

## **Notice of Board Meeting - via Zoom Video Call**

**Date:** July 23, 2020

**To:** W. Edward Walldroff  
Robert Aliasso  
Kent Burto  
John Jennings  
Gregory Gardner  
Paul Warneck  
William Johnson  
Lisa L'Huillier  
Christine Powers

**From:** Chairman David Converse

**Re:** Notice of Board of Directors' Meeting via Zoom Video Call

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Due to the COVID-19 pandemic, the Jefferson County Local Development Corporation will hold their Board Meeting via zoom video call on **Thursday, August 6, 2020 at 8:30 a.m.**

The draft minutes and video will be posted on the website at [www.jcldc.com](http://www.jcldc.com) following the meeting.

pss

c: Donald Alexander  
David Zembiec  
Lyle Eaton  
Jay Matteson  
Marshall Weir  
Joseph Russell, Esq.  
Media

**ZOOM BOARD MEETING AGENDA**  
**Thursday, August 6, 2020 – 8:30 a.m.**

- I. Call to Order**
- II. Minutes - July 9, 2020**
- III. Treasurer's Report – July 31, 2020**
- IV. Committee Reports**
  - a. Alternative Energy Committee**
  - b. Building and Grounds Committee**
- V. Council Reports**
  - a. Jefferson County Agricultural Development**
  - b. Manufacturing**
  - c. Marketing**
- VI. Unfinished Business**
- VII. Counsel**
- VIII. New Business**
  - 1. Consider Resolution Number 08.06.2020.01 to extend loan payment moratorium for 90 days relating to COVID-19**
- IX. Adjournment**

**Jefferson County Local Development Corporation  
Zoom Video Call – Board Meeting Minutes  
July 9, 2020**

**DRAFT**

Due to the COVID-19 pandemic, the Jefferson County Local Development Corporation held their board meeting via zoom video call. The meeting was recorded for posting to the website.

**I. Call to Order:** Chairman Converse called the meeting to order at 8:33 a.m.

**II. Roll call for attendance**

**Board Members** – Chairman David Converse, Paul Warneck, Robert E. Aliasso, Jr., W. Edward Walldroff, Lisa L’Huillier, Christine Powers, Gregory Gardner, William Johnson (joined at 8:52 a.m.)

**Excused** – John Jennings, Kent Burto

**Counsel** – Joseph Russell, Esq.

**Staff** – Donald Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir, Jay Matteson

**Others** – Ed Valentine, Kevin McAuliffe (joined at 9:04 a.m.)

**Media** – Katie Benoit from 7News and Craig Fox from Watertown Daily Times

**III. Public Comment:** None.

**IV. Minutes:** Minutes of the zoom video call on June 4, 2020 were presented. A motion to approve the minutes as presented was made by Ms. Powers, seconded by Mr. Aliasso. All in favor. Carried.

**V. Treasurer’s Reports:** Mr. Aliasso reviewed the financials for the period ending June 30, 2020. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Mr. Warneck. All in favor. Carried.

**VI. Committee Reports:**

**a. Finance Committee**

**i. 2020-2021 Budget** – Mr. Aliasso said the committee met via zoom to review the preliminary budget. He said the committee discussed challenges that we might face and said the numbers make sense for what we know today. He said the committee recommended the budget to the full board for consideration. A motion was made by Mr. Aliasso to adopt the budget as presented, seconded by Ms. L’Huillier. Roll call vote was taken. Mr. Converse – Yea, Mr. Walldroff – Yea, Mr. Aliasso – Yea, Mr. Burto – Absent, Mr. Jennings – Absent, Mr. Gardner – Yea, Mr. Warneck – Yea, Mr. Johnson – Yea, Ms. L’Huillier – Yea, and Ms. Powers – Yea. Carried.

Mr. Converse said that the committee could look to amend the budget if things change during these trying times.

- b. **Alternative Energy Committee** – Mr. Warneck said the committee hasn't met recently but had a question about an email Mr. Alexander sent about the Sugar Maple solar project that crosses into Jefferson County from Lewis County. He asked Attorney Russell what happens if the application is filed with Lewis County. Attorney Russell said Lewis County can take the lead but is required to get consent from the Jefferson County taxing jurisdictions.

**Building and Grounds Committee** – Mr. Alexander reported that the B&G Committee approved the RFP for 146 Arsenal Street and staff sent it out to real estate companies. He said one tour occurred yesterday for the Pyramid Brokerage Company.

Mr. Warneck asked if we will be able to split out the utilities and infrastructure before the YMCA does theirs. Mr. Alexander said yes.

## VII. Council Reports:

- a. **Jefferson County Agricultural Development** – Mr. Matteson said that the Ag Council will meet next Tuesday and indicated that they have a full agenda. He said that NBC Watertown is asking for assistance to increase their agricultural programming. He said that his June 25<sup>th</sup> webinar on the Road to Recovery – the Path to 2025 was attended by over 50 people and that he received good feedback. He said the next webinar in the luncheon series will be July 23 at noon.

Mr. Matteson said we have been assisting the Northeast Dairy Association in food distribution at four events helping with logistics and securing a volunteer workforce.

Mr. Johnson joined the meeting at 8:52 a.m.

Mr. Matteson said he continues to work on the flagging side of the support locally program. Mr. Warneck asked about a drought. Mr. Matteson said Jefferson County is currently classified as moderate drought.

Kevin McAuliffe joined the meeting at 9:04 a.m.

- b. **Manufacturing** – Mr. Zembiec said we helped Jefferson County and the Chamber during two distribution days giving hand sanitizer and face masks to businesses. He said that the safety training program resumed during June with four online and one onsite program. He said he will let manufacturers know of an upcoming webinar on exports. He also said that the CEDS planning is moving forward and that an RFP for a consultant should be released in the near future.

**DRAFT**

**Jefferson County Local Development Corporation  
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July 9, 2020**

- c. **Marketing** – Mr. Weir said that he has personally delivered the support locally poster to several chambers and businesses who were excited to receive them. He shared the new Jefferson County video. He said that he has held two hospitality and tourism webinars that were well attended and provided good feedback.

**VIII. Unfinished Business:** None.

**IX. Counsel:** None.

**X. New Business:** None.

**XI. Adjournment:** With no further business before the board, a motion was made by Mr. Gardner to adjourn the video call, seconded by Mr. Aliasso. All in favor. The video call adjourned at 9:16 a.m.

**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION****Income Statement for the Ten Month Period Ending July 31, 2020**

Prepared by Joy Nuffer, July 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Revenues</b>					
Admin Fees	\$ 600,377.00	500,314.10	\$ 50,031.41	50,031.41	100,062.90
JC Grant Marketing	275,400.00	229,500.00	22,950.00	22,950.00	45,900.00
JC Grant Ag Program	138,720.00	115,600.00	11,560.00	11,560.00	23,120.00
RLF Interest Income	45,000.00	23,019.46	3,807.92	2,529.29	21,980.54
Grant Income NYS	0.00	34,219.07	0.00	0.00	(34,219.07)
Interest Income	4,200.00	2,634.72	0.00	152.98	1,565.28
N. Grid Statebook Grant	0.00	1,800.00	0.00	0.00	(1,800.00)
Grant Income NYS-HAB	14,102.00	8,822.00	0.00	3,500.00	5,280.00
Miscellaneous Income	500.00	31,761.22	3,189.83	4,714.42	(31,261.22)
AG Conference	5,000.00	8,650.00	0.00	0.00	(3,650.00)
Misc Income AG Program	0.00	560.00	0.00	0.00	(560.00)
<b>Total Revenues</b>	<b>1,083,299.00</b>	<b>956,880.57</b>	<b>91,539.16</b>	<b>95,438.10</b>	<b>126,418.43</b>
<b>Expenses</b>					
Salaries	538,205.00	453,665.83	43,338.44	43,278.44	84,539.17
Benefits	219,819.00	169,054.31	17,123.02	16,453.80	50,764.69
Operations					
Marketing Program	360,744.00	266,577.39	22,712.36	34,516.12	94,166.61
AG Program	191,822.00	150,697.04	13,495.34	14,461.46	41,124.96
Office Expense	10,000.00	15,212.51	1,682.78	1,000.48	(5,212.51)
Payroll Processing	1,800.00	1,518.87	132.20	132.20	281.13
Office Rent	17,600.00	14,598.70	1,459.87	1,459.87	3,001.30
Project Loan Rent	55,943.00	46,618.70	4,661.87	4,661.87	9,324.30
Office Cleaning	12,000.00	9,151.86	897.68	911.52	2,848.14
Telephone	6,000.00	5,471.22	257.96	432.22	528.78
Equipment Rental	3,400.00	2,967.78	287.48	287.48	432.22
Equipment Maintenance	5,500.00	2,251.80	0.00	0.00	3,248.20
System Maintenance	3,600.00	2,144.50	214.45	214.45	1,455.50
Electric Service	3,600.00	2,331.53	0.00	382.41	1,268.47
Gas Service	3,200.00	1,821.10	0.00	24.52	1,378.90
Manufacturers Workshop	0.00	5,000.00	0.00	0.00	(5,000.00)
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Manufacturers Comm. Expense	500.00	0.00	0.00	0.00	500.00
Workforce Development	2,500.00	60.00	0.00	0.00	2,440.00
Safety Training	14,102.00	0.00	0.00	0.00	14,102.00
Travel/Promotion/Meals	6,000.00	3,087.05	61.87	0.00	2,912.95
Staff Training & Seminars	3,000.00	1,320.00	0.00	0.00	1,680.00
Depreciation Distillery Equip.	14,143.00	11,785.70	1,178.57	1,178.57	2,357.30
Depreciation F&F	8,518.00	6,816.50	427.85	709.85	1,701.50
Dues & Publications	5,000.00	7,212.00	0.00	286.00	(2,212.00)
Commercial Insurance	800.00	0.00	0.00	0.00	800.00
Legal Unrestricted	1,000.00	945.00	0.00	0.00	55.00
Accounting & Auditing	6,000.00	5,900.00	0.00	0.00	100.00
Fees Expense	300.00	275.00	0.00	0.00	25.00
Grant Expense NYS-HAB	0.00	8,820.00	0.00	3,500.00	(8,820.00)
Reallocated Program Expenses	(431,199.00)	(355,844.70)	(35,070.70)	(35,041.92)	(75,354.30)
Miscellaneous - Unrestricted	300.00	0.00	0.00	0.00	300.00
<b>Total Operations</b>	<b>1,069,197.00</b>	<b>839,459.69</b>	<b>72,861.04</b>	<b>88,849.34</b>	<b>229,737.31</b>
Total Revenue	1,083,299.00	956,880.57	91,539.16	95,438.10	126,418.43
Total Expenses	1,069,197.00	839,459.69	72,861.04	88,849.34	229,737.31
<b>Net Income Over Expenditures</b>	<b>\$ 14,102.00</b>	<b>117,420.88</b>	<b>\$ 18,678.12</b>	<b>6,588.76</b>	<b>(103,318.88)</b>

For Internal Use Only

**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION****AG Program Expense Statement for the Ten Month Period Ending July 31, 2020**

Prepared by Joy Nuffer, July 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Operations</b>					
AG Annual Meeting	\$ 5,000.00	1,248.59	\$ 0.00	0.00	3,751.41
AG Office Expense	1,000.00	621.78	0.00	0.00	378.22
AG Advertising	4,000.00	4,769.91	0.00	0.00	(769.91)
AG Printed Material	1,000.00	295.00	295.00	0.00	705.00
AG Membership/Dues	400.00	242.00	0.00	0.00	158.00
AG Business Attraction	3,500.00	1,275.00	0.00	1,250.00	2,225.00
AG Subscriptions	200.00	862.00	0.00	0.00	(662.00)
AG Travel/Meals/Lodging	4,000.00	1,149.65	0.00	0.00	2,850.35
AG Web Site Development	2,000.00	625.15	0.00	39.90	1,374.85
AG Misc Program Expenses	1,000.00	92.02	0.00	0.00	907.98
AG Development	0.00	1,492.69	0.00	0.00	(1,492.69)
Local Food Guide	800.00	800.00	0.00	0.00	0.00
Salary Overhead	87,203.00	73,070.58	6,642.78	6,642.78	14,132.42
FICA Overhead	5,232.00	4,279.88	389.08	389.08	952.12
Medicare Overhead	1,221.00	1,001.00	91.00	91.00	220.00
Health/Dental Ins Overhead	27,221.00	20,989.53	2,329.11	2,300.33	6,231.47
Retirement Overhead	7,848.00	4,384.16	398.56	398.56	3,463.84
Indirect Labor Allocation	35,391.00	29,492.70	2,949.27	2,949.27	5,898.30
Non Labor Allocated Overhead	4,806.00	4,005.40	400.54	400.54	800.60
<b>Total Operations</b>	<b>191,822.00</b>	<b>150,697.04</b>	<b>13,495.34</b>	<b>14,461.46</b>	<b>41,124.96</b>

**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION****Manuf. & Business Support Expense Statement for the Ten Month Period Ending July 31, 2020**

Prepared by Joy Nuffer, July 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Operations</b>					
Manufacturers Workshop	\$ 0.00	5,000.00	\$ 0.00	0.00	(5,000.00)
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Manufacturers Comm. Expense	500.00	0.00	0.00	0.00	500.00
Workforce Development	2,500.00	60.00	0.00	0.00	2,440.00
Safety Training	14,102.00	0.00	0.00	0.00	14,102.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Operations</b>	<b>22,102.00</b>	<b>5,060.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,042.00</b>



**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION****Marketing Program Expense Statement for the Ten Month Period Ending July 31, 2020**

Prepared by Joy Nuffer, July 30, 2020

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Operations</b>					
Advertising Expense	\$ 41,600.00	34,202.65	\$ 557.00	9,739.25	7,397.35
Canadian Marketing	15,000.00	818.00	0.00	0.00	14,182.00
Euro Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	3,000.00	401.52	0.00	401.52	2,598.48
Seminars Workshops Publicatio	2,000.00	315.00	0.00	0.00	1,685.00
Travel/Meals/Promotion	3,000.00	823.44	0.00	0.00	2,176.56
Public Relations	3,000.00	2,000.00	0.00	2,000.00	1,000.00
Web Site Dev & Promo Design	5,000.00	3,019.99	285.00	504.99	1,980.01
Events Sponsorship	10,250.00	1,250.00	0.00	0.00	9,000.00
Survey Monkey	200.00	0.00	0.00	0.00	200.00
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Mkt Misc Expense	250.00	43.19	0.00	0.00	206.81
Allocated Overhead	262,444.00	218,703.60	21,870.36	21,870.36	43,740.40
<b>Total Operations</b>	<b>360,744.00</b>	<b>266,577.39</b>	<b>22,712.36</b>	<b>34,516.12</b>	<b>94,166.61</b>

Jefferson County Local Development Corp  
Balance Sheet  
July 31, 2020

ASSETS

Current Assets		
General Checking	\$	15,997.25
Savings Account		1,138,938.66
RLF Savings		1,416,860.24
Grants Receivable - HAB		3,500.00
RLF Loans Receivable		494,649.26
N Grid Mkt Grant European		12,500.00
COVID Accounts Receivable		289,948.33
Miscellaneous Recievable		7,500.00
Prepaid Expense		8,168.76
Late Fee		(3.20)
		3,388,059.30
Total Current Assets		
Property and Equipment		
Depreciation Distillery		(91,928.46)
Accumulated Depreciation		(47,710.55)
		(139,639.01)
Total Property and Equipment		
Other Assets		
Distillery Equipment		99,000.00
Furniture & Fixtures		70,387.89
WIP Record Storage		63,014.27
		232,402.16
Total Other Assets		
Total Assets		\$ 3,480,822.45

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	464.14
Withheld United Way		128.97
Deferred Income Records		6,794.93
JC Grant-Marketing		45,900.00
JC Grant Agriculture Program		57,800.00
Deferred Mkt. Grant European		12,500.00
Deferred AG Tour Fee		600.00
		124,188.04
Total Current Liabilities		
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
Total Liabilities		124,188.04
Capital		
General Fund Bal - Unrestrict.		3,239,213.53
Net Income		117,420.88
		3,356,634.41
Total Capital		
Total Liabilities & Capital		\$ 3,480,822.45

**Jefferson County Local Development Corp**

**Receivables**

**As of July 31, 2020**

<b>Customer</b>	<b>Orig Loan</b>	<b>Balance</b>	<b>Issued</b>	<b>Maturity</b>	<b>Terms</b>	<b>Status</b>	<b>Payment</b>
JAY CANZONIER	100,000.00	49,643.60	4/26/17	7/1/2026	3%- 84 Months	Current	726.73
CLAYTON ISLAND TOU	40,000.00	40,000.00	4/29/20	5/1/2026	5%-73 Months	Current-Int only	166.67
CURRENT APPS	187,500.00	129,667.79	12/14/11	1/1/2032	5% 240 Months	Current	1,237.42
LCO DESTINY, LLC	600,000.00	88,906.80	9/29/15	10/1/2020	5%, 60 Months	60 days	11,322.74
WICLDC	200,000.00	119,157.86	12/1/10	1/1/2031	3%, 240 Months	Current	1,109.20
WICLDC-JAIN	98,082.50	67,273.21	9/10/18	10/1/2023	3.5% 60 Months	Current	1,784.29
<b>Report Total</b>		<b>494,649.26</b>					

**Jefferson County Local Development Corp**  
**Aged Receivables**  
**As of Jul 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH F	2086	49,643.60
<hr/>		<b>49,643.60</b>
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH		49,643.60
<hr/>		
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	40,000.00
<hr/>		<b>40,000.00</b>
CLAYTON ISLAND CLAYTON ISLAND TOURS		40,000.00
<hr/>		
CURRENT CURRENT APPLICATIONS	11-30-11 LDCR	129,667.79
<hr/>		<b>129,667.79</b>
CURRENT CURRENT APPLICATIONS		129,667.79
<hr/>		
LCO LCO DESTINY, LLC	2013	88,906.80
<hr/>		<b>88,906.80</b>
LCO LCO DESTINY, LLC		88,906.80
<hr/>		
WIC WICLDC	1907 RLF LOAN	119,157.86 67,273.21
<hr/>		<b>186,431.07</b>
WIC WICLDC		186,431.07
<hr/>		
<b>Report Total</b>		<b>494,649.26</b>

**Jefferson County Local Development Corp**  
**Aged Receivables**  
**As of Jul 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	10,000.00
AUBREYS AUBREYS SHOPPING CENTER		10,000.00
BOATHOUSE BOATHOUSE MARINE, LLC	2265	10,000.00
BOATHOUSE BOATHOUSE MARINE, LLC		10,000.00
BROTHERTON STEVEN BROTHERTON	2252	10,000.00
BROTHERTON STEVEN BROTHERTON		10,000.00
CCTI COLLEENS CHERRY TREE INN	2238	10,000.00
CCTI COLLEENS CHERRY TREE INN		10,000.00
CORNELIA LAURIE A. CORNELIA	2240	10,000.00
CORNELIA LAURIE A. CORNELIA		10,000.00
CRAFTS & DRAFTS MAIN STREET CRAFTS & DRAFTS	2256	5,000.00

Jefferson County Local Development Corp  
Aged Receivables  
As of Jul 31, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
CRAFTS & DRAFTS MAIN STREET CRAFTS & DRAFTS		5,000.00
DEMAR AMY S. DEMAR	2237	10,000.00
DEMAR AMY S. DEMAR		10,000.00
ELMER KATHLEEN ELMER	2253	10,000.00
ELMER KATHLEEN ELMER		10,000.00
FIELD FIELD OF DREAMS, LLC	2267	10,000.00
FIELD FIELD OF DREAMS, LLC		10,000.00
GOULD ROBERT L. GOULD	2234	10,000.00
GOULD ROBERT L. GOULD		10,000.00
GRAPES BUSTED GRAPES,LLC	2250	10,000.00
GRAPES BUSTED GRAPES,LLC		10,000.00

**Jefferson County Local Development Corp  
Aged Receivables  
As of Jul 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
HERMAN BONNIE HERMAN	2235	10,000.00
HERMAN BONNIE HERMAN		10,000.00
MARCEAU ALAN MARCEAU	2260	10,000.00
MARCEAU ALAN MARCEAU		10,000.00
MILLER GAIL W. MILLER	2236	10,000.00
MILLER GAIL W. MILLER		10,000.00
MORGIA MORGIA MASONRY	2264	10,000.00
MORGIA MORGIA MASONRY		10,000.00
NORTH BRANCH NORTH BRANCH FARMS	2262	10,000.00
NORTH BRANCH NORTH BRANCH FARMS		10,000.00
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	10,000.00

**Jefferson County Local Development Corp**  
**Aged Receivables**  
**As of Jul 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
NORTHERN NORTHERN COMMERCIAL CLEANING		10,000.00
NORTHROP MICHAEL NORTHROP	2245	10,000.00
NORTHROP MICHAEL NORTHROP		10,000.00
PAINFULL PAINFULL ACRES	2255	5,000.00
PAINFULL PAINFULL ACRES		5,000.00
RBM RBM MANUFACRURING	2233	10,000.00
RBM RBM MANUFACRURING		10,000.00
RHODES RHODES GREENHOUSES, INC	2261	10,000.00
RHODES RHODES GREENHOUSES, INC		10,000.00
SAMPSON-MELISSA MELISSA SAMPSON	2254	10,000.00
SAMPSON-MELISSA MELISSA SAMPSON		10,000.00



**Jefferson County Local Development Corp  
Aged Receivables  
As of Jul 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
SHELAND SHELAND FARMS	2239	10,000.00
SHELAND SHELAND FARMS		10,000.00
SKINNER SCOTT P. SKINNER	2248	10,000.00
SKINNER SCOTT P. SKINNER		10,000.00
THOMAS CAROL THOMAS	2243	10,000.00
THOMAS CAROL THOMAS		10,000.00
TILLSON ALISHA TILLSON	2249	10,000.00
TILLSON ALISHA TILLSON		10,000.00
WEST WINDS WEST WINDS COTTAGES & MOTEL	2259	10,000.00
WEST WINDS WEST WINDS COTTAGES & MOTEL		10,000.00

**Jefferson County Local Development Corp**  
**Aged Receivables**  
**As of Jul 31, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
WILLS GREG WILLS	2246	10,000.00
		<hr/> 10,000.00
WILLS GREG WILLS		10,000.00
		<hr/>
WINKLER STEPHEN WINKLER	2268	9,948.33
		<hr/> 9,948.33
WINKLER STEPHEN WINKLER		9,948.33
		<hr/>
ZERO ZERO DOCK STREET, LLC	2280	10,000.00
		<hr/> 10,000.00
ZERO ZERO DOCK STREET, LLC		10,000.00
		<hr/>
<b>Report Total</b>		<b>289,948.33</b>
		<hr/> <hr/>

**Jefferson County Local Development Corp**  
**Cash Receipts Journal**  
**For the Period From Jul 1, 2020 to Jul 31, 2020**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
7/8/20	407501	2824	5/20, 6/20, 7/20, 8/20 INTEREST		76.67
	412502		5/20 & 6/20 LATE FEE		1.60
	112501		GREG WILLS	78.27	
7/8/20	407501	51250741	INTEREST WEST WINDS COTTAGES & MOTEL	160.00	160.00
7/8/20	407501	31751654	7/20 INTEREST CLAYTON ISLAND TOURS	166.67	166.67
7/8/20	407501	1941	7/20 INTEREST AUBREYS SHOPPING CENTER	25.00	25.00
7/8/20	407501	5790	7/20 INTEREST RBM MANUFACRURING	25.00	25.00
7/8/20	407501	51243969	7/20 INTEREST KATHLEEN ELMER	25.00	25.00
7/8/20	407501	1818	8/20, 6/20, 7/20 INTEREST 5/20 & 6/20 LATE FEE SCOTT P. SKINNER	53.27	51.67 1.60
7/8/20	407501	1028	8/20 INTEREST NORTHERN COMMERCIAL CLEANING	25.00	25.00
7/8/20	407501	1180	7/20 INTEREST ROBERT L. GOULD	25.00	25.00
7/8/20	407501	1934	7/20 INTEREST RHODES GREENHOUSES, INC	25.00	25.00
7/8/20	407501	259	6/20, 7/20, 8/20, 9/20, 10/20(PARTIAL) INTEREST BOATHOUSE MARINE, LLC	100.00	100.00
7/8/20	407501	1555	7/20 INTEREST AMY S. DEMAR	25.00	25.00
7/8/20	407501	2409	7/20 INTEREST MICHAEL NORTHROP	25.00	25.00
7/8/20	122025	156565	Invoice: RLF LOAN		1,583.46
	407501		6/20 INTEREST		200.83
	112501		WICLDC	1,784.29	
7/8/20	202401	1308	DUE JCLDC RLF		12.50
	202501		DUE SHLDC		12.50
	100001		MAIN STREET CRAFTS & DRAFTS	25.00	
7/8/20	125001	7290	Invoice: 2274		1,162.62
	125001		Invoice: 2279		50,031.41
	100001		JEFF COUNTY IDA	51,194.03	
7/16/20	407501	1498	INTEREST 7/20-12/20, PARTIAL MONTH 1/21 COLLEENS CHERRY TREE INN	170.63	170.63

**Jefferson County Local Development Corp**  
**Cash Receipts Journal**  
**For the Period From Jul 1, 2020 to Jul 31, 2020**

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Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
7/16/20	407501 112501	5158	7/20 INTEREST MAIN STREET CRAFTS & DRAFTS	12.50	12.50
7/16/20	407501 112501	007187	7/20 INTEREST CAROL THOMAS	25.00	25.00
7/16/20	407501 112501	007188	8/20 INTEREST CAROL THOMAS	25.00	25.00
7/16/20	407501 112501	1446	7/20 INTEREST GAIL W. MILLER	25.00	25.00
7/16/20	407501 112501	2801	7/20 INTEREST MORGIA MASONRY	25.00	25.00
7/16/20	125001 100001	1160	Invoice: 2273 FDRLO	1,250.00	1,250.00
7/16/20	125001 100001	7298	Invoice: 2276 JEFF COUNTY IDA	1,162.62	1,162.62
7/16/20	260201 100101	55258	AG DISBURSEMENT JEFFERSON COUNTY TREASURER	69,360.00	69,360.00
7/23/20	122025 407501 112501	3104	Invoice: 1907 7/20 INTEREST WICLDC	1,109.20	807.78 301.42
7/23/20	122025 407501 112501	3109	Invoice: 11-30-11 LDCRLF 7/20 INTEREST CURRENT APPLICATIONS	1,237.42	694.24 543.18
7/23/20	407501 112501	1189	8/20 INTEREST ROBERT L. GOULD	25.00	25.00
7/23/20	122025 407501 112501	11529	Invoice: 1914 7/20 INTEREST THE LODGE AT IVES HILL	121,871.24	120,561.64 1,309.60
7/23/20	125001 125001 125001 125001 100001	9140	Invoice: 2258 Invoice: 2271 Invoice: 2282 Invoice: 2283 LEWIS COUNTY IDA	2,050.00	240.00 1,010.00 640.00 160.00
7/23/20	202401 202501 100001	1134	8/20 DUE JCLDC 8/20 DUE SHLDC PAINFULL ACRES	25.00	12.50 12.50
7/30/20	407501 112501	4914	6/20-8/20 INTEREST NORTH BRANCH FARMS	64.14	64.14
7/30/20	122025 407501 112501	4915	Invoice: 2086 7/20 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	601.12 125.61
7/30/20	407501 112501	294	INTEREST 10/20-PARTIAL 2/20 BOATHOUSE MARINE, LLC	100.00	100.00
7/30/20	407501 112501	5487	INTEREST 2/20-5/21 STE-20-BROTHERTON	100.00	100.00

**Jefferson County Local Development Corp**  
**Cash Receipts Journal**  
**For the Period From Jul 1, 2020 to Jul 31, 2020**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
7/30/20	125001 100001	7307	Invoice: 2284 JEFF COUNTY IDA	<u>1,227.21</u>	<u>1,227.21</u>
				<u><b>254,353.22</b></u>	<u><b>254,353.22</b></u>

**Jefferson County Local Development Corp**  
**Check Register**  
**For the Period From Jul 1, 2020 to Jul 31, 2020**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5143	7/2/20	EXCELLUS BC/BS	100001	11,044.44
5144	7/2/20	THE HARTFORD	100001	325.10
5145	7/2/20	KEY BANK	100001	124.02
5146	7/2/20	NNY ONLINE	100001	214.45
5147	7/2/20	QUALITY PRODUCT	100001	19.95
5148	7/2/20	WICLDC	100001	1,459.87
5149	7/2/20	WATERTOWN LOC	100001	4,661.87
5150	7/2/20	WPBS	100001	557.00
5151	7/2/20	EXCELLUS BC/BS	100001	597.10
5152	7/2/20	EXCELLUS BC/BS	100001	773.74
5153	7/9/20	ATLAS INTEGRATE	100001	285.00
5154	7/9/20	BLUE MOUNTAIN S	100001	75.10
5155	7/9/20	CINTAS	100001	48.84
5156	7/9/20	COUGHLIN PRINTIN	100001	401.52
5157	7/9/20	FP MAILING SOLUTI	100001	156.00
5158	7/9/20	JCLDC	100001	12.50
5159	7/9/20	NATIONAL GRID	100001	406.93
5160	7/9/20	RBC WEALTH MAN	100001	2,913.37
5161	7/9/20	SACKETS HARBOR	100001	12.50
5162	7/9/20	SYNTELA CONFERE	100001	48.18
5163	7/9/20	UNITED WAY OF NN	100001	137.97
5164	7/9/20	VERIZON WIRELES	100001	196.77
5077	7/13/20	ZERO DOCK STREE	100001	10,000.00
5165	7/13/20	JULIE PURPURA HO	100001	2,000.00
5166	7/15/20	BLACK RIVER PAPE	100001	83.10
5167	7/15/20	CINTAS	100001	48.84
5168	7/15/20	CITEC, INC	100001	3,500.00
5169	7/15/20	DATA FACTS	100001	10.10
5170	7/15/20	LIBERTY MUTUAL I	100001	5,606.47
5171	7/15/20	RIVERSIDE MEDIA L	100001	5,229.99
5172	7/15/20	PEGGY SAMPSON	100001	61.87
5173	7/15/20	STAT	100001	384.00

**Jefferson County Local Development Corp**  
**Check Register**  
**For the Period From Jul 1, 2020 to Jul 31, 2020**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5174	7/15/20	WESTELCOM	100001	209.78
5175	7/15/20	WNYF	100001	320.00
5176	7/15/20	WWNY	100001	1,280.00
5177	7/23/20	JOHNSON NEWSPA	100001	291.20
5178	7/23/20	LIFETIME BENEFIT	100001	197.42
5179	7/23/20	NORTHERN COMME	100001	800.00
5180	7/23/20	RBC WEALTH MAN	100001	2,973.37
5181	7/23/20	SPECTRUM REACH	100001	1,457.25
5182	7/23/20	UNITED WAY OF NN	100001	134.97
5183	7/23/20	WB MASON CO INC.	100001	210.35
5184	7/23/20	WELLS FARGO FIN	100001	287.48
5185	7/29/20	CINTAS	100001	48.84
5186	7/29/20	JCLDC	100001	12.50
5187	7/29/20	JOHNSON NEWSPA	100001	295.00
5188	7/29/20	SACKETS HARBOR	100001	12.50
5189	7/29/20	SPECTRUM BUSINE	100001	249.99
<b>Total</b>				<b><u>60,177.24</u></b>

**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**  
**Resolution Number 08.06.2020.01**

**DRAFT**

**WHEREAS**, on April 2, 2020 the Jefferson County Local Development Corporation Board of Directors authorized Staff to vet written requests/impact statements to approve principal and interest moratoriums for 90 days for Revolving loans due to the COVID-19 pandemic, and

**WHEREAS**, due to the ongoing pandemic and its devastating impacts, Staff recommends board approval to extend this authorization, and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Jefferson County Local Development Corporation that it herein approves the recommendation, and be it further,

**RESOLVED**, that the Board of Directors authorizes Staff to execute any and all documents necessary to carry out the purposes of this Resolution.

By: s/ Kent Burto  
Kent Burto, Secretary

**Roll Call Vote:**

NAME	YEA	NAY	ABSENT
David Converse			
W. Edward Walldroff			
Robert E. Aliasso, Jr.			
Kent Burto			
John Jennings			
Gregory Gardner			
Paul Warneck			
William Johnson			
Lisa L'Huillier			
Christine Powers			



Jefferson County Local Development Corporation  
 800 Starbuck Avenue, Suite 800  
 Watertown, NY 13601  
 (315) 782-5865

2019-2020 Board Attendance

Name	Oct	Nov	Dec	Jan	Feb	Mar	Apr 2*	Apr 16**	May**	Jun**	Jul**	Aug	Sep
Aliasso, Robert	P	P	P	P	P	P	P	P	P	P	P		
Burto, Kent	P	P	P	P	P	E	P	E	P	P	E		
Converse, David	P	P	P	P	P	P	P	P	P	P	P		
Vacant	-	-	-	-	-	-	-	-	-	-	-		
Gardner, Gregory	E	E	P	P	P	E	P	E	P	P	P		
Jennings, John	P	P	P	P	P	E	P	P	P	P	E		
Johnson, William	E	P	P	P	E	P	P	P	P	P	P		
L'Huillier, Lisa	P	P	P	P	P	P	P	P	P	P	P		
Powers, Christine	P	E	P	P	P	P	P	E	P	P	P		
Walldroff, W. Edward	P	P	P	P	P	P	P	P	P	P	P		
Warneck, Paul	P	P	P	P	P	P	P	P	P	P	P		
<b>Totals:</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>9</b>	<b>7</b>	<b>10</b>	<b>7</b>	<b>10</b>	<b>10</b>	<b>8</b>		
P - Present													
E - Excused													
A - Absent													
Duvall, Richard resigned 3/4/20	P	A	A	E	A								
* Conference Call due to COVID-19 Pandemic													
** Zoom Video Call due to COVID-19 Pandemic													