

**Jefferson County Local Development Corporation
Board Meeting Minutes
September 9, 2021**

The Jefferson County Local Development Corporation held their board meeting on Thursday, September 9, 2021 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, Chair, John Jennings, Gregory Gardner, W. Edward Walldroff, William Johnson, Paul Warneck, Robert E. Aliasso, Jr., Rob Aiken, Christine Powers, Lisa LøHuillier

Excused: Kent Burto

Absent: None

Also Present: Brendan Straub (Channel 7 News), Craig Fox (Watertown Daily Times)

Zoom: Justin Miller, Esq.

Staff Present: David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir, Jay Matteson, Joy Nuffer

- I. Call to Order:** Mr. Converse called the meeting to order at 8:00 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** Mr. Converse invited guests to speak. No one spoke.
- IV. Minutes:** Minutes of the regular meeting held August 5, 2021 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Ms. Powers. All in favor. Carried.
- V. Treasurer's Report:** Mr. Aliasso reviewed the financials for the period ending August 31, 2021. Mr. Aliasso noted that we are 11 months completed and will likely exceed our revenue budget. He said that all loans are current. A motion was made by Mr. Aliasso to accept the financial report as presented, seconded by Mr. Warneck. All in favor. Carried.
- VI. Committee Reports:**
 - a. Finance Committee** – Mr. Jennings said that the committee met on August 24th to review and discuss the proposed budget. He said that there was an adjustment to remove the HAB Grant amount since CITEC will handle it moving forward. He noted that wages are down since Don Alexander retired, and we did not backfill the marketing director position when Mr. Weir was moved up to Deputy CEO. He said that there will be discussion in the future for a new staff member.
 - i. 2021-2022 Budget** – A motion was made by Mr. Jennings to adopt the proposed budget, seconded by Mr. Walldroff. All in favor. Carried.
 - b. Alternative Energy Committee** – Mr. Johnson said the committee has not met recently. Mr. Warneck said that he recently attended a webinar for the State's assessment on formulas for the uniform methodology. He said that he used the draft calculations and concluded that it pushes out higher values (even more than we use). He said that he would like to discuss it further at an energy committee meeting once its finalized.

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- c. Building and Grounds Committee** – No report.

VII. Council Reports:

- a. Ag** – Mr. Matteson said that he is working with a farm for a potential rail project. He said that planning for the 2022 annual conference has started. He said that he continues to assist with dairy farm projects and meat processing.

Mr. Matteson said that he would like to attend the next energy committee meeting to discuss decommissioning plans on ag land and the concerns of the Ag Farmland Protection Board. Mr. Warneck commented that decommissioning is the biggest issue whether it's on ag land or not.

- b. Manufacturing** – Mr. Zembiec said that there is nothing new to report.

- c. Marketing** – Mr. Weir noted that Manufacturing Day is fast approaching, mentioned the upcoming NYSEDC conference that will largely focus on workforce, energy, etc., and the CLEAR program meeting to be held September 21st. He said that the 146 Arsenal Street facility has been cleared out and is ready for demolition.

VIII. Unfinished Business: None.

IX. Counsel: None.

X. New Business: None.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Mr. Warneck. All in favor. The meeting adjourned at 8:27 a.m.

Respectfully submitted,

Peggy Sampson