

**Jefferson County Local Development Corporation
Board Meeting Minutes
September 10, 2020**

The Jefferson County Local Development Corporation held their board meeting on Thursday, September 10, 2020 at the Rift Camp, Wellesley Island, NY.

Present: David Converse, Chair, Paul Warneck, Robert E. Aliasso, Jr., Lisa L’Huillier, W. Edward Walldroff, William Johnson, Gregory Gardner

Also Present: Joseph Russell, Esq., Tim Sturick, Bryan Olson, Abbey Buttacavoli from 7 News, and Craig Fox from the Watertown Daily Times

Staff Present: Donald Alexander, David Zembiec, Lyle Eaton, Peggy Sampson, Jay Matteson, Marshall Weir

Excused: John Jennings, Kent Burto, Christine Powers

Absent: None

- I. **Call to Order:** Mr. Converse called the meeting to order at 9:14 a.m.
- II. **Privilege of the Floor:** Mr. Converse invited guests to speak. No one spoke.
- III. **Presentation:** Tim Sturick, CEO of the Thousand Islands Bridge Authority provided an overview of the Authority. He shared history of the Thousand Islands Bridge, said the Authority operates Boldt Castle, is in the water business and has boat facilities. He said there are 65 full-time employees (45-50 U.S. and 20 Canadian). Mr. Sturick said that revenue is down this year due to the pandemic; therefore, they’ve had to cut seasonal staff and hours at the Castle.
- IV. **Minutes:** Minutes of the regular meeting held August 6, 2020 were presented. A motion to approve the minutes as presented was made by Ms. L’Huillier, seconded by Mr. Gardner. All in favor. Carried.
- V. **Treasurer’s Report:** Mr. Aliasso reviewed the financials for the period ending August 31, 2020. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Mr. Johnson. All in favor. Carried.
- VI. **Committee Reports:**
 - a. **Alternative Energy Committee** – Mr. Johnson said the committee has not met recently. He did say that there are several projects for Omni Navitas on the IDA agenda today. Mr. Warneck asked Mr. Weir if there have been any updates made to the spreadsheet. Mr. Weir said not lately. Mr. Alexander said that there will probably be an uptick in activity because of the construction season.
 - b. **Building and Grounds Committee** – Mr. Alexander said that a meeting is scheduled for September 16th. He said there have been issues at the building lately that are being addressed. He said that we hired P&M Construction to construct a temporary solution to the City Codes issue. He said that Jerry Countryman continues to do a tremendous job.

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Mr. Alexander said that we will start holding the board meetings at the Arsenal Street board room starting in October since there is plenty of room to social distance. He said that he has also received requests from others in the community to use the room as well.

Mr. Aliasso wondered if there will be clarity for next year's budget after Wednesday's meeting. Mr. Alexander said he believes so.

Mr. Walldroff asked if the YMCA will make the IDA whole. Mr. Alexander said that he is hoping it will be part of the negotiations if the \$9 million federal grant is awarded. Mr. Zembiec said it has been discussed with Denise. Attorney Russell noted that we are still operating under a letter of intent at this time and that a contract will need to be agreed upon.

VII. Council Reports:

a. Ag – Mr. Matteson reported on the following:

NBC Watertown – Mr. Matteson said that he is helping them with an Ag program and will be recording promo spots. He said the first show will run on 9/14 at 6:30 a.m. and every Monday morning at 6:30 a.m. thereafter.

Farmers Luncheon Series – Mr. Matteson said his next luncheon series scheduled for September 24th will be a panel discussion focused on young women in agriculture and will feature Casey Porter, Ashley Willits, and Allyson Jones Brimmer.

JCC Agribusiness Program – Mr. Matteson said the program has been moved to the Business Division. He said he has been working with faculty on the overall program to help make it successful.

Food Distribution – Mr. Matteson thanked Mr. Gardner and Mr. Zembiec for their assistance at one of the food distribution sites. Mr. Matteson said the next distribution will take place tomorrow at 10 a.m. in Clayton.

EEE Spraying – Mr. Matteson said his social media post about the spraying helped save two local organic farms. He said the farms received the notice and worked with Public Health and the pilot to avoid spraying the farms.

b. Manufacturing – Mr. Zembiec said he submitted the last reimbursement request for the safety training program. He said he is waiting to hear if a new program will be funded. Mr. Zembiec said plans are in motion to make Manufacturing Day a virtual event to keep students aware of manufacturing careers. He said it will be promoted and a video produced to help with the effort. Mr. Zembiec said the County's CEDS program is getting organized and a consultant will be brought on soon.

Mr. Alexander said that Mr. Zembiec is working on what the workforce will look like after the pandemic.

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- c. **Marketing** – Mr. Weir said the company that hosts our website is going back to word press, so he thinks it’s a good time to revamp-redevelop our site. He also said that he has been working with I.T. about making changes to our network which will make it safer and more secure.

VIII. Unfinished Business: None.

IX. Counsel: None.

X. New Business:

- 1. **Resolution No. 09.10.2020.01 for LCO Destiny, LLC** – After review and discussion, a motion was made by Mr. Warneck to approve the attached resolution as presented, seconded by Mr. Aliasso. Roll call vote was taken. Mr. Converse – Yea, Mr. Walldroff – Yea, Mr. Aliasso – Yea, Mr. Burto – Absent, Mr. Jennings – Absent, Mr. Gardner – Yea, Mr. Warneck – Yea, Mr. Johnson – Yea, Ms. L’Huillier – Yea, Ms. Powers – Absent. Carried.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Mr. Warneck. All in favor. The meeting adjourned at 10:38 a.m.

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
Resolution Number 09.10.2020.01

**RESOLUTION FOR AUTHORIZING A MODIFICATION TO THE REVOLVING
LOAN TO
LCO DESTINY, LLC**

WHEREAS, due to the loss of a major client just prior to the COVID-19 pandemic, LCO Destiny, LLC is requesting interest only from June 1, 2020 through December 1, 2020, and


WHEREAS, in anticipation of a significant tax refund, LCO Destiny, LLC will pay off the remaining balance of the loan, and

WHEREAS, the Chair of the Loan Review Committee agreed to move the request to the full Board of Directors for consideration, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Jefferson County Local Development Corporation that it herein approves the modification request and that all terms and conditions of the original loan remain in effect, and be it further,

RESOLVED, that the Chairman, Vice Chairman, Secretary and/or CEO are authorized and directed to execute any and all documents necessary to carry out the purposes of this Resolution.

This resolution shall take effect immediately.



Donald C. Alexander
CEO

Roll Call Vote:

NAME	YEA	NAY	ABSENT
David Converse	X		
W. Edward Walldroff	X		
Robert E. Aliasso, Jr.	X		
Kent Burto			X
John Jennings			X
Gregory Gardner	X		
Paul Warneck	X		
William Johnson	X		
Lisa L'Huillier	X		
Christine Powers			X