

Jefferson County Local Development Corporation
800 Starbuck Avenue, Suite 800
Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915
www.jcldc.com

TO: **Governance Committee**
 W. Edward Walldroff, Chair
 Paul Warneck
 William Johnson
 Greg Gardner

FROM: Donald C. Alexander

DATE: October 4, 2018

SUBJECT: **JCLDC Governance Committee Meeting Notice**

A JCLDC Governance Committee meeting has been scheduled for **Thursday, October 11, 2018 at 8:30 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to review and discuss the Summary Results of the Annual Confidential Board Evaluations.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Media