

Jefferson County Local Development Corporation
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TO: JCLDC Audit Committee
John Jennings, Chair
Rich Duvall
Paul Warneck
Robert Aliasso

FROM: Donald Alexander

DATE: October 4, 2018

SUBJECT: JCLDC Pre-Audit Committee Meeting Notice

A JCLDC Pre-Audit Committee meeting has been scheduled for **Thursday, October 11, 2018 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for fiscal year 2017-2018.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

C: Lyle Eaton
Brianna Tousant Uhlinger
David Converse
Media