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**TO:** JCLDC Audit Committee  
John Jennings, Chair  
Paul Warneck  
Robert Aliasso

**FROM:** Donald Alexander

**DATE:** September 29, 2020

**SUBJECT:** JCLDC Pre-Audit Committee Meeting Notice

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A JCLDC Pre-Audit Committee meeting has been scheduled for **Tuesday, October 6, 2020 at 8:15 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for fiscal year 2019-2020.

**Please confirm your attendance with Peggy Sampson [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.**

Thank you.

pss

**C:** Lyle Eaton  
David Zembiec  
David Converse  
Liz Bush, Bowers & Co.  
Andrew Swords, Bowers & Co.  
Media