

Notice of Board Meeting

Date: August 18, 2022

To: W. Edward Walldroff
David Converse
Kent Burto
John Jennings
Gregory Gardner
Paul Warneck
William Johnson
Lisa L'Huillier
Christine Powers
Robert Aiken

From: Chairman Robert Aliasso

Re: Notice of Board of Directors' Meeting

The Jefferson County Local Development Corporation will hold their monthly Board Meeting on **Thursday, September 1, 2022 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec, CEO
Marshall Weir
Lyle Eaton
Jay Matteson
Justin Miller, Esq.
Media

REVISED BOARD MEETING AGENDA
Thursday, September 1, 2022 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – August 4, 2022**
- V. Treasurer’s Report – August 31, 2022**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Funds Report**
 - 2. Small Business Productivity Improvement Grants (ARPA)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

Jefferson County Local Development Corporation
Board Meeting Minutes
August 4, 2022

DRAFT

The Jefferson County Local Development Corporation held their board meeting on Thursday, August 4, 2022 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., William Johnson, Paul Warneck, Lisa L’Huillier, Rob Aiken, Christine Powers, Gregory Gardner, David Converse, John Jennings, Kent Burto, W. Edward Walldroff

Excused: None

Absent: None

Also Present: Craig Fox (Watertown Daily Times), Ed Valentine (8:15 a.m.), Brendan Straub (Channel 7 News – 8:20 a.m.)

(Zoom): Justin Miller, Esq., Genevieve Trigg, Esq., PJ Simao (8:28 a.m.)

Staff Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Jay Matteson, Joy Nuffer

I. Call to Order: Chairman Aliasso called the meeting to order at 8:01 a.m.

II. Pledge of Allegiance

III. Privilege of the Floor: Chairman Aliasso invited guests to speak. No one spoke.

IV. Minutes: Minutes of the meeting held July 7, 2022 were presented. A motion to approve the minutes as presented was made by Mr. Aiken, seconded by Mr. Converse. All in favor. Carried.

V. Treasurer’s Report: Mr. Warneck reviewed the financials for the period ending July 31, 2022. He noted a change in some of the line items related to the ARPA funds. He said that the two DiPrinzio loans have been brought current. Chairman Aliasso asked if staff is planning to amend the budget for the ARPA funds and the manufacturing council. Mr. Eaton said that minor adjustments to the budget that are explainable shouldn’t prompt an amendment. He said that adjustments can be made in the next budget cycle. The ARPA funds do not warrant a budget amendment because they are reflected in the balance sheet, not in the profit and loss statement. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Ms. Powers. All in favor. Carried.

VI. Committee Reports: None.

VII. Council Reports:

- a. **Ag** – Mr. Matteson said that he continues to work on the food resiliency grants. He said that most of the contracts and insurance certificates have been returned, but noted that he is waiting on others.

Mr. Matteson said that our organization along with Cornell Cooperative Extension and the Thousand Islands Tourism Council are working together to revive the Agri-tourism committee to look at Agri-tourism in Jefferson County.

Mr. Matteson said that he recently read a study that says the United States is losing 2,000 acres of prime farmland per day, which he noted is a growing concern. Chairman Aliasso said that he would like to see where Jefferson County is. Mr. Matteson said that prime farmland is being bought by foreign countries. Mr. Matteson noted that other than the decommissioning, there are no other policies in place to protect prime farmland. Mr. Warneck asked Mr. Matteson if he knows how much farmland is leased for production. Mr. Matteson said that he would have to look in to the 2017 Ag census.

Mr. Aiken said that Jay's podcasts are well produced and very informative.

Mr. Matteson said that small farms are trying to get started, which he said is encouraging.

- b. **Manufacturing** – Mr. Zembiec said that the committee is still recruiting businesses to participate in Manufacturing Day scheduled for 10/14/22. He said that the committee is working with Lewis County to bring manufacturers together for a workforce program this fall.
- c. **Marketing** – Mr. Weir said that he will be participating in a mini Career Jam at Case Middle School today for their summer school kids. He said there will be between 8 and 10 businesses attending.

VIII. Unfinished Business:

- 1. **Rental Property Deferred Maintenance Program Grants (ARPA)** – Mr. Weir went over some of the guidelines for this particular program. He said that the landlord must be a resident of Jefferson County, there will be one grant award per person, and the award will be up to 80% of the total project cost or a maximum of \$10,000. He said that he received several applications from people outside of Jefferson County. He noted that Reginald Schweitzer, who was on the review committee, abstained from recommending his project application.

Mr. Weir said that he and a review committee are recommending the following grants:

Kyle Pignone	\$10,000
James Huffman	\$5,600
Shannon Carmon	\$10,000
Mark Bonner	\$10,000
Scott Weston	\$10,000
Gerald Prout	\$8,000
Parker Smith	\$10,000
Tracy Strock	\$10,000
Beth Todd	\$10,000
Barry Kukowski	\$10,000
David Lawton	\$10,000
DeAnna LeTray	\$3,600
Christopher Knapp	\$10,000
John Ward	\$10,000
Joseph Carr	\$5,600
Michel Gravelle	\$9,600

Jefferson County Local Development Corporation
 Board Meeting Minutes
 August 4, 2022

DRAFT

Derrick Kehoe	\$9,600
Yuri Samaroo	\$9,600
Stephen Rich	\$10,000
Joel Berthet	\$10,000
Herbert K. DeJourdan	\$8,000
Joseph LaFave	\$10,000
Terence Strock	\$10,000
Julie Kelly	\$8,000
Robert Augliano	\$10,000
Scott Gerni	\$8,000
Mary Dietterich	\$10,000
Yasmin Habib	\$10,000
John & Chana Fay	\$8,000
Patrick Merritt	\$10,000
Jeanette Pierce	\$10,000
Edward & Cindi Smalls	\$10,000
Steven Daily	\$10,000
Reginald Schweitzer Jr.	\$10,000
Valerie Deon	\$10,000
Bryan Olson	\$9,600
Merri Cole	\$10,000
William Bonner	\$10,000
Stephen McGowan	\$10,000
Arlene Martin	\$10,000
Lori Elliott	\$10,000
Deborah Wilson	<u>\$10,000</u>
TOTAL	\$393,200

A motion was made by Mr. Aiken to approve the recommendations as presented, seconded by Mr. Jennings. All in favor, except for Mr. Converse who abstained since his company works with many of the applicants. Carried.

2. Small Business Productivity Improvement Grants (ARPA) – Mr. Weir said there are two additional applications for this program.

Lucki7 Livestock Co.	\$10,000
Natasha’s Kiddie Shack Daycare	<u>\$10,000</u>
TOTAL	\$20,000

A motion was made by Ms. Powers to approve the recommendations as presented, seconded by Ms. L’Huillier. All in favor. Carried.

3. Incumbent Worker Training Grants (ARPA) – Mr. Weir said there are two additional applications for this program.

Great Lakes Cheese	\$2,800
Thousand Islands Winery	<u>\$16,000</u>
TOTAL	\$18,800

Jefferson County Local Development Corporation
Board Meeting Minutes
August 4, 2022

DRAFT

A motion was made by Mr. Warneck to approve the recommendations as presented, seconded by Mr. Converse. All in favor. Carried.

4. Child care project update – Mr. Zembiec provided the following update:

- Homebased daycare program - current cohort in training of 10 people
- Home daycare equipment program – provided \$10,762 in support to 16 homebased daycare providers
- Center based daycare assistance – provided retention funding for 99 fulltime and 14 parttime positions and provided funding for 6 new fulltime and 2 new parttime positions.

IX. Counsel: None.

X. New Business: None.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Johnson. All in favor. The meeting adjourned at 8:29 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
Income Statement for the Eight Month Period Ending August 31, 2022

Prepared by Joy Nuffer, August 25, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 792,260.00	556,316.00	\$ 58,985.00	58,985.00	235,944.00
JC Grant Marketing	352,512.00	252,450.00	22,950.00	22,950.00	100,062.00
JC Grant Ag Program	173,400.00	127,160.00	11,560.00	11,560.00	46,240.00
RLF Interest Income	35,613.00	20,520.30	1,027.48	2,380.61	15,092.70
Grant Income Federal	0.00	218,257.44	218,257.44	0.00	(218,257.44)
Interest Income	1,468.00	1,261.34	0.00	141.93	206.66
Late Fee	0.00	1,510.25	21.56	1,112.34	(1,510.25)
Miscellaneous Income	250.00	79,428.99	0.00	161.00	(79,178.99)
AG Conference	0.00	3,000.00	(500.00)	0.00	(3,000.00)
Total Revenues	1,355,503.00	1,259,904.32	312,301.48	97,290.88	95,598.68
Expenses					
Salaries	661,620.00	422,047.66	38,010.24	37,413.94	239,572.34
Benefits	293,639.00	179,208.79	14,999.93	15,308.93	114,430.21
Operations					
Marketing Program	389,017.00	238,444.59	18,589.00	20,523.40	150,572.41
AG Program	260,068.00	186,893.73	15,127.10	15,716.15	73,174.27
Office Expense	22,385.00	11,175.20	236.09	2,719.67	11,209.80
Payroll Processing	4,311.00	3,302.54	284.22	284.22	1,008.46
Office Rent	22,243.00	16,462.38	1,496.58	1,496.58	5,780.62
Project Loan Rent	69,929.00	51,280.57	4,661.87	4,661.87	18,648.43
Office Cleaning	13,631.00	10,262.23	992.30	992.30	3,368.77
Telephone	8,928.00	5,801.35	397.75	472.52	3,126.65
Equipment Rental	4,520.00	3,742.97	340.27	340.27	777.03
Equipment Maintenance	5,106.00	3,099.56	991.91	176.75	2,006.44
System Maintenance	3,143.00	3,759.30	829.00	1,243.50	(616.30)
System Security	0.00	414.72	414.72	0.00	(414.72)
Electric Service	5,164.00	4,696.20	0.00	770.51	467.80
Gas Service	3,686.00	2,251.23	0.00	26.26	1,434.77
Business Support	7,500.00	6,519.00	0.00	0.00	981.00
Safety Training	280.00	280.00	0.00	0.00	0.00
Travel/Promotion/Meals	8,787.00	2,222.74	0.00	42.94	6,564.26
Staff Training & Seminars	3,000.00	1,410.00	0.00	0.00	1,590.00
Depreciation F&F	18,770.00	14,292.14	1,361.18	1,361.18	4,477.86
Dues & Publications	13,446.00	9,900.20	0.00	291.20	3,545.80
Commercial Insurance	0.00	4,513.58	283.78	283.78	(4,513.58)
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	13,500.00	6,500.00	0.00	0.00	7,000.00
CEDS Update	7,500.00	7,500.00	0.00	0.00	0.00
Fees Expense	575.00	921.00	0.00	141.00	(346.00)
Grants Expense Federal	0.00	226,312.89	226,312.89	0.00	(226,312.89)
Covid Grant	10,000.00	8,750.00	0.00	0.00	1,250.00
Reallocated Program Expenses	(500,245.00)	(362,197.77)	(32,484.10)	(32,486.68)	(138,047.23)
Miscellaneous - Unrestricted	500.00	0.00	0.00	0.00	500.00
Total Operations	1,352,003.00	1,069,766.80	292,844.73	71,780.29	282,236.20
Total Revenue	1,355,503.00	1,259,904.32	312,301.48	97,290.88	95,598.68
Total Expenses	1,352,003.00	1,069,766.80	292,844.73	71,780.29	282,236.20
Net Income Over Expenditures	\$ 3,500.00	190,137.52	\$ 19,456.75	25,510.59	(186,637.52)

For Intern-7-Jse Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

AG Program Expense Statement for the Eight Month Period Ending August 31, 2022

Prepared by Joy Nuffer, August 25, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	8,470.91	\$ 0.00	0.00	(3,470.91)
AG Office Expense	1,216.00	2,841.12	0.00	1,128.99	(1,625.12)
AG Advertising	6,560.00	3,460.00	0.00	0.00	3,100.00
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	499.00	99.00	0.00	0.00	400.00
AG Business Attraction	3,800.00	300.00	0.00	0.00	3,500.00
AG Subscriptions	320.00	254.88	0.00	0.00	65.12
AG Travel/Meals/Lodging	4,051.00	108.64	0.00	57.48	3,942.36
Dairy Parade	0.00	1,390.00	600.00	0.00	(1,390.00)
AG Web Site Development	2,000.00	285.12	0.00	0.00	1,714.88
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
AG Development	497.00	497.05	0.00	0.00	(0.05)
Local Food Guide	1,600.00	1,600.00	0.00	0.00	0.00
Salary Overhead	116,605.00	83,799.89	7,290.10	7,290.10	32,805.11
FICA Overhead	6,752.00	4,745.67	425.15	477.20	2,006.33
Medicare Overhead	1,626.00	1,316.93	99.43	49.96	309.07
Health/Dental Ins Overhead	36,985.00	27,536.79	2,503.02	2,503.02	9,448.21
Retirement Overhead	14,017.00	8,987.54	437.40	437.40	5,029.46
Indirect Labor Allocation	49,917.00	36,287.52	3,345.00	3,345.00	13,629.48
Non Labor Allocated Overhead	6,623.00	4,912.67	427.00	427.00	1,710.33
Total Operations	260,068.00	186,893.73	15,127.10	15,716.15	73,174.27

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Manuf. & Business Support Expense Statement for the Eight Month Period Ending August 31, 2022**

Prepared by Joy Nuffer, August 25, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 7,500.00	6,519.00	\$ 0.00	0.00	981.00
Safety Training	280.00	280.00	0.00	0.00	0.00
Total Operations	<u>7,780.00</u>	<u>6,799.00</u>	<u>0.00</u>	<u>0.00</u>	<u>981.00</u>

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Eight Month Period Ending August 31, 2022**

Prepared by Joy Nuffer, August 25, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 54,698.00	24,157.95	\$ 557.00	2,066.40	30,540.05
Canadian Marketing	15,000.00	0.00	0.00	0.00	15,000.00
Printed Material	2,000.00	974.71	0.00	0.00	1,025.29
Seminars Workshops Publicatio	2,526.00	525.80	0.00	0.00	2,000.20
Business Awards	2,000.00	0.00	0.00	0.00	2,000.00
Travel/Meals/Promotion	6,037.00	162.35	0.00	0.00	5,874.65
Public Relations	3,000.00	0.00	0.00	0.00	3,000.00
Web Site Dev & Promo Design	10,735.00	2,334.99	75.00	0.00	8,400.01
Events Sponsorship	14,928.00	10,678.03	0.00	500.00	4,249.97
FDRLO MEMBERSHIP	5,000.00	0.00	0.00	0.00	5,000.00
Survey Monkey	200.00	0.00	0.00	0.00	200.00
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Allocated Overhead	267,893.00	194,610.76	17,957.00	17,957.00	73,282.24
Total Operations	389,017.00	238,444.59	18,589.00	20,523.40	150,572.41

Jefferson County Local Development Corp
Balance Sheet
August 31, 2022

ASSETS

Current Assets		
General Checking	\$	1,946,693.39
Savings Account		1,340,507.41
RLF Savings		1,837,026.22
RLF Loans Receivable		248,129.51
N Grid Mkt Grant European		12,500.00
COVID Accounts Receivable		163,735.50
Clayton Loans Receivable		9,222.72
Miscellaneous Recievable		7,000.00
Due YMCA		400,000.00
LHI Records Storage		87,029.51
Prepaid Expense		3,269.64
		<hr/>
Total Current Assets		6,055,113.90
Property and Equipment		
Accumulated Depreciation		(74,520.24)
		<hr/>
Total Property and Equipment		(74,520.24)
Other Assets		
Furniture & Fixtures		77,387.89
		<hr/>
Total Other Assets		77,387.89
		<hr/>
Total Assets	\$	<u><u>6,057,981.55</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Grants Payable YMCA	\$	400,000.00
ARPA Food Grant		385,586.08
ARPA Child Care Grant		616,208.48
ARPA Small Business & Training		413,948.00
ARPA Rental Property Deferred		425,000.00
JC Grant-Marketing		22,950.00
JC Grant Agriculture Program		46,240.00
Deferred Mkt. Grant European		12,500.00
		<hr/>
Total Current Liabilities		2,322,432.56
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		2,322,432.56
Capital		
General Fund Bal - Unrestrict.		3,545,411.47
Net Income		190,137.52
		<hr/>
Total Capital		3,735,548.99
		<hr/>
Total Liabilities & Capital	\$	<u><u>6,057,981.55</u></u>

Jefferson County Local Development Corp

Receivables

As of August 31, 2022

Customer	Orig Loan	Balance	Issued	Maturity	Terms	Status	Payment
JAY CANZONIER	100,000.00	34,117.32	4/26/17	7/1/2026	3%- 84 Months	Current	726.73
CLAYTON ISLAND TOURS	40,000.00	11,039.96	4/29/20	5/1/2026	5%-73 Months	Current	754.85
CLAYTON YACHT CLUB	40,000.00	39,381.25	8/4/21	8/1/2027	3%-73 Months	Current	718.75
CRESCENT YACHT CLUB	40,000.00	39,995.46	9/8/21	9/1/2027	3%-73 Months	Current-Int. only	100.00
DIPRINZIO'S KITCHEN	5,000.00	4,611.36	1/22/21	2/1/2027	3%, 60 Months	30 days	89.84
DIPRINZIO'S MARKET	5,000.00	4,611.36	1/22/21	2/1/2027	3%, 60 Months	30 days	89.84
WICLDC	200,000.00	99,153.40	12/1/10	1/1/2031	3%, 240 Months	Current	1,109.20
WICLDC-JAIN	98,082.50	24,442.12	9/10/18	10/1/2023	3.5% 60 Months	Current	1,784.29
Report Total		257,352.23					

Jefferson County Local Development Corp
MISC. Aged Receivables
As of Aug 31, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
National Grid EURO N GRID EURO GRANT 4373	2152	7,000.00
National Grid EURO N GRID EURO GRANT 4373		7,000.00
Report Total		7,000.00

**Jefferson County Local Development Corp
RLF Aged Receivables
As of Aug 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARM	2086	34,117.32
		<hr/> 34,117.32
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FAR		
		<hr/> 11,039.96
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	
		<hr/> 11,039.96
CLAYTON ISLAND CLAYTON ISLAND TOURS		
		<hr/> 39,381.25
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	
		<hr/> 39,381.25
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		
		<hr/> 39,995.46
CRESCENT YACHT CLUB CRESCENT YACHT CLUB	2350	
		<hr/> 39,995.46
CRESCENT YACHT CLUB CRESCENT YACHT CLUB		
		<hr/> 99,153.40
WIC WICLDC	1907 RLF LOAN	24,442.12
		<hr/> 123,595.52
WIC WICLDC		
		<hr/> 248,129.51
Report Total		

Jefferson County Local Development Corp
Clayton Loan Fund Aged Receivables
As of Aug 31, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	4,611.36
		4,611.36
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		
		4,611.36
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	4,611.36
		4,611.36
DIPRINZIO MARKET DIPRINZIO'S MARKET		
		4,611.36
Report Total		9,222.72

**Jefferson County Local Development Corp
 COVID Loans Aged Receivables
 As of Aug 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	7,638.61
AUBREYS AUBREYS SHOPPING CENTER		7,638.61
BROTHERTON STEVEN BROTHERTON	2252	6,210.11
BROTHERTON STEVEN BROTHERTON		6,210.11
CCTI COLLEENS CHERRY TREE INN	2238	7,959.36
CCTI COLLEENS CHERRY TREE INN		7,959.36
CORNELIA LAURIE A. CORNELIA	2240	7,629.08
CORNELIA LAURIE A. CORNELIA		7,629.08
DEMAR AMY S. DEMAR	2237	7,638.61
DEMAR AMY S. DEMAR		7,638.61
ELMER KATHLEEN ELMER	2253	7,810.63

**Jefferson County Local Development Corp
 COVID Loans Aged Receivables
 As of Aug 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
ELMER KATHLEEN ELMER		7,810.63
FIELD FIELD OF DREAMS, LLC	2267	8,117.99
FIELD FIELD OF DREAMS, LLC		8,117.99
GOULD ROBERT L. GOULD	2234	7,638.61
GOULD ROBERT L. GOULD		7,638.61
GRAPES BUSTED GRAPES,LLC	2250	7,728.29
GRAPES BUSTED GRAPES,LLC		7,728.29
HERMAN BONNIE HERMAN	2235	7,638.61
HERMAN BONNIE HERMAN		7,638.61
MILLER GAIL W. MILLER	2236	7,638.61
MILLER GAIL W. MILLER		7,638.61

**Jefferson County Local Development Corp
 COVID Loans Aged Receivables
 As of Aug 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
MORGIA MORGIA MASONRY	2264	7,798.80
MORGIA MORGIA MASONRY		7,798.80
NORTH BRANCH NORTH BRANCH FARMS	2262	7,798.80
NORTH BRANCH NORTH BRANCH FARMS		7,798.80
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	7,446.84
NORTHERN NORTHERN COMMERCIAL CLEANING		7,446.84
NORTHROP MICHAEL NORTHROP	2245	7,478.02
NORTHROP MICHAEL NORTHROP		7,478.02
PAINFULL PAINFULL ACRES	2255	3,574.68
PAINFULL PAINFULL ACRES		3,574.68
RHODES RHODES GREENHOUSES, INC	2261	7,798.80

**Jefferson County Local Development Corp
 COVID Loans Aged Receivables
 As of Aug 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
RHODES RHODES GREENHOUSES, INC		7,798.80
SAMPSON-MELISSA MELISSA SAMPSON	2254	7,798.80
SAMPSON-MELISSA MELISSA SAMPSON		7,798.80
SKINNER SCOTT P. SKINNER	2248	7,638.61
SKINNER SCOTT P. SKINNER		7,638.61
TILLSON ALISHA TILLSON	2249	7,478.02
TILLSON ALISHA TILLSON		7,478.02
WILLS GREG WILLS	2246	7,317.03
WILLS GREG WILLS		7,317.03
ZERO ZERO DOCK STREET, LLC	2280	7,958.59
ZERO ZERO DOCK STREET, LLC		7,958.59

Jefferson County Local Development Corp
COVID Loans Aged Receivables
As of Aug 31, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
Report Total		163,735.50

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
8/4/22	122255 407501 412502 112501	2086	Invoice: 2310 7/22 INTEREST 7/22 LATE FEE DIPRINZIO'S MARKET	95.23	78.12 11.72 5.39
8/4/22	122255 407501 412502 112501	2085	Invoice: 2309 7/22 INTEREST 7/22 LATE DIPRINZIO'S KITCHEN	95.23	78.12 11.72 5.39
8/4/22	122250 407501 112501	2039	Invoice: 2237 8/22 INTEREST AMY S. DEMAR	179.69	160.19 19.50
8/4/22	122025 407501 112501	5187	Invoice: 2086 8/22 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	639.84 86.89
8/4/22	122250 407501 112501	4315702	Invoice: 2280 8/22 INTEREST ZERO DOCK STREET, LLC	179.69	159.40 20.29
8/4/22	122250 407501 112501	5186	Invoice: 2262 8/22 INTEREST NORTH BRANCH FARMS	179.69	159.79 19.90
8/4/22	122250 407501 112501	1037	Invoice: 2249 8/22 & 9/22 INTEREST ALISHA TILLSON	359.38	320.78 38.60
8/4/22	122250 407501 112501	6736	Invoice: 2235 8/22 INTEREST BONNIE HERMAN	179.69	160.19 19.50
8/4/22	122250 407501 112501	8687	Invoice: 2240 8/22 INTEREST LAURIE A. CORNELIA	179.69	160.19 19.50
8/4/22	125001 100001	7800	Invoice: 2368 JEFF COUNTY IDA	58,985.00	58,985.00
8/12/22	122004 100001	6223	REIMBURSEMENT FOR CAPC CHILDCARE ADVANCE PAYMENT JCLDC	67,000.00	67,000.00
8/12/22	240004 100001	7803	SMALL BUSINESS PRODUCTIVITY/INCUMBENT WORKER ARPA GRANT JEFF COUNTY IDA	425,000.00	425,000.00
8/12/22	240005 100001	7802	RENTAL PROPERTY DEFERRED MAINTENANCE GRANT JEFF COUNTY IDA	425,000.00	425,000.00
8/12/22	122025 407501 112501	995030	Invoice: 2242 8/22 INTEREST CLAYTON ISLAND TOURS	754.85	623.44 131.41
8/12/22	407501 112501	16638	8/22 INTEREST CRESCENT YACHT CLUB	100.00	100.00

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
8/12/22	122250 407501 112501	7000311	Invoice: 2245 9/22 INTEREST MICHAEL NORTHROP	179.69	160.59 19.10
8/12/22	122250 407501 412502 112501	4070	Invoice: 2254 7/22 & 8/22 INTEREST 7/22 LATE FEE MELISSA SAMPSON	370.16	319.19 40.19 10.78
8/12/22	122250 407501 112501	1121	Invoice: 2263 10/22 INTEREST NORTHERN COMMERCIAL CLEANING	180.00	160.99 19.01
8/12/22	122250 407501 112501	57417374	Invoice: 2253 10/22 INTEREST KATHLEEN ELMER	180.00	160.10 19.90
8/12/22	122250 407501 112501	2100	Invoice: 2241 6/22 INTEREST AUBREYS SHOPPING CENTER	179.69	160.19 19.50
8/12/22	122250 407501 112501	4060	Invoice: 2264 8/22 INTEREST MORGIA MASONRY	179.69	159.79 19.90
8/12/22	122250 407501 112501	2414	Invoice: 2261 8/22 INTEREST RHODES GREENHOUSES, INC	179.69	159.79 19.90
8/18/22	122250 407501 112501	1951	Invoice: 2236 8/22 INTEREST GAIL W. MILLER	179.69	160.19 19.50
8/18/22	202401 202501 100001	19598	DUE JCLDC RLF DUE SHLDC PAINFULL ACRES	179.00	89.50 89.50
8/25/22	122250 407501 112501	3350	Invoice: 2246 8/22, 9/22, 10/22 INTEREST GREG WILLS	539.07	481.77 57.30
8/25/22	122025 407501 112501	5099	Invoice: 2344 9/22 INTEREST CLAYTON YACHT CLUB, INC.	718.75	618.75 100.00
8/25/22	122250 407501 112501	6250	Invoice: 2255 11/22 INTEREST PAINFULL ACRES	89.50	80.37 9.13
8/25/22	122025 407501 112501	164300	Invoice: RLF LOAN 8/22 INTEREST WICLDC	1,784.29	1,708.02 76.27
8/25/22	122025 407501 112501	5909	Invoice: 2242 INTEREST CLAYTON ISLAND TOURS	20,000.00	19,871.25 128.75
				1,003,954.09	1,003,954.09

Jefferson County Local Development Corp
Check Register
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Acco	Amount
6209	8/1/22	BLUE MOUNTAIN SPRING WATER, INC.	100001	44.00
6210	8/1/22	DOYLE SECURITY SYSTEMS, INC	100001	414.72
6211	8/1/22	EXCELLUS BC/BS	100001	11,037.12
6212	8/1/22	THE HARTFORD	100001	256.91
6213	8/1/22	HM LIFE OF NY	100001	88.13
6214	8/1/22	NNY ONLINE	100001	2,072.50
6215	8/1/22	WATERTOWN AIRPORT	100001	500.00
6216	8/1/22	WATERTOWN LOCAL DEVELOPMENT COR	100001	4,661.87
6217	8/1/22	EXCELLUS BC/BS	100001	567.50
6218	8/1/22	EXCELLUS BC/BS	100001	408.01
6219	8/4/22	RBC WEALTH MANAGEMENT	100001	2,679.34
6220	8/4/22	UNITED WAY OF NNY	100001	116.50
6221	8/5/22	COMMUNITY ACTION PLANNING COUNCIL	100001	125,791.5
6222	8/5/22	BUSTED GRAPES, LLC	100001	5,413.92
6223	8/5/22	JCLDC	100001	67,000.00
6224	8/11/22	ADVANCED BUSINESS SYSTEMS	100001	918.41
6225	8/11/22	JOHN ALLEN SANITATION	100001	300.00
6226	8/11/22	KEY BANK	100001	1,385.13
6227	8/11/22	NATIONAL GRID	100001	796.77
6228	8/11/22	PROSHRED SECURITY	100001	22.01
6229	8/11/22	RIVERSIDE MEDIA LLC	100001	75.00
6230	8/11/22	SYNELA CONFERENCING INC.	100001	29.56
6231	8/11/22	VERIZON WIRELESS	100001	93.84
6232	8/11/22	WICLDC	100001	1,496.58
6233	8/11/22	WPBS	100001	557.00
6234	8/11/22	JOHNSON NEWSPAPER CORP	100001	738.72
6236	8/12/22	CINTAS	100001	63.65
6237	8/12/22	NORTHERN COMPUTERS	100001	73.50
6238	8/12/22	SAM'S CLUB	100001	104.36
6239	8/12/22	WB MASON CO INC.	100001	131.73
6235	8/15/22	SAINT ELMO ISLAND	100001	2,000.00
6246	8/17/22	MAPLEWOOD SWEETS, LLC	100001	9,000.00

Jefferson County Local Development Corp
Check Register
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Acco	Amount
6240	8/18/22	DOWNBEAT PERCUSSION	100001	300.00
6241	8/18/22	NORTHERN COMMERCIAL CLEANING	100001	865.00
6242	8/18/22	RBC WEALTH MANAGEMENT	100001	2,702.40
6243	8/18/22	SPECTRUM REACH	100001	1,509.40
6244	8/18/22	UNITED WAY OF NNY	100001	116.50
6245	8/18/22	WESTELCOM	100001	368.19
6247	8/18/22	JOHN BEESE D/B/A BEESE APIARIES	100001	8,055.45
6248	8/22/22	RBM MANUFACTURING	100001	9,052.00
6249	8/25/22	CINTAS	100001	63.65
6250	8/25/22	JCLDC	100001	89.50
6251	8/25/22	SACKETS HARBOR LDC	100001	89.50
6252	8/25/22	WELLS FARGO FINANCIAL SERVICES	100001	340.27
Total				<u>262,390.1</u>

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2022 Board Attendance

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	P	P	P	P	P	E	P	P				
Aliasso, Robert	P	P	P	P	P	P	P	P				
Burto, Kent	P	P	P	P	E	E	E	P				
Converse, David	P	P	E	P	P	P	E	P				
Gardner, Gregory	P	P	E	P	E	P	P	P				
Jennings, John	P	P	E	A	P	P	E	P				
Johnson, William	P	P	P	P	P	P	P	P				
L'Huilier, Lisa	P	P	P	P	P	P	P	P				
Powers, Christine	P	P	E	P	P	P	P	P				
Walldroff, W. Edward	P	P	P	A	P	P	A	P				
Warneck, Paul	P	P	P	P	P	P	P	P				
Totals:	11	11	7	9	9	9	7	11				
P - Present												
E - Excused												
A - Absent												

Jefferson County Local Development Corporation

Small Business Productivity Improvement (ARPA)

September 1, 2022

Grant recommendations:

Business Name	Summary of Project	Total Project Amount	Total amount requested	Funding Recommendation
Sheland Farms LLC	<p>Purchase of a used truck tractor (\$17,566) and a new 38' silage trailer (\$88,790).</p> <p>This setup will allow one driver to haul about twice the amount of feed as with our small trucks.</p>	\$106,256	\$10,000	\$10,000
JM ROOF SPECIALISTS	<p>well i need to buy all equipment like expensive tools and machines for my business</p>	i have no exactly amount	\$50,000	Decline
Nordmann's Detailing	<p>Two Nationwide four post lifts for vertical vehicle storage. Each costing \$4,498 + tax</p> <p>My intent is to be able to provide vehicle storage in my climate controlled facility in a two vehicle stacked manner to save on space and provide clearance from ground humidity over concrete</p>	\$9,717	\$10,000	\$5,000
St. Lawrence Sales & Marketing	<p>We create videos and marketing material for hire to help businesses and organizations advertise, promote or create awareness about a product, service, event or cause.</p> <p>This state of the art, high tech equipment will allow us to more efficiently</p>	\$12,359.01	\$9,887.20	\$10,000

Jefferson County Local Development Corporation

Small Business Productivity Improvement (ARPA)

September 1, 2022

	capture footage for environmental and commercial projects we are currently working on, that would otherwise require many days and even weeks of reshoots in order to obtain the footage needed for these projects with our current equipment! This equipment simply allows us to get it right the first time! Saving us countless days and hours in these current projects and many more to come!			
			Total	\$25,000