

Jefferson County Local Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

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TO: JCLDC Personnel Committee
David Converse
John Jennings
Kent Burto
Lisa LøHuillier

FROM: Peggy Sampson, Executive Assistant

DATE: August 30, 2018

SUBJECT: JCLDC Personnel Committee Meeting Notice

A JCLDC Personnel Committee meeting has been scheduled for **Thursday, September 13, 2018 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

Agenda item(s):

- Pension Plan ó Establish Percentage for Profit Share for year ending 9/30/18
- Annual CEO Evaluation

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: Donald Alexander
Lyle Eaton
Media