

Jefferson County Local Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

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TO: JCLDC Personnel Committee
David Converse
W. Edward Walldroff
John Jennings
Kent Burto
Lisa L'Huillier

FROM: Donald Alexander, CEO

DATE: September 5, 2019

SUBJECT: JCLDC Personnel Committee Meeting Notice

A JCLDC Personnel Committee meeting has been scheduled for **Thursday, September 12, 2019 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Agenda item(s):

- Pension Plan – Establish Percentage for Profit Share for year ending 9/30/19
- Annual CEO Evaluation and Contract

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: David Zembiec
Lyle Eaton
Rob Aliasso
Bill Johnson
Paul Warneck
Rich Duvall
Greg Gardner
Christine Powers
Media