

Jefferson County Local Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

TO: JCLDC Personnel Committee
David Converse
W. Edward Walldroff
John Jennings
Kent Burto
Lisa L'Huillier

FROM: David J. Zembiec, CEO

DATE: October 15, 2021

SUBJECT: JCLDC Personnel Committee Meeting Notice

A JCLDC Personnel Committee meeting has been scheduled for **Friday, October 22, 2021 at 8:00 a.m.**

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: Marshall Weir
Lyle Eaton
Rob Aliasso
Bill Johnson
Paul Warneck
Greg Gardner
Christine Powers
Rob Aiken
Media

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JCLDC PERSONNEL COMMITTEE MEETING

Friday, October 22, 2021

8:00 a.m.

AGENDA

- I. Call to Order**
- II. Pension Plan**
 - a. Establish Percentage for Discretionary Contribution for year ending 9/30/21**
 - b. Appoint Trustee to Plan**
- III. Annual CEO Evaluation**
- IV. Adjournment**

**Jefferson County Local Development Corp.
Gross Salary Projections For FYE 9/30/2021**

	Gross For FYE 2021
Alexander	48,881.21
Countryman	31,758.60
Eaton	77,058.51
Matteson	94,483.93
Nuffer	41,548.33
Sampson	50,940.41
Weir	80,406.14
Zembiec	118,717.00
	<u>543,794.13</u>
Budget	<u>580,168.00</u>
Under	<u><u>36,373.87</u></u>

Discretionary Budgeted: 3% 17,405

Approved Distribution _____
 JCLDC FYE 9/30/21 YE 401k Accrual _____

Approved Personnel Committee: _____
Approved Board of Directors: _____

DRAFT

A regular meeting of the Jefferson County Local Development Corporation convened on Thursday, November 4, 2021 at 8:00 a.m.

The following resolution was duly offered and seconded, to wit:

Resolution No. 11.04.2021.01

RESOLUTION OF THE JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION (the "Corporation") TO MAKE A ONE TIME CONTRIBUTION OF \$17,405 (3%) TO THE JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION 401(K) PROFIT SHARING PLAN FOR THE PLAN YEAR 2021.

NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION THAT:

THE JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION MAKES A ONE-TIME CONTRIBUTION TO THE JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION 401(K) PROFIT SHARING PLAN OF \$17,405 FOR PLAN YEAR 2021.

This Resolution is to take effect immediately.

Kent Burto, Secretary