

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
August 5, 2021**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, August 5, 2021 in the board room at 800 Starbuck Avenue, Watertown, NY and virtually via zoom.

Present: W. Edward Walldroff, Paul Warneck, William Johnson, Lisa LøHuillier, Robert E. Aliasso, Jr.

Excused: David Converse, Chair, John Jennings

Absent: None

Also Present: David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir, Jay Matteson, Christine Powers, Robert Aiken, Craig Fox from the Watertown Daily Times, and Kier Chapman from Channel 7 News

Zoom: Justin Miller, Esq.

- I. Call to Order:** Mr. Walldroff called the meeting to order at 9:24 a.m.
- II. Minutes:** Minutes of the regular meeting held July 9, 2021 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- III. Treasurer's Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the period ending July 31, 2021. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Ms. LøHuillier. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:**
 - 1. 2021-2022 Budget** – Mr. Zembiec indicated that the budget will be reviewed at an upcoming finance committee meeting and considered at the September board meeting.

Other – Mr. Zembiec indicated that there has been communication with a potential applicant.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Ms. LøHuillier, seconded by Mr. Warneck. All in favor. The meeting adjourned at 9:26 a.m.

Respectfully submitted,

Peggy Sampson