

Jefferson County Local Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

TO: JCLDC Personnel Committee
Kent Burto, Chair
David Converse
W. Edward Walldroff
John Jennings
Lisa L'Huillier

FROM: David J. Zembiec, CEO

DATE: November 16, 2022

SUBJECT: JCLDC Personnel Committee Meeting Notice

A JCLDC Personnel Committee meeting has been scheduled for **Wednesday, November 23, 2022 at 8:30 a.m.**

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: Marshall Weir
Lyle Eaton
Rob Aliasso
Bill Johnson
Paul Warneck
Greg Gardner
Christine Powers
Rob Aiken
Media

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JCLDC PERSONNEL COMMITTEE MEETING

Wednesday, November 23, 2022

8:30 a.m.

AGENDA

- I. Call to Order**
- II. Pension Plan**
 - a. Establish Percentage for Discretionary Contribution for year ending 12/31/22**
- III. Annual CEO Evaluation**
- IV. Adjournment**

CYE 12/31/2022 401k Discretionary Contribution - JCLDC

Salary Budget 2022	\$	661,620	(15 Month Budget)
Projected for 2022	\$	609,039	
Projected over budget	\$	<u>52,581</u>	
Discretionary Budget	\$	<u>19,848</u>	(3% of Salary Budget)
Approved Personnel Comm		_____	
Approved Board of Directors		_____	