier
Christine Powers

From: Donald C. Alexander, CEO

Re: Notice of Board of Directors' Meeting

The Jefferson County Local Development Corporation will hold their Board Meeting on **Thursday, February 6, 2020 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec
Lyle Eaton
Joseph Russell, Esq.
Media

BOARD MEETING AGENDA
Thursday, February 6, 2020 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes of the Meeting of January 9, 2020**
- V. Treasurer’s Report for January 31, 2020**
- VI. Committee Reports**
 - a. Alternative Energy Committee**
 - b. Building and Grounds Committee**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. Status of NYS REDI and Business Resiliency Program**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
January 9, 2020**

DRAFT

The Jefferson County Local Development Corporation held their board meeting on Thursday, January 9, 2020 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, Paul Warneck, Robert E. Aliasso, Jr., Kent Burto, Lisa L'Huillier, W. Edward Walldroff, William Johnson, Christine Powers, Gregory Gardner

Also Present: Joseph Russell, Esq., Marcus Wolf from the Watertown Daily Times (arrived at 8:06 a.m.), Joe Fiori, Nexamp (arrived at 8:23 a.m.), and Erin Bischoff from 7 News (arrived at 8:35 a.m.)

Staff Present: Donald Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Jay Matteson, Marshall Weir

Excused: Richard Duvall

Absent: None

- I. **Call to Order:** Mr. Converse called the meeting to order at 8:00 a.m.
- II. **Pledge of Allegiance:** Mr. Converse asked all to stand for the Pledge of Allegiance.
- III. **Privilege of the Floor:** Mr. Converse invited guests to speak. No one spoke.
- IV. **Minutes:** Minutes of the regular meeting held December 5, 2019 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Jennings. All in favor. Carried.
- V. **Treasurer's Report:** Mr. Aliasso reviewed the financials for the period ending December 31, 2019. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Mr. Walldroff. All in favor. Carried.
- VI. **Committee Reports:**
 - a. **Alternative Energy Committee** – Mr. Johnson said a meeting is scheduled today after the board meeting. Mr. Warneck said that Geronimo has filed an application with PSC for a project to be located in Brownville and Lyme.
 - b. **Building and Grounds Committee** – Mr. Burto said that a meeting is scheduled for next week on the 15th. He said that we continue to move forward with the YMCA. Mr. Alexander said that we are continuing discussions with Denise Young and members of the YMCA Board of Directors. He indicated that a meeting is scheduled with them tomorrow. Mr. Alexander noted that the Workforce Investment Board is currently walking the premises at 146 Arsenal Street and are happy with the arrangement of the remaining space that will be located at the corner of the building facing the large parking lot. He said engineering and other costs will need to be discussed. Mr. Alexander said he drafted a letter to the state agencies that Attorney Russell is currently reviewing.

Mr. Warneck asked if an appraisal will be completed. Mr. Alexander said that Don Coon has agreed to update the appraisal that was completed five years ago.

VII. Council Reports:

- a. **Ag** – Mr. Matteson handed out his report. He highlighted some of the topics such as mapping for solar projects, wine tariffs, and the upcoming Ag Development Conference that will be held on March 20th. He said that he is currently developing the agenda and the sponsorship packet for the event. He noted that “The Farm Babe” (Michelle Miller) will be the keynote speaker.

Guest entered the meeting.

- b. **Manufacturing** – Mr. Zembiec said the safety training workshops are progressing and noted that the next round of grant applications are due January 24th. He noted that his regional council workgroup is focusing on tradable sectors which covers manufacturing.
- c. **Marketing** – Mr. Weir reported that the live streaming is working well, and he feels that the audio has improved. He reported that the video needs two approvals before it is complete. He said that Annual Report was completed for the PARIS report and will be printed. Mr. Weir mentioned device ID targeting at trade shows which will allow him to send banner ads to a targeted group of people. He said that he will be looking into using LinkedIn soon.

Mr. Gardner asked if we are still using the European consulting company. Mr. Weir said that we used half of the National Grid grant but decided that we will use other consulting companies going forward. He indicated that we had a few leads in year one but not much in year two.

Mr. Matteson left the meeting. Erin Bischoff entered the meeting.

VIII. Unfinished Business:

1. **Summary Results of Confidential Evaluation of Board Performance** – Mr. Walldroff gave board members the opportunity to have a frank discussion if they so choose regarding some of the areas that may be concerning to them. Mr. Aliasso noted some of the sections that may have changed slightly from last year but noted improvement overall. Mr. Converse invited board members to sit down with him and Mr. Alexander if they don't feel comfortable discussing certain matters at the board meeting. Mr. Walldroff reminded board members that they can always stop by or call staff if they need further information on a particular matter.
2. **Status of NYS REDI and Business Resiliency Program** – Mr. Alexander said that he has had two phone calls with Empire State Development and Molly Reilly from the Governor's Office regarding this program. He said that the IDA lease leaseback program will satisfy the County's 5% requirement to qualify. He said our loan program will also be offered.

Mr. Aliasso said he participated in one of the calls and his take on it was that the 5% matching portion would be on \$200,000 which is the cap and that applications should be submitted with best estimates to receive a placeholder. He said that he will be attending a seminar at the Town of Henderson on January 15th to help answer questions about the IDA programs.

3. **Archive Room Project** – Ms. Sampson reported that construction on the room started earlier this week. She said that materials and equipment for the room will be ordered and a reimbursement request will be made soon. The project end date is June 30, 2020.
4. **Comptroller Audit (JCIDA)** – Mr. Alexander said he believes that they have completed their quest for information and indicated that he received a semifinal update yesterday. He said they will meet with staff and go through their findings at which point staff will have an opportunity to talk with them about those findings and their recommendations. At that point, the report will be finalized and sent to Albany for review.

IX. Counsel: None.

X. New Business:

1. **Form 990 Tax Return Review** – A motion was made by Mr. Warneck to accept the form as presented, seconded by Mr. Aliasso. All in favor. Carried.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Ms. Powers. All in favor. The meeting adjourned at 9:06 a.m.

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
Income Statement for the Four Month Period Ending January 31, 2020

Prepared by Lyle Eaton, January 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 600,377.00	200,125.64	\$ 50,031.41	50,031.41	400,251.36
JC Grant Marketing	275,400.00	91,800.00	22,950.00	22,950.00	183,600.00
JC Grant Ag Program	138,720.00	34,680.00	0.00	11,560.00	104,040.00
RLF Interest Income	45,000.00	9,672.94	2,897.23	1,186.01	35,327.06
Grant Income NYS	0.00	21,509.07	21,269.07	240.00	(21,509.07)
Interest Income	4,200.00	1,044.22	0.00	361.09	3,155.78
Grant Income NYS-HAB	14,102.00	2,802.00	0.00	560.00	11,300.00
Miscellaneous Income	500.00	12,040.58	3,406.54	3,594.42	(11,540.58)
AG Conference	5,000.00	4,500.00	5,500.00	0.00	500.00
Total Revenues	1,083,299.00	378,174.45	106,054.25	90,482.93	705,124.55
Expenses					
Salaries	538,205.00	171,745.97	43,398.44	43,278.44	366,459.03
Benefits	219,819.00	67,369.85	18,439.26	16,736.14	152,449.15
Operations					
Marketing Program	360,744.00	41,942.59	6,797.00	8,564.56	318,801.41
AG Program	191,822.00	56,828.25	14,135.95	11,869.06	134,993.75
Office Expense	10,000.00	7,043.15	545.13	3,447.68	2,956.85
Payroll Processing	1,800.00	613.19	152.20	132.20	1,186.81
Office Rent	17,600.00	5,680.96	1,420.24	1,420.24	11,919.04
Project Loan Rent	55,943.00	18,647.48	4,661.87	4,661.87	37,295.52
Office Cleaning	12,000.00	3,210.46	982.73	977.73	8,789.54
Telephone	6,000.00	1,726.10	228.80	473.22	4,273.90
Equipment Rental	3,400.00	1,242.90	287.48	362.48	2,157.10
Equipment Maintenance	5,500.00	2,251.80	0.00	2,103.82	3,248.20
System Maintenance	3,600.00	857.80	214.45	214.45	2,742.20
Electric Service	3,600.00	646.04	0.00	141.58	2,953.96
Gas Service	3,200.00	710.16	0.00	467.10	2,489.84
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Manufacturers Comm. Expense	500.00	0.00	0.00	0.00	500.00
Workforce Development	2,500.00	5,060.00	0.00	0.00	(2,560.00)
Safety Training	14,102.00	0.00	0.00	0.00	14,102.00
Travel/Promotion/Meals	6,000.00	740.07	0.00	84.87	5,259.93
Staff Training & Seminars	3,000.00	1,095.00	0.00	605.00	1,905.00
Depreciation Distillery Equip.	14,143.00	4,714.28	1,178.57	1,178.57	9,428.72
Depreciation F&F	8,518.00	2,839.40	709.85	709.85	5,678.60
Dues & Publications	5,000.00	6,416.00	2,500.00	286.00	(1,416.00)
Commercial Insurance	800.00	0.00	0.00	0.00	800.00
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	6,000.00	5,900.00	0.00	5,900.00	100.00
Fees Expense	300.00	275.00	275.00	0.00	25.00
Grant Expense NYS-HAB	0.00	2,800.00	0.00	560.00	(2,800.00)
Reallocated Program Expenses	(431,199.00)	(76,217.20)	(13,185.95)	(11,028.28)	(354,981.80)
Miscellaneous - Unrestricted	300.00	0.00	0.00	0.00	300.00
Total Operations	1,069,197.00	334,139.25	82,741.02	93,146.58	735,057.75
Total Revenue	1,083,299.00	378,174.45	106,054.25	90,482.93	705,124.55
Total Expenses	1,069,197.00	334,139.25	82,741.02	93,146.58	735,057.75
Net Income Over Expenditures	\$ 14,102.00	44,035.20	\$ 23,313.23	(2,663.65)	(29,933.20)

For Internal Use Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
AG Program Expense Statement for the Four Month Period Ending January 31, 2020
 Prepared by Lyle Eaton, January 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
AG Office Expense	1,000.00	389.42	0.00	36.24	610.58
AG Advertising	4,000.00	0.00	0.00	0.00	4,000.00
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	242.00	0.00	143.00	158.00
AG Business Attraction	3,500.00	0.00	0.00	0.00	3,500.00
AG Subscriptions	200.00	0.00	0.00	0.00	200.00
AG Travel/Meals/Lodging	4,000.00	741.03	0.00	601.69	3,258.97
AG Web Site Development	2,000.00	94.79	0.00	59.85	1,905.21
AG Misc Program Expenses	1,000.00	64.17	0.00	0.00	935.83
AG Development	0.00	950.00	950.00	0.00	(950.00)
Local Food Guide	800.00	0.00	0.00	0.00	800.00
Salary Overhead	87,203.00	29,892.51	6,642.78	6,642.78	57,310.49
FICA Overhead	5,232.00	1,750.86	389.08	389.08	3,481.14
Medicare Overhead	1,221.00	409.50	91.00	91.00	811.50
Health/Dental Ins Overhead	27,221.00	7,101.21	2,314.72	157.05	20,119.79
Retirement Overhead	7,848.00	1,793.52	398.56	398.56	6,054.48
Indirect Labor Allocation	35,391.00	11,797.08	2,949.27	2,949.27	23,593.92
Non Labor Allocated Overhead	4,806.00	1,602.16	400.54	400.54	3,203.84
Total Operations	191,822.00	56,828.25	14,135.95	11,869.06	134,993.75

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Four Month Period Ending January 31, 2020**

UNRECONCILED

Prepared by Lyle Eaton, January 30, 2020

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 41,600.00	12,660.90	\$ 557.00	8,188.50	28,939.10
Canadian Marketing	15,000.00	0.00	0.00	0.00	15,000.00
Euro Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	3,000.00	0.00	0.00	0.00	3,000.00
Seminars Workshops Publicatio	2,000.00	90.00	90.00	0.00	1,910.00
Travel/Meals/Promotion	3,000.00	293.14	0.00	182.87	2,706.86
Public Relations	3,000.00	0.00	0.00	0.00	3,000.00
Web Site Dev & Promo Design	5,000.00	985.00	150.00	150.00	4,015.00
Events Sponsorship	10,250.00	1,000.00	1,000.00	0.00	9,250.00
Survey Monkey	200.00	0.00	0.00	0.00	200.00
Drum Country Business	5,000.00	5,000.00	5,000.00	0.00	0.00
Mkt Misc Expense	250.00	43.19	0.00	43.19	206.81
Allocated Overhead	262,444.00	21,870.36	0.00	0.00	240,573.64
Total Operations	360,744.00	41,942.59	6,797.00	8,564.56	318,801.41

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Manuf. & Business Support Expense Statement for the Four Month Period Ending January 31, 2020

Prepared by Lyle Eaton, January 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
Manufacturers Comm. Expense	500.00	0.00	0.00	0.00	500.00
Workforce Development	2,500.00	5,060.00	0.00	0.00	(2,560.00)
Safety Training	14,102.00	0.00	0.00	0.00	14,102.00
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Total Operations	22,102.00	5,060.00	0.00	0.00	17,042.00

Jefferson County Local Development Corp
Balance Sheet
January 31, 2020

ASSETS

Current Assets		
General Checking	\$	51,446.26
Savings Account		1,138,545.26
RLF Savings		1,629,109.96
Grants Receivable - HAB		2,800.00
RLF Loans Receivable		608,081.05
N Grid Mkt Grant European		12,500.00
Miscellaneous Receivable		8,019.42
Prepaid Expense		4,034.66
		3,454,536.61
Total Current Assets		
Property and Equipment		
Depreciation Distillery		(84,857.04)
Accumulated Depreciation		(43,733.45)
		(128,590.49)
Total Property and Equipment		
Other Assets		
Distillery Equipment		99,000.00
Furniture & Fixtures		70,387.89
WIP Record Storage		26,829.55
		196,217.44
Total Other Assets		
Total Assets		\$ 3,522,163.56

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	22,709.90
Deferred Income Records		19,504.93
JC Grant-Marketing		183,600.00
Deferred Mkt. Grant European		12,500.00
Deferred AG Tour Fee		600.00
		238,914.83
Total Current Liabilities		
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
Total Liabilities		238,914.83
Capital		
General Fund Bal - Unrestrict.		3,239,213.53
Net Income		44,035.20
		3,283,248.73
Total Capital		
Total Liabilities & Capital		\$ 3,522,163.56

Jefferson County Local Development Corp

Receivables

As of January 31, 2020

Customer	Orig Loan	Balance	Issued	Maturity	Terms	Status	Payment
JAY CANZONIER	100,000.00	50,844.34	4/26/17	7/1/2026	3%- 84 Months	Current	726.73
CURRENT APPS	187,500.00	133,790.28	12/14/11	1/1/2032	5% 240 Months	Current	1,237.42
LCO DESTINY, LLC	600,000.00	99,813.65	9/29/15	10/1/2020	5%, 60 Months	Current	11,322.74
LODGE AT IVES	139,606.89	122,953.18	5/1/17	4/1/2022	5%, 60 Months	Current	1,104.00
SAFETY TRAINING		2,800.00					Grant
NATIONAL GRID-EURO		7,000.00					Grant
WICLDC	200,000.00	123,974.45	12/1/10	1/1/2031	3%, 240 Months	Current	1,109.20
WICLDC-JAIN	98,082.50	76,705.15	9/10/18	10/1/2023	3.5% 60 Months	Current	1,784.29
Report Total		617,881.05					

**Jefferson County Local Development Corp
Aged Receivables
As of Jan 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FAR	2086	50,844.34
		50,844.34
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FAR		
CURRENT CURRENT APPLICATIONS	11-30-11 LDCRLF	133,790.28
		133,790.28
CURRENT CURRENT APPLICATIONS		
LCO LCO DESTINY, LLC	2013	99,813.65
		99,813.65
LCO LCO DESTINY, LLC		
LODGE THE LODGE AT IVES HILL	1914	122,953.18
		122,953.18
LODGE THE LODGE AT IVES HILL		
WIC WICLDC	1907 RLF LOAN	123,974.45 76,705.15
		200,679.60
WIC WICLDC		
Report Total		608,081.05

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Jan 1, 2020 to Jan 31, 2020

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
1/2/20	125001 100001	7168	Invoice: 2198 JEFF COUNTY IDA	1,291.80	1,291.80
1/2/20	125001 100001	7172	Invoice: 2199 JEFF COUNTY IDA	50,031.41	50,031.41
1/9/20	122025 407501 112501	154587	Invoice: RLF LOAN 12/19 INTEREST WICLDC	1,784.29	1,556.03 228.26
1/9/20	122025 407501 112501	4865	Invoice: 2086 1/20 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	596.63 130.10
1/9/20	125001 100001	32213	Invoice: 2203 ACADIA ENERGY	1,000.00	1,000.00
1/9/20	125001 100001	6989	Invoice: 2200 DON ALEXANDER	10.00	10.00
1/16/20	425001 100001	55009947	REFUND ON OVERPAYMENT ON WELLS FARGO ACCOUNT ON PREVIOUS COPIER JCLDC	592.94	592.94
1/16/20	125001 100001	7180	Invoice: 2201 JEFF COUNTY IDA	1,291.80	1,291.80
1/16/20	425001 100001	CASH AND CHEC	CASH AND CHECKS FROM THE 1/10/20 FARMER'S LUNCHEON JCLDC	230.00	230.00
1/23/20	122025 407501 112501	2887	Invoice: 1907 1/20 INTEREST WICLDC	1,109.20	795.77 313.43
1/23/20	122025 407501 112501	2879	Invoice: 11-30-11 LDCRLF 12/19 INTEREST CURRENT APPLICATIONS	1,237.42	674.33 563.09
1/23/20	125001 100001	2643	Invoice: 2207 MIDWAY INTERNATIONAL LOGISTICS LLC	2,500.00	2,500.00
1/30/20	407501 112501	46886	1/20 INTEREST LCO DESTINY, LLC	461.15	461.15
1/30/20	122025 112501	46882	Invoice: 2013 LCO DESTINY, LLC	10,861.59	10,861.59
1/30/20	122025 407501 112501	2899	Invoice: 11-30-11 LDCRLF 1/20 INTEREST CURRENT APPLICATIONS	1,237.42	677.14 560.28
1/30/20	122025 407501 112501	2897	Invoice: 1907 12/19 INTEREST WICLDC	1,104.00	591.69 512.31
1/30/20	122025 407501 112501	4871	Invoice: 2086 2/20 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	598.12 128.61

**Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Jan 1, 2020 to Jan 31, 2020**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
1/30/20	125001 100001	6590	Invoice: 2209 AFGRITECH	1,000.00	1,000.00
1/30/20	125001 100001	100452844	Invoice: 2210 GREAT LAKES CHEESE	1,000.00	1,000.00
1/30/20	125001 100001	7190	Invoice: 2208 JEFF COUNTY IDA	1,291.80	1,291.80
				<u>79,488.28</u>	<u>79,488.28</u>

Jefferson County Local Development Corp
Check Register
For the Period From Jan 1, 2020 to Jan 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4862	1/1/20	CINTAS	100001	102.73
4863	1/1/20	EXCELLUS BC/BS	100001	11,044.44
4864	1/1/20	FEDEX	100001	67.63
4865	1/1/20	THE HARTFORD	100001	325.10
4866	1/1/20	NNY ONLINE	100001	214.45
4867	1/1/20	NORTHERN COMPU	100001	2,054.00
4868	1/1/20	NYS ECONOMIC DE	100001	2,000.00
4869	1/1/20	SPECTRUM BUSINE	100001	235.40
4870	1/1/20	WB MASON CO INC.	100001	191.21
4871	1/1/20	WELLS FARGO FIN	100001	362.48
4872	1/1/20	WATERTOWN LOC	100001	4,661.87
4873	1/1/20	EXCELLUS BC/BS	100001	597.10
4874	1/1/20	EXCELLUS BC/BS	100001	773.74
4875	1/9/20	AUBERTINE & CUR	100001	240.00
4876	1/9/20	BLUE MOUNTAIN S	100001	43.70
4877	1/9/20	CITEC, INC	100001	560.00
4878	1/9/20	FP MAILING SOLUTI	100001	156.00
4879	1/9/20	KEY BANK	100001	1,834.93
4880	1/9/20	NATIONAL GRID	100001	608.68
4881	1/9/20	NORTH COUNTRY A	100001	500.00
4882	1/9/20	PROSHRED	100001	20.95
4883	1/9/20	QUALITY PRODUCT	100001	59.85
4884	1/9/20	RBC WEALTH MAN	100001	2,913.37
4885	1/9/20	SERVPRO OF JEFF	100001	875.00
4886	1/9/20	STATEBOOK INTER	100001	150.00
4887	1/9/20	SYNTELA CONFERE	100001	13.82
4888	1/9/20	UNITED WAY OF NN	100001	137.97
4889	1/9/20	VERIZON WIRELES	100001	258.01
4890	1/9/20	WICLDC	100001	1,420.24
4891	1/9/20	WPBS	100001	557.00
4892	1/21/20	NYS DEPT OF LAW	100001	275.00
4893	1/23/20	BLACK RIVER PAPE	100001	121.85

1/30/20 at 10:53:44.07

Jefferson County Local Development Corp
Check Register
For the Period From Jan 1, 2020 to Jan 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4894	1/23/20	BOWERS & COMPA	100001	5,900.00
4895	1/23/20	CINTAS	100001	60.89
4896	1/23/20	FORT DRUM REGIO	100001	5,000.00
4897	1/23/20	LIFETIME BENEFIT	100001	98.71
4898	1/23/20	OLD MCDONALD'S	100001	200.00
4899	1/23/20	RBC WEALTH MAN	100001	2,913.37
4900	1/23/20	SAM'S CLUB	100001	24.76
4901	1/23/20	THE SANDWICH BA	100001	750.00
4902	1/23/20	SHELTERPOINT LIF	100001	1,487.31
4903	1/23/20	SPECTRUM REACH	100001	1,688.50
4904	1/23/20	UNITED WAY OF NN	100001	134.97
4905	1/23/20	WELLS FARGO FIN	100001	287.48
4906	1/23/20	WESTELCOM	100001	214.98
4907	1/23/20	DAVID ZEMBIEC	100001	37.70
4908	1/23/20	UNITED WAY OF NN	100001	90.00
Total				<u>52,265.19</u>

Jefferson County Local Development Corp
Aged Payables
As of Jan 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
CINTAS CINTAS	4041067825	46.84				46.84
315-624-3809						
CINTAS CINTAS		46.84				46.84
NORTHERN TIER NORTHERN TIER CONT	1 RECORDS	21,269.07				21,269.07
NORTHERN TIER NORTHERN TIER CONT		21,269.07				21,269.07
SPECTRUM SPECTRUM BUSINESS	849330702011	240.13				240.13
SPECTRUM SPECTRUM BUSINESS		240.13				240.13
UNITED UNITED WAY OF NNY	1-9-2020	-3.00				-3.00
UNITED UNITED WAY OF NNY		-3.00				-3.00
WATN CHAMBER GWNC CHAMBER OF C	54863A	1,000.00				1,000.00
WATN CHAMBER GWNC CHAMBER OF C		1,000.00				1,000.00
WB MASON WB MASON CO INC.	207123995	156.86				156.86

Jefferson County Local Development Corp
Aged Payables
As of Jan 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
WB MASON WB MASON CO INC.		156.86				156.86
Report Total		22,709.90				22,709.90

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2019-2020 Board Attendance

Name	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Aliasso, Robert	P	P	P	P								
Burto, Kent	P	P	P	P								
Converse, David	P	P	P	P								
Duvall, Richard	P	A	A	E								
Gardner, Gregory	E	E	P	P								
Jennings, John	P	P	P	P								
Johnson, William	E	P	P	P								
L'Huillier, Lisa	P	P	P	P								
Powers, Christine	P	E	P	P								
Walldroff, W. Edward	P	P	P	P								
Warneck, Paul	P	P	P	P								
Totals:	9	8	8	10								
P - Present												
E - Excused												
A - Absent												