

Procurement Report for Jefferson Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/28/2023

Status: CERTIFIED

Certified Date : 03/28/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.jcida.com/wp-content/uploads/2023/01/JCIDA-Procurement-Policy-110421.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	Bernier, Carr & Associates	Address Line1	327 Mullin Street
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WATERTOWN
Award Date	10/1/2021	State	NY
End Date	12/31/2022	Postal Code	13601
Fair Market Value	\$113,448.79	Plus 4	
Amount	\$113,448.79	Province/Region	
Amount Expended For Fiscal Year	\$113,448.79	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering at Business Complex and 146 Arsenal Street

2. Vendor Name	Black River Tree Removal	Address Line1	29807 Andrews Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BLACK RIVER
Award Date		State	NY
End Date		Postal Code	13612
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$42,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Tree removal at Airport

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3. Vendor Name	Bowers & Company	Address Line1	1120 Commerce Park Drive East
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	WATERTOWN
Award Date		State	NY
End Date		Postal Code	13601
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$11,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Annual Audit

4. Vendor Name	Great American Insurance	Address Line1	PO Box 2575
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CINCINNATI
Award Date		State	OH
End Date		Postal Code	45201
Fair Market Value		Plus 4	2575
Amount		Province/Region	
Amount Expended For Fiscal Year	\$30,735.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	D&O insurance

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5. Vendor Name	Harris Beach PLLC	Address Line1	677 Broadway
Type of Procurement	Legal Services	Address Line2	Suite 1101
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$86,471.27	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal

6. Vendor Name	JCLDC	Address Line1	800 Starbuck Avenue
Type of Procurement	Other	Address Line2	Suite 800
Award Process	Authority Contract - Non-Competitive Bid	City	WATERTOWN
Award Date	10/1/2021	State	NY
End Date	12/31/2022	Postal Code	13601
Fair Market Value	\$792,256.00	Plus 4	
Amount	\$792,256.00	Province/Region	
Amount Expended For Fiscal Year	\$792,256.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Administrative Services

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7. Vendor Name	John Vespa, Inc.	Address Line1	19626 Overlook Drive
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 800
Award Process	Non Contract Procurement/Purchase Order	City	WATERTOWN
Award Date		State	NY
End Date		Postal Code	13601
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$39,050.32	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Crusher runs at Airport

8. Vendor Name	National Grid (Non Utility)	Address Line1	PO Box 29805
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10087
Fair Market Value		Plus 4	2980
Amount		Province/Region	
Amount Expended For Fiscal Year	\$25,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Preliminary design - 3 phase for Convalt per LDA

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9. Vendor Name	Paradigm Environmental	Address Line1	6950 East Genessee Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	FAYETTEVILLE
Award Date	10/1/2021	State	NY
End Date	12/31/2022	Postal Code	13066
Fair Market Value	\$394,127.42	Plus 4	
Amount	\$394,127.42	Province/Region	
Amount Expended For Fiscal Year	\$394,127.42	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	146 Arsenal Street - PCB remediation

10. Vendor Name	Purcell Contrsuction	Address Line1	566 Coffeen Street
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 800
Award Process	Authority Contract - Non-Competitive Bid	City	WATERTOWN
Award Date	10/1/2021	State	NY
End Date	12/31/2022	Postal Code	13601
Fair Market Value	\$2,000,038.27	Plus 4	
Amount	\$2,000,038.27	Province/Region	
Amount Expended For Fiscal Year	\$2,000,038.27	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	146 Arsenal Street - YMCA project

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11. Vendor Name	SWBG	Address Line1	193 Green Street
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 800
Award Process	Authority Contract - Competitive Bid	City	WATERTOWN
Award Date	10/1/2021	State	NY
End Date	12/31/2022	Postal Code	13601
Fair Market Value		Plus 4	
Amount	\$18,515.00	Province/Region	
Amount Expended For Fiscal Year	\$18,515.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Snow plowing, other misc. at 146 Arsenal Street

12. Vendor Name	Selective Insurance	Address Line1	PO Box 371468
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSBURGH
Award Date		State	PA
End Date		Postal Code	15250
Fair Market Value		Plus 4	7468
Amount		Province/Region	
Amount Expended For Fiscal Year	\$37,192.82	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Commercial insurance

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13. Vendor Name	Swartz Moses	Address Line1	1583 East Genesee Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SKANEATELES
Award Date		State	NY
End Date		Postal Code	13152
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$53,842.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal (solar projects)

Additional Comments

This report is based on the 15-month reporting period from October 1, 2021 through December 31, 2022. The agency changed its fiscal year from October 1st to September 31st to a calendar year budget running from January 1st through December 31st.