

## Notice of Board Meeting

**Date:** September 22, 2022

**To:** W. Edward Walldroff  
David Converse  
Kent Burto  
John Jennings  
Gregory Gardner  
Paul Warneck  
William Johnson  
Lisa L'Huillier  
Christine Powers  
Robert Aiken

**From:** Chairman Robert Aliasso

**Re:** Notice of Board of Directors' Meeting

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The Jefferson County Local Development Corporation will hold their monthly Board Meeting on **Thursday, October 6, 2022 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at [www.jcida.com](http://www.jcida.com).

**Zoom:**  
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>  
Meeting ID: 843 5525 0468  
Passcode: 011440  
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.

pss

c: David Zembiec, CEO  
Marshall Weir  
Lyle Eaton  
Jay Matteson  
Joy Nuffer  
Robin Stephenson  
Justin Miller, Esq.  
Media

**BOARD MEETING AGENDA**  
**Thursday, October 6, 2022 – 8:00 a.m.**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – September 1, 2022**
- V. Treasurer’s Report – September 30, 2022**
- VI. Committee Reports**
  - a. Finance Committee**
    - i. Proposed Budget - 2023**
- VII. Council Reports**
  - a. Jefferson County Agricultural Development**
  - b. Manufacturing**
  - c. Marketing**
- VIII. Unfinished Business**
  - 1. ARPA Funds Report**
  - 2. Small Business Productivity Improvement Grants (ARPA)**
  - 3. Incumbent Worker Training Grants (ARPA)**
  - 4. Rental Property Deferred Maintenance Program Grants (ARPA)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation  
Board Meeting Minutes  
September 1, 2022**

**DRAFT**

The Jefferson County Local Development Corporation held their board meeting on Thursday, September 1, 2022 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** Robert E. Aliasso, Jr., Paul Warneck, Lisa L’Huillier, Rob Aiken, Christine Powers, Gregory Gardner, David Converse, Kent Burto

**Excused:** William Johnson, John Jennings

**Absent:** W. Edward Walldroff

**Also Present:** Craig Fox (Watertown Daily Times)  
(Zoom): Justin Miller, Esq., Kurtis Bennett

**Staff Present:** David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Jay Matteson, Joy Nuffer

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:01 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** Chairman Aliasso invited guests to speak. No one spoke.
- IV. Minutes:** Minutes of the meeting held August 4, 2022 were presented. A motion to approve the minutes as presented was made by Mr. Aiken, seconded by Ms. Powers. All in favor. Carried.
- V. Treasurer’s Report:** Mr. Warneck reviewed the financials for the period ending August 31, 2022. He said that the revenue and expenses are up due to the ARPA money and indicated that it is the same situation on the balance sheet. He noted that there are two loans that are 30 days delinquent. A motion was made by Mr. Burto to accept the financial report as presented, seconded by Mr. Gardner. All in favor. Carried.
- VI. Committee Reports:** None.
- VII. Council Reports:**

- a. **Ag** – Mr. Matteson updated the board on the following:

**Food Resiliency Grant Program** – Mr. Matteson said that he will send a slide presentation to board members. He provided the following recap of the program:

- 26 projects were approved for a \$400,000 allocation. \$94,928.42 has been paid out so far.
- 5 projects have received partial funding – some equipment is on back order.
- 7 projects are underway.
- 8 projects have contracts submitted, but we don’t know if they have started their project.
- 1 project was withdrawn.
- 3 projects have not submitted any paperwork and Mr. Matteson is trying to contact them to check the status.

**Podcast** – A new podcast is being recorded today and will focus on agriculture across the United States.

**CWT Farms International** – The project is making progress.

**Convalt** – Mr. Matteson said that he is making introductions between Convalt employees and ag manufacturers.

**Meat Processing** – Mr. Matteson said that he is watching a meat processing project in another county that could be beneficial to our county. He said that he has connected JCC to SUNY Cobleskill since they have a meat processing program.

**Farm Bureau** – Mr. Matteson said that he helped Farm Bureau host Congresswoman Stefanik’s Washington DC staff. He said they spent the whole day touring agriculture.

**JLI Ag Day** – Mr. Matteson said that he has begun planning for Ag Day that will be held in November. Mr. Aiken asked where Mr. Matteson plans to take the group for tours. Mr. Matteson said that the JLI program is changing to incorporate a leadership training component for the first few hours each time they meet. He said that he will still try to tour ag manufacturing.

**Annual Ag Conference** – Mr. Matteson said that he has begun planning for the annual conference that will be held in late March or early April of next year.

- b. **Manufacturing** – Mr. Zembiec said that Mr. Weir is reaching out to manufacturers while BOCES is lining up schools for Manufacturing Day that will be held on October 14<sup>th</sup>. He said that after the manufacturing day, there will be a follow up to the roundtable meeting that was held earlier this year in partnership with the Lewis County Economic Development.
- c. **Marketing** – Mr. Weir said he was ceding his time to talk about the ARPA grant programs.

#### VIII. Unfinished Business:

1. **ARPA Funds Report** – Mr. Weir thanked Ms. Nuffer for all of her work for keeping the grant programs organized and on track. He provided the following update:

**Incumbent Worker Training** – 6 projects approved for a total of \$58,320.

**Small Business Productivity** – 27 projects approved for a total of \$185,489.60 (after today it will be \$210,489.60). \$11,052 has been distributed.

**Deferred Maintenance Rental Property** – 42 projects approved for a total of \$393,200. There will be three more project recommendations at next month’s meeting.



2. **Small Business Productivity Improvement Grants (ARPA)** – Mr. Weir said that there are three additional applications for this program.

Sheland Farms LLC (silage trailer)	\$10,000
Nordmann’s Detailing	\$5,000
St. Lawrence Sales & Marketing	<u>\$10,000</u>
<b>TOTAL</b>	<b>\$25,000</b>

A motion was made by Mr. Warneck to approve the recommendations as presented, seconded by Ms. Powers. All in favor. Carried.

Mr. Zembiec said that the productivity and training programs were together awarded \$425,000 together by the County. He said that internally we have split them for \$200,000 for training and \$225,000 for productivity. He said that we can adjust these figures and send back out for more participation if needed.

Chairman Aliasso said that last month some of the projects were rejected because the owners lived out of the County. Mr. Weir said that he has since spoken to County officials who indicated that they are comfortable in granting approval to those projects because it improves the housing stock in our county and because those same properties are paying local property tax.

Chairman Aliasso asked if there is a similar grant program for businesses that are suffering with high water/low water (i.e., marinas). Mr. Weir said they should discuss this. Mr. Zembiec said that we could ask the county in the next round of funding.

**IX. Counsel:** None.

**X. New Business:** None.

**XI. Adjournment:** With no further business before the board, a motion to adjourn was made by Ms. Powers, seconded by Mr. Converse. All in favor. The meeting adjourned at 8:24 a.m.

Respectfully submitted,

*Peggy Sampson*

**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**  
**Income Statement for the Nine Month Period Ending September 30, 2022**

Prepared by Joy Nuffer, September 28, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Revenues</b>					
Admin Fees	\$ 792,260.00	615,301.00	\$ 58,985.00	58,985.00	176,959.00
JC Grant Marketing	352,512.00	275,400.00	22,950.00	22,950.00	77,112.00
JC Grant Ag Program	173,400.00	138,720.00	11,560.00	11,560.00	34,680.00
RLF Interest Income	35,613.00	21,709.09	1,188.79	1,027.48	13,903.91
Grant Income Federal	0.00	402,842.10	104,070.13	298,771.97	(402,842.10)
Interest Income	1,468.00	1,402.08	0.00	140.74	65.92
Late Fee	0.00	1,521.03	10.78	21.56	(1,521.03)
Miscellaneous Income	250.00	81,150.99	1,722.00	0.00	(80,900.99)
AG Conference	0.00	3,000.00	0.00	(500.00)	(3,000.00)
<b>Total Revenues</b>	<b>1,355,503.00</b>	<b>1,541,046.29</b>	<b>200,486.70</b>	<b>392,956.75</b>	<b>(185,543.29)</b>
<b>Expenses</b>					
Salaries	661,620.00	480,053.20	58,005.54	38,010.24	181,566.80
Benefits	293,639.00	196,693.76	17,484.97	14,999.93	96,945.24
<b>Operations</b>					
Marketing Program	389,017.00	258,664.02	18,929.53	19,878.90	130,352.98
AG Program	260,068.00	206,235.54	19,341.81	15,127.10	53,832.46
Office Expense	22,385.00	14,340.91	494.52	2,907.28	8,044.09
Payroll Processing	4,311.00	3,742.00	439.46	284.22	569.00
Office Rent	22,243.00	17,958.96	1,496.58	1,496.58	4,284.04
Project Loan Rent	69,929.00	55,942.44	4,661.87	4,661.87	13,986.56
Office Cleaning	13,631.00	11,190.88	928.65	992.30	2,440.12
Telephone	8,928.00	6,356.69	382.76	570.33	2,571.31
Equipment Rental	4,520.00	4,083.24	340.27	340.27	436.76
Equipment Maintenance	5,106.00	3,736.56	637.00	991.91	1,369.44
System Maintenance	3,143.00	6,028.30	414.50	2,683.50	(2,885.30)
System Security	0.00	446.22	31.50	414.72	(446.22)
Electric Service	5,164.00	5,454.20	0.00	758.00	(290.20)
Gas Service	3,686.00	2,277.49	0.00	26.26	1,408.51
Business Support	7,500.00	6,519.00	0.00	0.00	981.00
Safety Training	280.00	280.00	0.00	0.00	0.00
Travel/Promotion/Meals	8,787.00	2,222.74	0.00	0.00	6,564.26
Staff Training & Seminars	3,000.00	1,410.00	0.00	0.00	1,590.00
Depreciation F&F	18,770.00	15,653.32	1,361.18	1,361.18	3,116.68
Dues & Publications	13,446.00	10,610.20	710.00	0.00	2,835.80
Commercial Insurance	0.00	4,797.36	283.78	283.78	(4,797.36)
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	13,500.00	6,500.00	0.00	0.00	7,000.00
CEDS Update	7,500.00	7,500.00	0.00	0.00	0.00
Fees Expense	575.00	921.00	0.00	0.00	(346.00)
Grants Expense Federal	0.00	402,842.10	104,070.13	298,771.97	(402,842.10)
Covid Grant	10,000.00	8,750.00	0.00	0.00	1,250.00
Reallocated Program Expenses	(500,245.00)	(399,496.58)	(37,298.81)	(32,484.10)	(100,748.42)
Miscellaneous - Unrestricted	500.00	0.00	0.00	0.00	500.00
<b>Total Operations</b>	<b>1,352,003.00</b>	<b>1,341,713.55</b>	<b>192,715.24</b>	<b>372,076.24</b>	<b>10,289.45</b>
Total Revenue	1,355,503.00	1,541,046.29	200,486.70	392,956.75	(185,543.29)
Total Expenses	1,352,003.00	1,341,713.55	192,715.24	372,076.24	10,289.45
<b>Net Income Over Expenditures</b>	<b>\$ 3,500.00</b>	<b>199,332.74</b>	<b>\$ 7,771.46</b>	<b>20,880.51</b>	<b>(195,832.74)</b>

For Intern-6-Jse Only

## JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

## AG Program Expense Statement for the Nine Month Period Ending September 30, 2022

Prepared by Joy Nuffer, September 28, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Operations</b>					
AG Annual Meeting	\$ 5,000.00	8,470.91	\$ 0.00	0.00	(3,470.91)
AG Office Expense	1,216.00	2,841.12	0.00	0.00	(1,625.12)
AG Advertising	6,560.00	3,460.00	0.00	0.00	3,100.00
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	499.00	99.00	0.00	0.00	400.00
AG Business Attraction	3,800.00	300.00	0.00	0.00	3,500.00
AG Subscriptions	320.00	254.88	0.00	0.00	65.12
AG Travel/Meals/Lodging	4,051.00	108.64	0.00	0.00	3,942.36
Dairy Parade	0.00	1,390.00	0.00	600.00	(1,390.00)
AG Web Site Development	2,000.00	285.12	0.00	0.00	1,714.88
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
AG Development	497.00	497.05	0.00	0.00	(0.05)
Local Food Guide	1,600.00	1,600.00	0.00	0.00	0.00
Salary Overhead	116,605.00	94,735.04	10,935.15	7,290.10	21,869.96
FICA Overhead	6,752.00	5,383.38	637.71	425.15	1,368.62
Medicare Overhead	1,626.00	1,466.07	149.14	99.43	159.93
Health/Dental Ins Overhead	36,985.00	30,728.50	3,191.71	2,503.02	6,256.50
Retirement Overhead	14,017.00	9,643.64	656.10	437.40	4,373.36
Indirect Labor Allocation	49,917.00	39,632.52	3,345.00	3,345.00	10,284.48
Non Labor Allocated Overhead	6,623.00	5,339.67	427.00	427.00	1,283.33
<b>Total Operations</b>	<b>260,068.00</b>	<b>206,235.54</b>	<b>19,341.81</b>	<b>15,127.10</b>	<b>53,832.46</b>

For Intern-7-Use Only

**JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**

**Manuf. & Business Support Expense Statement for the Nine Month Period Ending September 30, 2022**

Prepared by Joy Nuffer, September 28, 2022

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
<b>Operations</b>					
Business Support	\$ 7,500.00	6,519.00	\$ 0.00	0.00	981.00
Safety Training	280.00	280.00	0.00	0.00	0.00
<b>Total Operations</b>	<u>7,780.00</u>	<u>6,799.00</u>	<u>0.00</u>	<u>0.00</u>	<u>981.00</u>

## JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

## Marketing Program Expense Statement for the Nine Month Period Ending September 30, 2022

Prepared by Joy Nuffer, September 28, 2022

UNRECONCILED

	Current Year Budget	Year-to-Da te Total	Current Month	Previous Month	Balance Remaining
<b>Operations</b>					
Advertising Expense	\$ 54,698.00	26,004.85	\$ 557.00	1,846.90	28,693.15
Canadian Marketing	15,000.00	0.00	0.00	0.00	15,000.00
Printed Material	2,000.00	974.71	0.00	0.00	1,025.29
Seminars Workshops Publicatio	2,526.00	525.80	0.00	0.00	2,000.20
Business Awards	2,000.00	0.00	0.00	0.00	2,000.00
Travel/Meals/Promotion	6,037.00	577.88	415.53	0.00	5,459.12
Public Relations	3,000.00	0.00	0.00	0.00	3,000.00
Web Site Dev & Promo Design	10,735.00	2,334.99	0.00	75.00	8,400.01
Events Sponsorship	14,928.00	10,678.03	0.00	0.00	4,249.97
FDRLO MEMBERSHIP	5,000.00	0.00	0.00	0.00	5,000.00
Survey Monkey	200.00	0.00	0.00	0.00	200.00
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Allocated Overhead	267,893.00	212,567.76	17,957.00	17,957.00	55,325.24
<b>Total Operations</b>	<b>389,017.00</b>	<b>258,664.02</b>	<b>18,929.53</b>	<b>19,878.90</b>	<b>130,352.98</b>

Jefferson County Local Development Corp  
Balance Sheet  
September 30, 2022

ASSETS

Current Assets		
General Checking	\$	1,737,098.60
Savings Account		1,340,569.88
RLF Savings		1,845,089.34
RLF Loans Receivable		244,437.13
N Grid Mkt Grant European		12,500.00
COVID Accounts Receivable		160,799.22
Clayton Loans Receivable		9,066.10
Miscellaneous Recievable		7,000.00
Due YMCA		400,000.00
LHI Records Storage		87,029.51
Prepaid Expense		2,985.86
		5,846,575.64
Total Current Assets		
Property and Equipment		
Accumulated Depreciation		(75,881.42)
		(75,881.42)
Total Property and Equipment		
Other Assets		
Furniture & Fixtures		77,387.89
		77,387.89
Total Other Assets		
Total Assets	\$	5,848,082.11

LIABILITIES AND CAPITAL

Current Liabilities		
Grants Payable YMCA	\$	400,000.00
ARPA Food Grant		297,349.55
ARPA Child Care Grant		616,208.48
ARPA Small Business & Training		352,558.67
ARPA Rental Property Deferred		390,041.20
JC Grant Agriculture Program		34,680.00
Deferred Mkt. Grant European		12,500.00
		2,103,337.90
Total Current Liabilities		
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		
Capital		
General Fund Bal - Unrestrict.		3,545,411.47
Net Income		199,332.74
		3,744,744.21
Total Capital		
Total Liabilities & Capital	\$	5,848,082.11

**Jefferson County Local Development Corp**

**Receivables**

**As of September 30, 2022**

Customer	Orig Loan	Balance	Issued	Maturity	Terms	Status	Payment
JAY CANZONIER	100,000.00	33,475.88	4/26/17	7/1/2026	3%- 84 Months	Current	726.73
CLAYTON ISLAND TOURS	40,000.00	10,331.09	4/29/20	5/1/2026	5%-73 Months	Current	198.97
CLAYTON YACHT CLUB	40,000.00	38,760.95	8/4/21	8/1/2027	3%-73 Months	Current	718.75
CRESCENT YACHT CLUB	40,000.00	39,995.46	9/8/21	9/1/2027	3%-73 Months	Current-Int. only	100.00
DIPRINZIO'S KITCHEN	5,000.00	4,533.05	1/22/21	2/1/2027	3%, 60 Months	30 days	89.84
DIPRINZIO'S MARKET	5,000.00	4,533.05	1/22/21	2/1/2027	3%, 60 Months	30 days	89.84
WICLDC	200,000.00	97,431.63	12/1/10	1/1/2031	3%, 240 Months	Current	1,109.20
WICLDC-JAIN	98,082.50	24,442.12	9/10/18	10/1/2023	3.5% 60 Months	Current	1,784.29
<b>Report Total</b>		<b>253,503.23</b>					

**Jefferson County Local Development Corp  
Clayton Loan Funds Aged Receivables  
As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	4,533.05
		<hr/> 4,533.05
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		
		<hr/> 4,533.05
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	4,533.05
		<hr/> 4,533.05
DIPRINZIO MARKET DIPRINZIO'S MARKET		
		<hr/> 9,066.10
Report Total		



**Jefferson County Local Development Corp  
RLF Aged Receivables  
As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	33,475.88
		<hr/> 33,475.88
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		
		<hr/> 10,331.09
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	
		<hr/> 10,331.09
CLAYTON ISLAND CLAYTON ISLAND TOURS		
		<hr/> 38,760.95
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	
		<hr/> 38,760.95
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		
		<hr/> 39,995.46
CRESCENT YACHT CLUB CRESCENT YACHT CLUB	2350	
		<hr/> 39,995.46
CRESCENT YACHT CLUB CRESCENT YACHT CLUB		
		<hr/> 97,431.63
WIC WICLDC	1907 RLF LOAN	24,442.12
		<hr/> 121,873.75
WIC WICLDC		
		<hr/> 244,437.13
Report Total		

**Jefferson County Local Development Corp  
 COVID Loans Aged Receivables  
 As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	7,478.02
AUBREYS AUBREYS SHOPPING CENTER		7,478.02
BROTHERTON STEVEN BROTHERTON	2252	5,840.69
BROTHERTON STEVEN BROTHERTON		5,840.69
CCTI COLLEENS CHERRY TREE INN	2238	7,799.26
CCTI COLLEENS CHERRY TREE INN		7,799.26
CORNELIA LAURIE A. CORNELIA	2240	7,468.49
CORNELIA LAURIE A. CORNELIA		7,468.49
DEMAR AMY S. DEMAR	2237	7,478.02
DEMAR AMY S. DEMAR		7,478.02
ELMER KATHLEEN ELMER	2253	7,650.13

**Jefferson County Local Development Corp  
 COVID Loans Aged Receivables  
 As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
ELMER KATHLEEN ELMER		7,650.13
FIELD FIELD OF DREAMS, LLC	2267	8,117.99
FIELD FIELD OF DREAMS, LLC		8,117.99
GOULD ROBERT L. GOULD	2234	7,317.03
GOULD ROBERT L. GOULD		7,317.03
GRAPES BUSTED GRAPES,LLC	2250	7,568.10
GRAPES BUSTED GRAPES,LLC		7,568.10
HERMAN BONNIE HERMAN	2235	7,478.02
HERMAN BONNIE HERMAN		7,478.02
MILLER GAIL W. MILLER	2236	7,638.61
MILLER GAIL W. MILLER		7,638.61

**Jefferson County Local Development Corp  
 COVID Loans Aged Receivables  
 As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
MORGIA MORGIA MASONRY	2264	7,638.61
MORGIA MORGIA MASONRY		7,638.61
NORTH BRANCH NORTH BRANCH FARMS	2262	7,638.61
NORTH BRANCH NORTH BRANCH FARMS		7,638.61
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	7,446.84
NORTHERN NORTHERN COMMERCIAL CLEANING		7,446.84
NORTHROP MICHAEL NORTHROP	2245	7,317.03
NORTHROP MICHAEL NORTHROP		7,317.03
PAINFULL PAINFULL ACRES	2255	3,574.68
PAINFULL PAINFULL ACRES		3,574.68
RHODES RHODES GREENHOUSES, INC	2261	7,638.61

**Jefferson County Local Development Corp  
 COVID Loans Aged Receivables  
 As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	Amount Due
RHODES RHODES GREENHOUSES, INC		7,638.61
SAMPSON-MELISSA MELISSA SAMPSON	2254	7,638.61
SAMPSON-MELISSA MELISSA SAMPSON		7,638.61
SKINNER SCOTT P. SKINNER	2248	7,478.02
SKINNER SCOTT P. SKINNER		7,478.02
TILLSON ALISHA TILLSON	2249	7,478.02
TILLSON ALISHA TILLSON		7,478.02
WILLS GREG WILLS	2246	7,317.03
WILLS GREG WILLS		7,317.03
ZERO ZERO DOCK STREET, LLC	2280	7,798.80
ZERO ZERO DOCK STREET, LLC		7,798.80

**Jefferson County Local Development Corp**  
**COVID Loans Aged Receivables**  
**As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

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<b>Customer ID Customer Bill To Contact Telephone 1</b>	<b>Invoice/CM #</b>	<b>Amount Due</b>
		<hr/>
<b>Report Total</b>		<b>160,799.22</b>
		<hr/> <hr/>

**Jefferson County Local Development Corp**  
**Miscellaneous Aged Receivables**  
**As of Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

<b>Customer ID Customer Bill To Contact Telephone 1</b>	<b>Invoice/CM #</b>	<b>Amount Due</b>
National Grid EURO N GRID EURO GRANT 4373	2152	7,000.00
National Grid EURO N GRID EURO GRANT 4373		7,000.00
<b>Report Total</b>		<b>7,000.00</b>

**Jefferson County Local Development Corp**  
**Cash Receipts Journal**  
**For the Period From Sep 1, 2022 to Sep 30, 2022**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
9/1/22	122250 407501 112501	1782	Invoice: 2250 8/22 INTEREST BUSTED GRAPES,LLC	179.69	160.19 19.50
9/1/22	122250 407501 112501	1491	Invoice: 2234 9/22 INTEREST ROBERT L. GOULD	179.69	160.59 19.10
9/1/22	122250 407501 112501	6428	Invoice: 2252 7/23 INTEREST STEVEN BROTHERTON	200.00	184.48 15.52
9/1/22	122250 407501 112501	4573547	Invoice: 2280 9/22 INTEREST ZERO DOCK STREET, LLC	179.69	159.79 19.90
9/1/22	122250 407501 112501	5196	Invoice: 2262 9/22 INTEREST NORTH BRANCH FARMS	179.69	160.19 19.50
9/1/22	122025 407501 112501	5195	Invoice: 2086 9/22 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	641.44 85.29
9/1/22	122255 407501 412502 112501	2115	Invoice: 2309 8/22 INTEREST 8/22 LATE FEE DIPRINZIO'S KITCHEN	95.23	78.31 11.53 5.39
9/1/22	122255 407501 412502 112501	2114	Invoice: 2310 8/22 INTEREST 8/22 LATE FEE DIPRINZIO'S MARKET	95.23	78.31 11.53 5.39
9/1/22	125001 100001	7817	Invoice: 2369 JEFF COUNTY IDA	58,985.00	58,985.00
9/8/22	122250 407501 112501	0007000318	Invoice: 2245 10/22 INTEREST MICHAEL NORTHROP	179.69	160.99 18.70
9/8/22	122250 407501 112501	57614736	Invoice: 2253 9/22 INTEREST KATHLEEN ELMER	180.00	160.50 19.50
9/8/22	122250 407501 112501	2159	Invoice: 2241 9/22 INTEREST AUBREYS SHOPPING CENTER	179.69	160.59 19.10
9/8/22	122250 407501 112501	1292	Invoice: 2254 9/22 INTEREST MELISSA SAMPSON	179.69	160.19 19.50
9/8/22	122250 407501 112501	8702	Invoice: 2240 9/22 INTEREST LAURIE A. CORNELIA	179.69	160.59 19.10
9/8/22	122250 407501 112501	6790	Invoice: 2235 9/22 INTEREST BONNIE HERMAN	179.69	160.59 19.10
9/8/22	122250	51331	Inv-20-2248		160.59



**Jefferson County Local Development Corp  
Cash Receipts Journal  
For the Period From Sep 1, 2022 to Sep 30, 2022**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
	407501 112501		9/22 INTEREST SCOTT P. SKINNER	179.69	19.10
9/8/22	122025 407501 112501	0000995031	Invoice: 2242 10/22 INTEREST CLAYTON ISLAND TOURS	754.85	708.87 45.98
9/15/22	122250 407501 112501	4201	Invoice: 2264 9/22 INTEREST MORGIA MASONRY	179.69	160.19 19.50
9/15/22	407501 112501	16659	9/22 INTEREST CRESCENT YACHT CLUB	100.00	100.00
9/15/22	122250 407501 112501	2055	Invoice: 2237 9/22 INTEREST AMY S. DEMAR	179.69	160.59 19.10
9/15/22	122250 407501 112501	1231	Invoice: 2238 7/22 INTEREST COLLEENS CHERRY TREE INN	180.00	160.10 19.90
9/15/22	122250 407501 112501	2404	Invoice: 2261 9/22 INTEREST RHODES GREENHOUSES, INC	179.69	160.19 19.50
9/15/22	425001 100001	70979437	OVERPAYMENT ON POLICY LIBERTY MUTUAL	1,722.00	1,722.00
9/29/22	122250 407501 112501	6444	Invoice: 2252 INTEREST STEVEN BROTHERTON	200.00	184.94 15.06
9/29/22	122250 407501 112501	1505	Invoice: 2234 10/22 INTEREST ROBERT L. GOULD	179.69	160.99 18.70
9/29/22	122025 407501 112501	3962	Invoice: 1907 8/22 & 9/22 INTEREST WICLDC	2,218.40	1,721.77 496.63
9/29/22	122025 407501 112501	5125	Invoice: 2344 10/22 INTEREST CLAYTON YACHT CLUB, INC.	718.75	620.30 98.45
				<u>68,691.85</u>	<u>68,691.85</u>

**Jefferson County Local Development Corp**  
**Check Register**  
**For the Period From Sep 1, 2022 to Sep 30, 2022**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6257	9/1/22	EXCELLUS BC/BS	100001	567.50
6258	9/1/22	FP MAILING SOLUTIONS	100001	156.00
6260	9/1/22	HM LIFE OF NY	100001	88.13
6261	9/1/22	KEY BANK	100001	2,315.65
6262	9/1/22	NATIONAL GRID	100001	784.26
6263	9/1/22	NNY ONLINE	100001	2,269.00
6264	9/1/22	PROSHRED SECURITY	100001	22.01
6265	9/1/22	RBC WEALTH MANAGEMENT	100001	2,702.40
6266	9/1/22	UNITED WAY OF NNY	100001	116.50
6267	9/1/22	WATERTOWN LOCAL DEVELOPMENT CORPOR	100001	4,661.87
6268	9/1/22	EXCELLUS BC/BS	100001	12,016.52
6269	9/1/22	EXCELLUS BC/BS	100001	408.01
6270	9/1/22	THE HARTFORD	100001	256.91
6271	9/1/22	RUNNING WILD MAPLE	100001	7,722.00
6272	9/1/22	WICLDC	100001	1,496.58
6274	9/6/22	KYLE PIGNONE	100001	9,950.59
6275	9/7/22	PATRICK MERRITT	100001	7,008.21
6276	9/8/22	BLUE MOUNTAIN SPRING WATER, INC.	100001	23.00
6277	9/8/22	SYNTELA CONFERENCING INC.	100001	15.34
6278	9/8/22	VERIZON WIRELESS	100001	172.58
6279	9/8/22	GWNC CHAMBER OF COMMERCE	100001	10.00
6280	9/9/22	BLACK RIVER DRIVE-IN, INC	100001	10,000.00
6281	9/12/22	MSPEN CONSULTING	100001	1,672.51
6283	9/13/22	GARY TRUCKING, LLC	100001	9,857.78
6293	9/14/22	CEROW AGENCY, INC.	100001	10,000.00
6294	9/14/22	MARY DIETTERICH	100001	10,000.00
6284	9/15/22	COUGHLIN PRINTING	100001	202.41
6285	9/15/22	DOYLE SECURITY SYSTEMS, INC	100001	31.50
6286	9/15/22	NORTHERN COMPUTERS	100001	637.00
6287	9/15/22	RBC WEALTH MANAGEMENT	100001	2,702.40
6288	9/15/22	SPECTRUM REACH	100001	1,289.90
6289	9/15/22	UNITED WAY OF NNY	100001	116.50

**Jefferson County Local Development Corp**  
**Check Register**  
**For the Period From Sep 1, 2022 to Sep 30, 2022**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6290	9/15/22	WB MASON CO INC.	100001	144.53
6291	9/15/22	MARSHALL WEIR	100001	51.84
6292	9/15/22	WPBS	100001	557.00
6295	9/16/22	NORTHERN COMMERCIAL CLEANING	100001	865.00
6296	9/16/22	SAM'S CLUB	100001	118.06
6297	9/16/22	MARSHALL WEIR	100001	363.69
6298	9/19/22	RENZI FOODSERVICE	100001	19,859.04
6299	9/20/22	ROBBINS FAMILY GRAIN CO, LLC	100001	10,000.00
6300	9/22/22	ADIRONDACK NORTH COUNTRY ASSOCIATION	100001	50.00
6301	9/22/22	CINTAS	100001	63.65
6302	9/22/22	IEDC	100001	660.00
6303	9/22/22	ROBIN STEPHENSON	100001	38.88
6304	9/22/22	WB MASON CO INC.	100001	54.75
6305	9/22/22	WELLS FARGO FINANCIAL SERVICES	100001	340.27
6306	9/22/22	WESTELCOM	100001	367.42
6307	9/22/22	JOHN AND CHANA FAY	100001	8,000.00
6308	9/29/22	RBC WEALTH MANAGEMENT	100001	2,702.40
6309	9/29/22	UNITED WAY OF NNY	100001	116.50
6310	9/29/22	WB MASON CO INC.	100001	80.42
<b>Total</b>				<b><u>143,706.5</u></b>

**Jefferson County Local Development Corporation  
Finance Committee Meeting Minutes  
September 16, 2022**

The Jefferson County Local Development Corporation held a finance committee meeting on Friday, September 16, 2022, in the board room, 800 Starbuck Avenue, Watertown, NY.

**Present:** John Jennings, Chair, Rob Aiken, David Converse

**Excused:** Paul Warneck

**Also Present:** David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Joy Nuffer, W. Edward Walldroff, Christine Powers  
**Zoom:** Rob Aliasso

- I. **Call to Order:** Chairman Jennings called the meeting to order at 10:00 a.m.
- II. **Pledge of Allegiance**
- III. **Preliminary Budget for 2023:** Mr. Eaton reviewed the preliminary budget. He said that the income is fixed except for the administrative fee. He said the county grants for the marketing program (\$275k) and ag program (\$138k) will likely remain the same. However, Mr. Zembiec said that we asked for a small increase for each program in the 2023 county budget.

Mr. Eaton said that he calculated the salaries and benefits which includes a new employee. He said that expenses appear to be more due to inflation.

Mr. Converse asked what the reallocated expenses line item is for. Mr. Eaton said it is for the ag and marketing programs.

Mr. Eaton noted that he did not budget the county ARPA funds because they flow through income and are disbursed. He books them as a deferred liability. They come in income and out of expense. Mr. Zembiec said that the county will have a second round of funding for the ARPA funds. He said that we will request \$500k for ag and put together a plan to increase food production. He said that we may also request more money for the small business productivity program as well as the training program. He expects the new request to be \$2M or less.

Chairman Jennings asked where the county is at regarding wages/salaries. He wondered if they would make any adjustments or will be doing something out of the ordinary (similar to another local county who is giving out retention bonuses to their employees). Mr. Zembiec said he'll have to inquire. Mr. Eaton said that he budgeted 5% in this year's budget because of inflation.

**Jefferson County Local Development Corporation  
Finance Committee Meeting Minutes  
September 16, 2022**

Chairman Jennings asked about the auto insurance line item. Mr. Eaton said that it is included in the commercial policy. He said the budgeted amount of \$9,100 is for the whole commercial policy. Committee members asked Mr. Eaton to change the line item name from auto insurance to commercial insurance.

After review and discussion, a motion was made by Mr. Converse to move the proposed budget to the full board for consideration, seconded by Mr. Aiken.

- IV. Adjournment:** With no further business before the committee, Mr. Aiken made a motion to adjourn the meeting, seconded by Mr. Converse. The meeting adjourned at 10:16 a.m.

Respectfully submitted,

*Peggy Sampson*

**Jefferson County Local Development Corp.**

1/01/23- 12/31/23 Budget -

Approved : Finance Comm - 9/16/2022

Board Approval

**Proposed  
FYE 12-31-23  
Budget**

**Revenue**

Admin Fee	707,275
RLF Interest	23,000
Grant Marketing Program	275,400
County AG Grant	138,720
Interest Income	1,400
Misc Income	500

**Total** \$ 1,146,295

**Expenses**

Salaries	589,450
Total Salaries	<u>589,450</u>

**Benefits**

FICA & Medicare	43,619
DBL	6,300
Health/Group Ins	131,903
Dental	7,218
Workers Comp	4,000
401k	45,491
Unemployment Ins	2,500
Consulting 401k	1,000
Total Benefits	<u>242,031</u>

Office Expense	12,000
Payroll Processing	3,600
Office Rent	18,000
Loan Rent	55,942
Office Cleaning	10,900
Marketing Program	354,848
Manufacturing Prog.	7,500
Telephone	7,000
Equipment Rental	4,100
Equipment Maintenance	3,000
System Maintenance	1,000
Electric Service	5,500
Gas Service	3,500
Travel	8,000
Training & Seminars	4,000
Dues & Publications	15,000
D&O Insurance	0
Commercial Ins.	9,100
Legal - Unres	1,000
Auditing	8,000
Covid Grant	10,000
Depreciation F&F	17,000
Miscellaneous	500
Ag Program Expenses	221,164
Reallocated Expenses	(465,840)
Total	<u><u>\$ 1,146,295</u></u>

Revenue	1,146,295
Expenses	<u>1,146,295</u>
Net	<u><u>\$ 0</u></u>

<b>Jefferson County LDC Ag Program</b>			
<b>1/01/23- 12/31/23 Budget -</b>			
Prepared by Lyle Eaton			
<b>Revenue</b>			
		<b>CYE 12-31-2022</b>	<b>CYE 12-31-2023</b>
<b>Acct #</b>	<b>Description</b>	<b>Budget</b>	<b>Budget</b>
405002	JC Grant	138,720	138,720
	<b>Total Revenue</b>	<b>138,720</b>	<b>138,720</b>
<b>Expenses</b>			
		<b>CYE 12-31-2022</b>	<b>CYE 12-31-2023</b>
<b>Acct #</b>	<b>Description</b>	<b>Budget</b>	<b>Budget</b>
502000	Annual Meeting	5,000	5,000
502001	Office Expenses	1,000	1,000
502005	Advertising	4,000	4,000
502006	Printed Material	1,000	1,000
502020	Membership/Dues	400	400
502025	Business Attraction	3,500	3,500
502030	Subscriptions	200	200
502035	Travel/Mileage/Meals/Lodging	4,000	4,000
502045	Web Site Development & Promotion	2,000	2,000
502100	Program expenses(Dairy, JLI)	1,000	1,000
502102	Local Food Guide	800	800
502309	Indirect Labor Allocation	39,125	55,253
502310	Non Salary Allocated Overhead	5,128	5,442
	<b>Total Office</b>	<b>67,153</b>	<b>83,595</b>
	Assigned Staff Salary & Benefits ( Matteson 111401)		
		<b>CYE 12-31-2022</b>	<b>CYE 12-31-2023</b>
<b>Acct. #</b>	<b>AG Program Salary &amp; Benefits</b>	<b>Budget</b>	<b>Budget</b>
502300	Salary	94,760	99,510
502301	FICA	5,686	5,971
502302	Medicare	1,327	1,393
502303	Health	29,476	21,740
502304	Workers Comp.	0	
502305	Retirement	8,528	8,956
502306	UI		
502310	Life Ins.		
	<b>Total Salary &amp; Benefits</b>	<b>139,777</b>	<b>137,569</b>
	<b>TOTAL REVENUE</b>	<b>138,720</b>	<b>138,720</b>
	<b>TOTAL EXPENSES</b>	<b>206,930</b>	<b>221,164</b>
	Program Gain, (Loss)	(68,210)	(82,444)
<b>AG Non-Labor Overhead</b>			
		<b>CYE 12-31-2022</b>	<b>CYE 12-31-2023</b>
<b>Operating</b>		<b>Budget</b>	<b>Budget</b>
710100	Office Rent		18,000
710101	Project Loan Rent		55,942
710110	Office Cleaning		10,900
710150	Equipment Rental		4,100
710155	Equipment Maintenance		3,000

710156	System Maintenance				1,000		
710160	Electric Service				5,500		
710170	Gas Service				3,500		
711002	Depreciation F&F				17,000		
711101	Board Functions				0		
712010	Commercial Insurance				9,100		
713001	Accounting & Auditing				8,000		
					136,042		
	<b>AG Program 4%</b>				5,442		
	Monthly Accrual				453		
	Dr 502310						
	Cr. 731002						
	Monthly Recurring Entry						



# Jefferson County LDC Marketing Program

1/01/23- 12/31/23 Budget -

Prepared by Lyle Eaton

## Revenue

Acct #	Description	CY 2022 Budget	CY 2023 Budget
405000	JC Grant	275,400	275,400
	<b>Total Revenue</b>	<b>275,400</b>	<b>275,400</b>

## Expenses

Acct #	Description	Budget CY 2022	Budget CY 2023
	<b>Marketing Expenses</b>		
500000	Advertising	46,600	46,600
500100	Printed Material	2,000	1,000
500400	Seminars, Workshops, Publications	2,000	2,500
500050	Canadian Marketing Initiative	15,000	10,000
500800	Travel/Meals/Promotion	3,000	3,000
501512	Survey Monkey	200	
501100	Public Relations(NYSEDC, etc. )	3,000	3,000
501200	Web Site Development	10,000	5,000
501400	Events Sponsorship	10,250	11,000
501700	Allocated Overhead	209,652	267,748 From Salary W/S
566100	Drum Country Business	5,000	5,000
566101	Misc Program Expenses	0	
	<b>Total Marketing</b>	<b>306,702</b>	<b>354,848</b>
		<b>Budget 2022</b>	<b>Budget 2023</b>
	<b>Manufacturing Committee</b>		
710501	Business Support	7,500	5,000
710514	Workforce Dev & Promotion		2,500
	<b>Total Manufacturing Comm</b>	<b>7,500</b>	<b>7,500</b>
	<b>Total Income</b>	<b>275,400</b>	<b>275,400</b>
	<b>Total Expenses</b>	<b>314,202</b>	<b>362,348</b>
	<b>Program Balance</b>	<b>(38,802)</b>	<b>(86,948)</b>

Monthly Allocated Overhead(D33)  
Dr. 501700; Cr 731002

22,312

Jefferson County Local Development Corporation

Small Business Productivity Improvement (ARPA)

October 6, 2022

Grant recommendations:

Business Name	Summary of Project	Total Project Amount	Total amount requested	Funding Recommendation
Bridgeview Real Estate	Our company is seeking to replace our outdated computers. 7 of them between our 2 offices. We are also looking to purchase 2 projectors so we can have productive trainings through zoom and meetings with clients.	\$12,500	\$10,000	\$10,000
Northern Commercial Cleaning	The 15-year-old machines I currently own are to the point where they are breaking down on me and I am having to rent machines to complete floor work at most of my commercial accounts. I am in desperate need of a new high-speed varnisher, a low-speed floor stripper, hot water carpet extractor and a good commercial vacuum cleaner. All the accounts I currently clean have carpets with a lot of big traffic. Half of them have children that crawl around on carpets (daycare's & church nurseries) and I need something that is more sanitary and that can extract more dirt from the carpets. By receiving a grant will allow me to purchase new machines which will save me time and increase job potential.	\$12,466.32	\$10,000	\$9,973.06
Nugent Carpentry and Remodeling, LLC	This Set LTD. Flatbed truck system will enable me to make fewer trips to suppliers for material pick up greatly saving time. This system will increase our productivity throughout the day. We will also be able to transport more and larger tools and material to and from job sites.	\$13,600	\$10,000	\$10,000

Jefferson County Local Development Corporation

Small Business Productivity Improvement (ARPA)

October 6, 2022

<p>J. Eberle Woodworking</p>	<p>In a woodworking and cabinet shop like ours, a large portion of our daily tasks is to create 'panels' of wood. To do this, lumber is milled and then glued-up into various sized blanks or 'panels'. Currently, we do this glue-up process using hand clamps on the floor of the shop. This is problematic because the clamps are large, cumbersome, and move (roll) on the floor of the shop while setting up. They do not have a centralized 'home' in our current set-up so they must be carried to a suitable workspace each time they are used. Also, the ergonomics of working on the shop floor has numerous physical hazards, not to mention it's slow speed. The proposed project of purchasing and installing a new JLT 12' clamping rack with mechanized tightening and pneumatic flattening would significantly reduce our time spent on this task (as well as limit the physical tolls paid by the shop personnel's bodies). According to the clamp rack manufacturer, this unit can produce an estimated 72 panels/ day. Currently, our BEST day gluing panels the traditional, manual way produced less than 30 panels. A new JLT panel clamp would more than double our edge-glued panel capacity in addition to increasing worker safety.</p>	<p>\$13,420</p>	<p>\$10,000</p>	<p>\$10,000</p>
<p>Ebersol's Custom Cutting, Inc.</p>	<p>Currently we have two smaller vacuum seal units that require more attention and when running at full capacity require two people to keep them stocked. However, this new sealer has more than double the holding capacity of our current sealers and only requires one operator. This will allow us to process more meat in a shorter time frame, making us more productive and cost effective for the consumer.</p>	<p>\$13,762</p>	<p>\$10,000</p>	<p>\$10,000</p>
			<p><b>Total</b></p>	<p><b>\$49,973.06</b></p>

Jefferson County Local Development Corporation

Incumbent Worker Training (ARPA)

October 6, 2022

Grant recommendations:

Business Name	Summary of Project	Total Project Amount	Funding Recommendation
Great Lakes Cheese	Supervisor training, Pasteurizer Training from Cornell University	\$4,000	\$3,200
Coughlin Printing	We have had to hire new team members in all departments. Would like to provide online, instructor -led training for both graphic design and website design departments. Average cost per class is \$1,000.	\$10,000	\$8,000
Spec-Rite/SKIP-LINE, LLC	Skip-Line would like to give our executive team and senior managers some training from a Scaling Up coach regarding the Rockefeller habits and how we can focus on key priorities to improve the organization efficiencies and profitability. The consultant is Moore Impact and has an intensive background in improving productivity and accountability to help companies grow and scale to new levels.	\$25,000	\$20,000
		<b>TOTAL</b>	<b>\$31,200.00</b>

Jefferson County Local Development Corporation

Rental Property Deferred Maintenance Grants (ARPA)

October 6, 2022

Grant recommendations:

<b>Name</b>	<b>Summary of Project</b>	<b>Total Project Amount</b>	<b>Funding Recommendation</b>
John Tinsley	Replacement of leaking 50-year-old roof.	\$17,500	\$10,000
Trina Kuan Bonner	The roof needs to be replaced, the tenants broke out windows, the tenants ripped off siding and destroyed the porches	\$26,000	\$10,000
Brian A Bromka	Replace damaged kitchen cabinets, countertops, and kitchen floor; remove soiled carpet and refinish hardwood floors; replace faulty electric.	\$13,000	\$10,000
		<b>TOTAL</b>	<b>\$30,000</b>

Jefferson County Local Development Corporation  
 800 Starbuck Avenue, Suite 800  
 Watertown, NY 13601  
 (315) 782-5865

2022 Board Attendance

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	P	P	P	P	P	E	P	P	P			
Aliasso, Robert	P	P	P	P	P	P	P	P	P			
Burto, Kent	P	P	P	P	E	E	E	P	P			
Converse, David	P	P	E	P	P	P	E	P	P			
Gardner, Gregory	P	P	E	P	E	P	P	P	P			
Jennings, John	P	P	E	A	P	P	E	P	E			
Johnson, William	P	P	P	P	P	P	P	P	E			
L'Huillier, Lisa	P	P	P	P	P	P	P	P	P			
Powers, Christine	P	P	E	P	P	P	P	P	P			
Walldroff, W. Edward	P	P	P	A	P	P	A	P	A			
Warneck, Paul	P	P	P	P	P	P	P	P	P			
<b>Totals:</b>	<b>11</b>	<b>11</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>7</b>	<b>11</b>	<b>8</b>			
P - Present												
E - Excused												
A - Absent												