

Notice of Board Meeting

Date: May 18, 2023

To: W. Edward Walldroff
David Converse
Kent Burto
Gregory Gardner
Paul Warneck
William Johnson
Lisa L'Huillier
Christine Powers
Robert Aiken
John Condino

From: Chairman Robert Aliasso

Re: Notice of Board of Directors' Meeting

The Jefferson County Local Development Corporation will hold their Board Meeting on **Thursday, June 1, 2023 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec, CEO
Marshall Weir
Lyle Eaton
Jay Matteson
Joy Nuffer
Robin Stephenson
Justin Miller, Esq.
Media

BOARD MEETING AGENDA
Thursday, June 1, 2023 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – May 4, 2023**
- V. Treasurer’s Report – May 31, 2023**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Funds Report**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
May 4, 2023**

DRAFT

The Jefferson County Local Development Corporation held their board meeting on Thursday, May 4, 2023 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., Paul Warneck, Lisa L'Huillier, David Converse, W. Edward Walldroff, Christine Powers, Kent Burto, Gregory Gardner, John Condino, William Johnson, Rob Aiken

Excused: None

Absent: None

Also Present:

Zoom: Cathryn Crummey (Harris Beach), Craig Fox from the Watertown Daily Times

Staff Present: David Zembiec, Marshall Weir, Peggy Sampson, Joy Nuffer, Robin Stephenson, Jay Matteson

- I. **Call to Order:** Chairman Aliasso called the meeting to order at 8:00 a.m.
- II. **Pledge of Allegiance**
- III. **Privilege of the Floor:** Chairman Aliasso invited guests to speak. No one spoke.
- IV. **Minutes:** Minutes of the meeting held April 6, 2023 were presented. A motion to approve the minutes as presented was made by Ms. Powers, seconded by Mr. Converse. All in favor. Carried.
- V. **Treasurer's Report:** Mr. Warneck reviewed the financials for the period ending April 30, 2023. He said that there are two loans in arrears, but noted that it is a timing issue. A motion was made by Mr. Aiken to accept the financial report as presented, seconded by Mr. Johnson. All in favor. Carried.
- VI. **Committee Reports:** None.
- VII. **Council Reports:**
 - a. **Ag –**
 - i. **Council Appointment –** Mr. Matteson asked the board to consider appointing Dani Baker to represent the horticulture sector for the agricultural industry. A motion was made by Mr. Walldroff to approve the council appointment, seconded by Mr. Condino. All in favor. Carried.

Mr. Matteson provided the following updates:

- Food Resiliency Grants – Mr. Matteson said that we are wrapping up the value-added side of the grant. He said some grant recipients decided not to proceed with their projects because of the paperwork involved, but indicated that 70% - 80% participated.

- CWT Farms – Mr. Matteson said the building is under construction and indicated that two other structures will also be built on the site. Mr. Warneck asked if the PILOT covers all three structures. Staff will review the project file and request an updated site plan if necessary.

- Dairy Manufacturing Initiative – Mr. Matteson said that we tried to attract Fairlife, but heard that they will be located in western NY.

- Dairy Parade – The parade is scheduled for June 2nd. There are currently 25 entries which includes 7 marching bands.

- Congresswoman Stefanik’s Ag Committee – Mr. Matteson said that he has a meeting with Congresswoman Stefanik’s ag staff tomorrow.

- Farm lawsuit – Mr. Matteson said that he continues to work with the farm through their legal issues.

- Interview – Mr. Matteson said that he has an interview with Channel 7 News today regarding the impacts that solar projects are having on farmland.

Mr. Warneck asked if the Ag Council keeps minutes. Mr. Matteson said that they don’t make decisions, so they don’t keep official minutes. He said that he keeps notes and is tardy in sending them out.

- b. **Manufacturing** – Mr. Zembiec said that we are working with North American Tapes for their upcoming expansion project in the Corporate Park. He said that their PILOT application will be on this month’s loan review agenda and indicated that they might need a loan as well.
- c. **Marketing** – Mr. Weir said that Ms. Stephenson recently sent out the newest newsletter. Ms. Robinson said that there is a 45% open rate (sent to 490 people). She said that she also pushed it out to Facebook where it has reached 130 people. Ms. Stephenson said that she is in the process of updating the contact database.

Mr. Weir said that we are hosting an export program on May 18th at the Hilton Garden Inn which will include participants from SBA, US Commerce and Bay Brokerage.

Mr. Weir said that Colonel Hannan, our grant program manager from the Department of Defense, will visit the YMCA project in June.

Mr. Weir said the June board meeting may be held at EZ Stack and will include a tour of their facility as well as MetalCraft Marine.

Mr. Warneck said that he would like to tour the CWT Farms facility before they start operations and before biosecurity could be an issue.

VIII. Unfinished Business:

1. **ARPA Funds Report** – An updated spreadsheet showing the grant fund activity was provided in the board packet. There is currently \$51,843.35 uncommitted funds left within the various programs. Mr. Weir said that the training program is still open and has the largest uncommitted balance.

Ms. Nuffer said the programs are doing well and indicated that the grant recipients are very appreciative of the grant funds.

Mr. Matteson wanted to put into perspective the amount of grant funds made available to us by the Jefferson County Board of Legislators (\$400,000) compared to the state's grant program that they are getting ready to roll out. They are allocating \$1.6M for three regions (Northern NY, Hudson, and Central NY).

Mr. Zembiec said the county legislators met recently and approved the next round of the ARPA grant funds that will be distributed. Mr. Zembiec said that he recently expressed how proud he is of the support from the board of legislators during a recent public radio interview.

IX. Counsel: None.

X. New Business: None.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Gardner. All in favor. The meeting adjourned at 8:31 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Income Statement for the Five Month Period Ending May 31, 2023**

Prepared by Joy Nuffer, May 24, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 707,275.00	294,697.90	\$ 58,939.58	58,939.58	412,577.10
JC Grant Marketing	275,400.00	114,750.00	22,950.00	22,950.00	160,650.00
JC Grant Ag Program	138,720.00	62,500.00	12,500.00	12,500.00	76,220.00
RLF Interest Income	23,000.00	4,098.46	615.69	1,056.11	18,901.54
Grant Income Federal	0.00	386,248.85	18,478.90	82,868.31	(386,248.85)
Interest Income	1,400.00	1,200.53	0.00	303.12	199.47
Late Fee	0.00	210.25	70.11	21.56	(210.25)
Miscellaneous Income	500.00	364.65	0.00	0.00	135.35
AG Conference	0.00	1,000.00	0.00	0.00	(1,000.00)
Total Revenues	1,146,295.00	865,070.64	113,554.28	178,638.68	281,224.36
Expenses					
Salaries	589,450.13	222,492.16	44,364.88	44,364.88	366,957.97
Benefits	242,031.33	92,672.18	17,015.89	17,015.89	149,359.15
Operations					
Marketing Program	354,848.00	130,374.73	23,628.83	29,717.17	224,473.27
AG Program	221,165.00	94,940.03	17,567.41	20,612.89	126,224.97
Office Expense	12,000.00	3,034.29	148.95	1,233.90	8,965.71
Payroll Processing	3,600.00	1,817.15	301.30	301.30	1,782.85
Office Rent	18,000.00	7,584.10	1,516.82	1,516.82	10,415.90
Project Loan Rent	55,942.00	23,309.35	4,661.87	4,661.87	32,632.65
Office Cleaning	10,900.00	4,541.50	992.30	992.30	6,358.50
Telephone	7,000.00	2,529.11	374.31	602.55	4,470.89
Equipment Rental	4,100.00	1,730.95	346.19	346.19	2,369.05
Equipment Maintenance	3,000.00	196.00	0.00	0.00	2,804.00
System Maintenance	1,000.00	2,785.05	595.35	595.35	(1,785.05)
Electric Service	5,500.00	1,612.52	0.00	331.93	3,887.48
Gas Service	3,500.00	1,337.52	0.00	164.41	2,162.48
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Manufacturers Comm. Expense	0.00	729.30	0.00	0.00	(729.30)
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Promotion/Meals	8,000.00	2,564.88	297.37	1,479.38	5,435.12
Staff Training & Seminars	4,000.00	885.00	0.00	0.00	3,115.00
Depreciation F&F	17,000.00	6,805.90	1,361.18	1,361.18	10,194.10
Dues & Publications	15,000.00	3,046.00	546.00	0.00	11,954.00
Commercial Insurance	9,100.00	1,153.12	18.00	283.78	7,946.88
Legal RLF	1,000.00	0.00	0.00	0.00	1,000.00
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	8,000.00	14,000.00	0.00	2,000.00	(6,000.00)
Grants Expense Federal	0.00	386,248.85	18,478.90	82,868.31	(386,248.85)
Covid Grant	10,000.00	5,000.00	2,500.00	2,500.00	5,000.00
Reallocated Program Expenses	(465,840.00)	(197,208.77)	(38,594.11)	(38,594.12)	(268,631.23)
Miscellaneous - Unrestricted	500.00	0.00	0.00	0.00	500.00
Total Operations	1,147,296.46	814,180.92	96,121.44	174,355.98	333,115.54
Total Revenue	1,146,295.00	865,070.64	113,554.28	178,638.68	281,224.36
Total Expenses	1,147,296.46	814,180.92	96,121.44	174,355.98	333,115.54
Net Income Over Expenditures	\$ (1,001.46)	50,889.72	\$ 17,432.84	4,282.70	(51,891.18)

For Internal Use Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
AG Program Expense Statement for the Five Month Period Ending May 31, 2023

Prepared by Joy Nuffer, May 24, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	4,581.10	\$ 750.00	3,831.10	418.90
AG Office Expense	1,000.00	106.92	0.00	0.00	893.08
AG Advertising	4,000.00	1,235.63	535.63	500.00	2,764.37
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	0.00	0.00	0.00	400.00
AG Business Attraction	3,500.00	0.00	0.00	0.00	3,500.00
AG Subscriptions	200.00	0.00	0.00	0.00	200.00
AG Travel/Meals/Lodging	4,000.00	2,219.34	0.00	0.00	1,780.66
AG Web Site Development	2,000.00	0.00	0.00	0.00	2,000.00
AG Website Promotion	0.00	349.92	0.00	0.00	(349.92)
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Local Food Guide	800.00	800.00	0.00	0.00	0.00
Salary Overhead	99,510.00	41,298.40	7,508.80	7,508.80	58,211.60
FICA Overhead	5,971.00	2,412.72	438.66	438.68	3,558.28
Medicare Overhead	1,393.00	564.27	102.60	102.59	828.73
Health/Dental Ins Overhead	21,740.00	13,606.77	2,723.78	2,723.78	8,133.23
Retirement Overhead	8,956.00	2,477.86	450.52	450.52	6,478.14
Indirect Labor Allocation	55,253.00	23,022.10	4,604.42	4,604.42	32,230.90
Non Labor Allocated Overhead	5,442.00	2,265.00	453.00	453.00	3,177.00
Total Operations	221,165.00	94,940.03	17,567.41	20,612.89	126,224.97

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Manuf. & Business Support Expense Statement for the Five Month Period Ending May 31, 2023

Prepared by Joy Nuffer, May 24, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
Manufacturers Comm. Expense	0.00	729.30	0.00	0.00	(729.30)
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Total Operations	<u>7,500.00</u>	<u>729.30</u>	<u>0.00</u>	<u>0.00</u>	<u>6,770.70</u>

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Five Month Period Ending May 31, 2023**

Prepared by Joy Nuffer, May 24, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	7,277.35	\$ 612.00	2,969.30	39,322.65
Canadian Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	1,000.00	1,021.02	0.00	1,021.02	(21.02)
Seminars Workshops Publicatio	2,500.00	360.00	0.00	360.00	2,140.00
Travel/Meals/Promotion	3,000.00	505.21	0.00	94.52	2,494.79
Public Relations	3,000.00	0.00	0.00	0.00	3,000.00
Web Site Dev & Promo Design	5,000.00	1,445.00	0.00	460.00	3,555.00
Events Sponsorship	11,000.00	3,204.50	704.50	2,500.00	7,795.50
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Allocated Overhead	267,748.00	111,561.65	22,312.33	22,312.33	156,186.35
Total Operations	354,848.00	130,374.73	23,628.83	29,717.17	224,473.27

Jefferson County Local Development Corp
Balance Sheet
May 31, 2023

ASSETS

Current Assets		
General Checking	\$	756,120.40
Savings Account		1,691,885.62
RLF Savings		1,963,129.63
RLF Loans Receivable		171,495.05
N Grid Mkt Grant European		12,500.00
COVID Accounts Receivable		120,493.39
Clayton Loans Receivable		7,777.38
Miscellaneous Recievable		7,000.00
Due YMCA		400,000.00
LHI Records Storage		87,029.51
Prepaid Expense		999.40
		5,218,430.38
Total Current Assets		
Property and Equipment		
Accumulated Depreciation		(85,493.86)
		(85,493.86)
Total Property and Equipment		
Other Assets		
Furniture & Fixtures		76,897.89
ROU Lease Asset		175,454.00
		252,351.89
Total Other Assets		
Total Assets	\$	5,385,288.41

LIABILITIES AND CAPITAL

Current Liabilities		
Grants Payable YMCA	\$	400,000.00
ST Lease Liability		1,358.00
ARPA Food Grant		150,278.44
ARPA Child Care Grant		353,731.83
ARPA Small Business & Training		199,812.17
ARPA Rental Property Deferred		214,963.46
JC Grant-Marketing		91,800.00
JC Grant Agriculture Program		12,500.00
Deferred Mkt. Grant European		12,500.00
		1,436,943.90
Total Current Liabilities		
Long-Term Liabilities		
LT Lease Liability		202,078.00
		202,078.00
Total Long-Term Liabilities		
Total Liabilities		1,639,021.90
Capital		
General Fund Bal - Unrestrict.		3,695,376.79
Net Income		50,889.72
		3,746,266.51
Total Capital		3,746,266.51
Total Liabilities & Capital	\$	5,385,288.41

Jefferson County Local Development Corp

Receivables

As of May 31, 2023

Customer	Orig Loan	Balance	Issued	Maturity	Terms	Status	Payment
JAY CANZONIER	100,000.00	28,286.31	4/26/17	7/1/2026	3%- 84 Months	Current	726.73
CLAYTON ISLAND TOURS	40,000.00	9,285.04	4/29/20	5/1/2026	5%-73 Months	Current	198.97
CLAYTON YACHT CLUB	40,000.00	33,742.43	8/4/21	8/1/2027	3%-73 Months	Current	718.75
DIPRINZIO'S KITCHEN	5,000.00	3,888.69	1/22/21	2/1/2027	3%, 60 Months	30 Days	89.84
DIPRINZIO'S MARKET	5,000.00	3,888.69	1/22/21	2/1/2027	3%, 60 Months	30 Days	89.84
WICLDC	200,000.00	91,337.25	12/1/10	1/1/2031	3%, 240 Months	Current	1,109.20
WICLDC-JAIN	98,082.50	8,844.02	9/10/18	10/1/2023	3.5% 60 Months	Current	1,784.29
Report Total		179,272.43					

**Jefferson County Local Development Corp
RLF Aged Receivables
As of May 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	28,286.31
		<hr/> 28,286.31
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		
		<hr/> 9,285.04
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	
		<hr/> 9,285.04
CLAYTON ISLAND CLAYTON ISLAND TOURS		
		<hr/> 33,742.43
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	
		<hr/> 33,742.43
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		
		<hr/> 91,337.25
WIC WICLDC	1907 RLF LOAN	8,844.02
		<hr/> 100,181.27
WIC WICLDC		
		<hr/> 171,495.05
Report Total		

**Jefferson County Local Development Corp
 COVID Loan Aged Receivables
 As of May 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	6,178.73
AUBREYS AUBREYS SHOPPING CENTER		6,178.73
BROTHERTON STEVEN BROTHERTON	2252	4,344.43
BROTHERTON STEVEN BROTHERTON		4,344.43
CCTI COLLEENS CHERRY TREE INN	2238	6,669.47
CCTI COLLEENS CHERRY TREE INN		6,669.47
CORNELIA LAURIE A. CORNELIA	2240	6,169.20
CORNELIA LAURIE A. CORNELIA		6,169.20
DEMAR AMY S. DEMAR	2237	6,496.97
DEMAR AMY S. DEMAR		6,496.97
ELMER KATHLEEN ELMER	2253	6,351.52

Jefferson County Local Development Corp
COVID Loan Aged Receivables
As of May 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM	Amount Due
ELMER KATHLEEN ELMER		6,351.52
GOULD ROBERT L. GOULD	2234	6,178.73
GOULD ROBERT L. GOULD		6,178.73
GRAPES BUSTED GRAPES,LLC	2250	6,433.93
GRAPES BUSTED GRAPES,LLC		6,433.93
HERMAN BONNIE HERMAN	2235	6,178.73
HERMAN BONNIE HERMAN		6,178.73
MILLER GAIL W. MILLER	2236	6,178.73
MILLER GAIL W. MILLER		6,178.73
MORGIA MORGIA MASONRY	2264	6,342.56
MORGIA MORGIA MASONRY		6,342.56

**Jefferson County Local Development Corp
 COVID Loan Aged Receivables
 As of May 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM	Amount Due
NORTH BRANCH NORTH BRANCH FARMS	2262	6,342.52
NORTH BRANCH NORTH BRANCH FARMS		6,342.52
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	6,308.60
NORTHERN NORTHERN COMMERCIAL CLEANING		6,308.60
PAINFULL PAINFULL ACRES	2255	2,923.29
PAINFULL PAINFULL ACRES		2,923.29
RHODES RHODES GREENHOUSES, INC	2261	6,342.56
RHODES RHODES GREENHOUSES, INC		6,342.56
SAMPSON-MELISSA MELISSA SAMPSON	2254	6,669.01
SAMPSON-MELISSA MELISSA SAMPSON		6,669.01
SKINNER SCOTT P. SKINNER	2248	6,014.09

**Jefferson County Local Development Corp
 COVID Loan Aged Receivables
 As of May 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM	Amount Due
SKINNER SCOTT P. SKINNER		6,014.09
TILLSON ALISHA TILLSON	2249	6,014.49
TILLSON ALISHA TILLSON		6,014.49
WILLS GREG WILLS	2246	5,849.84
WILLS GREG WILLS		5,849.84
ZERO ZERO DOCK STREET, LLC	2280	6,505.99
ZERO ZERO DOCK STREET, LLC		6,505.99
Report Total		120,493.39

**Jefferson County Local Development Corp
Clayton Loan Aged Receivables
As of May 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	3,888.69
		<hr/> 3,888.69
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		
		<hr/> 3,888.69
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	3,888.69
		<hr/> 3,888.69
DIPRINZIO MARKET DIPRINZIO'S MARKET		
		<hr/> 7,777.38
Report Total		

**Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From May 1, 2023 to May 31, 2023**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
5/4/23	122025 407501 112501	995043	Invoice: 2242 5/23 INTEREST CLAYTON ISLAND TOURS	198.97	159.62 39.35
5/4/23	122250 407501 112501	1176	Invoice: 2263 5/23 INTEREST NORTHERN COMMERCIAL CLEANING	180.00	163.83 16.17
5/4/23	122250 407501 112501	8788	Invoice: 2240 5/23 INTEREST LAURIE A. CORNELIA	179.69	163.83 15.86
5/4/23	122250 407501 112501	7140	Invoice: 2235 5/23 INTEREST BONNIE HERMAN	179.69	163.83 15.86
5/4/23	125001 100001	7935	Invoice: 2386 JEFF COUNTY IDA	58,939.58	58,939.58
5/10/23	122250 407501 112501	2558	Invoice: 2261 5/23 INTEREST RHODES GREENHOUSES, INC	179.69	163.43 16.26
5/10/23	122250 407501 112501	4309	Invoice: 2236 5/23 INTEREST GAIL W. MILLER	179.69	163.83 15.86
5/10/23	122250 407501 112501	5265	Invoice: 2262 5/23 INTEREST NORTH BRANCH FARMS	179.69	163.43 16.26
5/10/23	122250 407501 112501	80095	Invoice: 2280 5/23 INTEREST ZERO DOCK STREET, LLC	179.69	163.02 16.67
5/10/23	122250 407501 412502 112501	1903.93	Invoice: 2267 INTEREST LATE FEE FIELD OF DREAMS, LLC	4,898.31	4,746.09 103.67 48.55
5/10/23	122250 721901	19093*	Invoice: 2267 FIELD OF DREAMS, LLC	2,500.00	2,500.00
5/10/23	122250 407501 112501	2621	Invoice: 2241 5/23 INTEREST AUBREYS SHOPPING CENTER	179.69	163.83 15.86
5/10/23	122025 407501 112501	5264	Invoice: 2086 5/23 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	654.38 72.35
5/10/23	122255 407501 412502 112501	0109	Invoice: 2309 4/23 INTEREST 4/23 LATE FEE DIPRINZIO'S KITCHEN	95.23	79.89 9.95 5.39
5/10/23	122255 407501 412502 112501	0110	Invoice: 2310 4/23 INTEREST 4/23 LATE FEES DIPRINZIO'S MARKET	95.23	79.89 9.95 5.39

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From May 1, 2023 to May 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
5/18/23	122250 407501 112501	1570	Invoice: 2234 5/23 INTEREST ROBERT L. GOULD	179.69	163.83 15.86
5/18/23	122250 407501 112501	4394	Invoice: 2264 5/23 INTEREST MORGIA MASONRY	179.69	163.43 16.26
5/18/23	122250 407501 112501	10000039	Invoice: 2253 5/23 INTEREST KATHLEEN ELMER	180.00	163.74 16.26
5/18/23	202401 202501 100001	19747	DUE JCLDC DUE SHLDC PAINFULL ACRES	179.00	89.50 89.50
5/18/23	122250 407501 112501	6672	Invoice: 2255 7/23 INTEREST PAINFULL ACRES	89.50	81.99 7.51
5/23/23	122250 407501 412502 112501	4091	Invoice: 2254 3/23 INTEREST 3/23 LATE FEE MELISSA SAMPSON	190.47	162.61 17.08 10.78
5/23/23	122250 407501 112501	3457	Invoice: 2246 5/23, 6/23 & 7/23 GREG WILLS	539.07	492.72 46.35
5/23/23	122250 407501 112501	53722	Invoice: 2248 6/23 INTEREST SCOTT P. SKINNER	179.69	164.24 15.45
5/23/23	122025 407501 112501	5243	Invoice: 2344 6/23 INTEREST CLAYTON YACHT CLUB, INC.	718.75	632.81 85.94
5/23/23	122025 407501 112501	166117	Invoice: RLF LOAN 5/23 INTEREST WICLDC	1,784.29	1,753.38 30.91
				<u>73,112.03</u>	<u>73,112.03</u>

Jefferson County Local Development Corp
Check Register
For the Period From May 1, 2023 to May 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
6637	5/2/23	CINTAS	100001	63.65
6638	5/2/23	CNY OFFICE FURNITURE	100001	766.40
6639	5/2/23	DAVIS VISION	100001	88.13
6640	5/2/23	EXCELLUS BC/BS	100001	620.77
6641	5/2/23	THE HARTFORD	100001	341.81
6642	5/2/23	DERRICK KEHOE	100001	7,200.00
6643	5/2/23	MACNY	100001	546.00
6644	5/2/23	NATIONAL GRID	100001	496.34
6645	5/2/23	NNY ONLINE	100001	595.35
6646	5/2/23	PROSHRED SECURITY	100001	23.77
6647	5/2/23	VERIZON WIRELESS	100001	229.46
6648	5/2/23	WICLDC	100001	1,516.82
6649	5/2/23	WATERTOWN LOCAL DEVELOPMENT CORPORA	100001	4,661.87
6650	5/2/23	WPBS	100001	612.00
6651	5/2/23	EXCELLUS BC/BS	100001	409.04
6652	5/2/23	EXCELLUS BC/BS	100001	12,016.52
6653	5/4/23	SACKETS HARBOR PHOTOGRAPHIC IMAGING LL	100001	535.63
6654	5/8/23	BLUE MOUNTAIN SPRING WATER, INC.	100001	53.75
6655	5/8/23	BOWERS & COMPANY CPAS, PLLC	100001	2,000.00
6656	5/8/23	PEGGY SAMPSON	100001	91.63
6659	5/10/23	KEY BANK	100001	2,275.68
6660	5/10/23	LIBERTY MUTUAL INSURANCE	100001	18.00
6661	5/10/23	JOY NUFFER	100001	63.72
6662	5/10/23	STEVENS MEDIA GROUP-WATERTOWN, LLC	100001	400.00
6663	5/10/23	WRVO	100001	440.00
6657	5/11/23	RBC WEALTH MANAGEMENT	100001	3,284.34
6658	5/11/23	UNITED WAY OF NNY	100001	127.00
6664	5/15/23	NORTHERN COMMERCIAL CLEANING	100001	299.68
6665	5/15/23	SAM'S CLUB	100001	78.23
6666	5/16/23	CINTAS	100001	63.65
6667	5/16/23	NORTHERN COMMERCIAL CLEANING	100001	865.00
6668	5/16/23	SPECTRUM REACH	100001	1,517.30

Jefferson County Local Development Corp
Check Register
For the Period From May 1, 2023 to May 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
6669	5/16/23	STEVE WEED PRODUCTIONS	100001	750.00
6670	5/16/23	WESTELCOM	100001	374.31
6671	5/17/23	BRIDGEVIEW REAL ESTATE	100001	5,493.19
6672	5/17/23	JCLDC	100001	89.50
6673	5/17/23	SACKETS HARBOR LDC	100001	89.50
6674	5/22/23	HILTON GARDEN INN	100001	704.50
6675	5/22/23	SAIL ONTARIO, LLC	100001	5,486.03
6676	5/22/23	ROBIN STEPHENSON	100001	212.74
6677	5/22/23	WELLS FARGO FINANCIAL SERVICES	100001	346.19
6678	5/25/23	RBC WEALTH MANAGEMENT	100001	3,284.34
6679	5/25/23	UNITED WAY OF NNY	100001	127.00
Total				<u>59,258.84</u>

ARPA Grant Funds from Jefferson County-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
Total YTD Expenditures	\$455,268.17	\$225,187.83	\$249,721.56	\$210,036.54	\$1,000,000.00	\$292,000.00	\$2,432,214.10
Balance of Grant	\$353,731.83	\$199,812.17	\$150,278.44	\$214,963.46	\$0.00	\$1,208,000.00	\$2,126,785.90
Uncommitted Balance	\$0.00	\$30,464.54	\$82.51	\$5,400.00	\$0.00	\$0.00	
Excess Funds (Approved by board but did not take full award to date)	\$0.00	\$4,132.72	\$605.10	\$11,672.45	\$0.00	\$0.00	
Full Uncommitted Balance	\$0.00	\$34,597.26	\$687.61	\$17,072.45	\$0.00	\$0.00	
<i>Report Prepared by Joy Nuffer-Finance Assistant</i>							

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2023 Board Attendance

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	P	E	P	E	P							
Aliasso, Robert	P	P	Zoom	P	P							
Burto, Kent	E	Zoom	P	P	P							
Condino, John	P	P	P	E	P							
Converse, David	P	P	P	P	P							
Gardner, Gregory	Zoom	P	Zoom	P	P							
Johnson, William	E	P	P	E	P							
L'Huillier, Lisa	P	P	P	P	P							
Powers, Christine	P	P	P	P	P							
Walldroff, W. Edward	P	P	P	P	P							
Warneck, Paul	P	P	P	P	P							
Totals:	8	9	9	8	11							
P - Present												
E - Excused												
A - Absent												