

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
October 6, 2022**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, October 6, 2022 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., William Johnson, Paul Warneck, Lisa L’Huillier, David Converse, W. Edward Walldroff

Excused: John Jennings

Absent: None

Also Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Jay Matteson, Joy Nuffer, Robin Stephenson, Rob Aiken
Zoom: Justin Miller, Esq., Craig Fox (Watertown Daily Times)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:52 a.m.
- II. Minutes:** Minutes of the regular meeting held July 7, 2022 were presented. A motion to approve the minutes as presented was made by Mr. Johnson, seconded by Mr. Warneck. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending July 31, 2022, August 31, 2022 and September 30, 2022. A motion was made by Mr. Johnson to accept the financial reports as presented, seconded by Mr. Converse. All in favor. Carried.
- IV. Committee Reports:**
 - a. Finance Committee**
 - i. 2023 Proposed Budget** – Mr. Converse said the committee met to review the proposed budget and recommended approval. He said that \$8,200 was budgeted for annual processing fees for the three active projects. A motion was made by Mr. Converse to adopt the budget as presented, seconded by Mr. Warneck. All in favor. Carried.

Multi-use event center to be located in the Town of Watertown – Mr. Warneck asked if the facility will be able to use the JCCFDC as part of their financing. Attorney Miller said that a 501c3 could use the JCCFDC, but indicated that it depends on the ownership and structure.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Johnson. All in favor. The meeting adjourned at 8:55 a.m.

Respectfully submitted,
Peggy Sampson