

Notice of Board Meeting

Date: August 24, 2023

To: W. Edward Walldroff
David Converse
Kent Burto
Gregory Gardner
Paul Warneck
William Johnson
Lisa L'Huillier
Christine Powers
Robert Aiken
John Condino

From: Chairman Robert Aliasso

Re: Notice of Board of Directors' Meeting

=====

The Jefferson County Local Development Corporation will hold their Board Meeting on **Thursday, September 7, 2023 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec, CEO
Marshall Weir
Lyle Eaton
Jay Matteson
Joy Nuffer
Robin Stephenson
Justin Miller, Esq.
Media

BOARD MEETING AGENDA
Thursday, September 7, 2023 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – August 10, 2023**
- V. Treasurer’s Report – August 31, 2023**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Funds Report (Round One)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
August 10, 2023**

DRAFT

The Jefferson County Local Development Corporation held their board meeting on Thursday, August 10, 2023 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., Paul Warneck, Lisa L’Huillier, David Converse, W. Edward Walldroff, Kent Burto, John Condino
Zoom: William Johnson, Gregory Gardner

Excused: Christine Powers, Rob Aiken

Absent: None

Also Present:

Zoom: Justin Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

Staff Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Joy Nuffer, Jay Matteson, Robin Stephenson

- I. **Call to Order:** Chairman Aliasso called the meeting to order at 8:01 a.m.
- II. **Pledge of Allegiance**
- III. **Privilege of the Floor:** Chairman Aliasso invited guests to speak. No one spoke.
- IV. **Minutes:** Minutes of the meeting held July 13, 2023 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Mr. Condino. All in favor. Carried.
- V. **Treasurer’s Report:** Mr. Warneck reviewed the financials for the period ending July 31, 2023. He said that all loans are current. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Converse. All in favor. Carried.
- VI. **Committee Reports:** None.
- VII. **Council Reports:**
 - a. **Ag –** Mr. Matteson provided the following update:
 - Senator Gillibrand’s staff will be coming to town next week to discuss ag issues.
 - Wine Trail – Mr. Matteson said that the topic was brought up at the recent ag council meeting that the wine trail is basically not in existence (technically only legislatively). He said he was informed that there is no website and that the Facebook page is not updated. He said that he reached out to the Thousand Islands International Tourism Council and Cornell Cooperative Extension to schedule a meeting to see how the group can support the wine trail and possibly a food trail. Mr. Warneck asked if the Tourism grant fund could be used. Mr. Matteson said that he is not sure if those funds could be used. Mr. Zembiec said that there are marketing funds available whether through our marking program or others in the community. Mr. Gardner commented that the Finger Lakes region has a successful wine trail and said that we have the potential to make ours work.

Jefferson County Local Development Corporation
Board Meeting Minutes
August 10, 2023

DRAFT

- Food Resiliency Grants – Mr. Matteson said that we are wrapping up round one. He said that he hopes to send out a notice for the second round around September 1st.

- b. **Manufacturing** – Mr. Zembiec said the next Manufacturing Day will be held on October 19th. He said that the Workplace is holding a manufacturing job fair this afternoon which will help place some of the former Jain Irrigation employees.

Mr. Zembiec said that JCC and CITEC have teamed up for lean training to be held in September. The normal cost would be \$3,195 but with JCC's grant the cost will be \$395.

- c. **Marketing** – Mr. Weir said that we will be looking into overhauling our marketing efforts next year including website redevelopment. He said that he will be hiring a consultant to audit our current marketing efforts.

Mr. Weir said that he is working on developing a new map to use as a location piece.

Mr. Weir said that he will be working on making the Jefferson County Economic Development name more official, which will prompt an amendment to our corporation papers.

VIII. Unfinished Business:

- 1. **ARPA Funds Report** – An updated spreadsheet showing the grant fund activity was provided in the board packet. There is currently \$56,457.96 of uncommitted funds left within the various programs.
- 2. **Small Business Productivity Improvement Grant (ARPA Round One)** – Mr. Weir said that there is one recommendation for this program at this time:

Jefferson – Lewis Board of Realtors \$9,151.20

Mr. Weir said that the request is for technology hardware that will improve their ability for meetings and education. He noted that the LED projector won't be funded.

A motion was made by Mr. Warneck to approve the recommendation, seconded by Mr. Burto. All in favor.

Mr. Burto amended the motion to abstain from the vote. Mr. Warneck made a motion to approve the recommendation, seconded by Mr. Converse. All in favor, except for Mr. Burto and Ms. L'Huillier who abstained. Carried.

IX. Counsel: None.

X. New Business:

- 1. **Subrecipient Agreement with County of Jefferson for ARPA Funds for Round Two** – The County authorized \$1,380,000 for tourism enhancement, local food production, small business, food processing, and expansion of childcare services. Mr. Zembiec said that we will not have the rental housing program in this round of funding. A motion was made by Mr. Converse to approve the subrecipient agreement, seconded by Mr. Condino. All in favor. Carried.

Jefferson County Local Development Corporation
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2. **Tourism Program for ARPA Funds (Round Two)** – Mr. Weir said that he worked with the Thousand Islands Tourism Council to develop the program. There will be a maximum grant of \$25,000 for projects to upgrade the tourism product, enhance the tourist experience and/or diversify the audience. Examples are keyless entry and playgrounds at hotels.

Mr. Walldroff asked if there is flexibility in the amounts per category. Mr. Zembiec said yes.

A motion was made by Mr. Condino to approve the program description, seconded by Ms. L’Huillier. All in favor. Carried.

3. **County Funding Request** – Chairman Aliasso noted a typo in the amount of tonnage in the Convalt Energy paragraph. It should be 130 tons instead of 130,000 tons. Mr. Zembiec will update the form. Current county funding is \$426,000 (\$276,000 for Marketing and \$150,000 for Ag). Mr. Zembiec said that we are proposing a \$4,000 increase to the marketing line \$280,000 and \$150,000 for Ag for a total of \$430,000. A motion was made by Mr. Converse to request \$430,000, seconded by Mr. Walldroff. All in favor. Carried.

- XI. **Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Burto, seconded by Mr. Condino. All in favor. The meeting adjourned at 8:31 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
Income Statement for the Eight Month Period Ending August 31, 2023

Prepared by Joy Nuffer, August 30, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 707,275.00	471,516.64	\$ 58,939.58	58,939.58	235,758.36
JC Grant Marketing	275,400.00	183,600.00	22,950.00	22,950.00	91,800.00
JC Grant Ag Program	138,720.00	100,000.00	12,500.00	12,500.00	38,720.00
RLF Interest Income	23,000.00	6,585.05	970.40	562.51	16,414.95
Grant Income Federal	0.00	589,959.79	148,740.27	12,292.15	(589,959.79)
Interest Income	1,400.00	2,139.99	0.00	320.13	(739.99)
Late Fee	0.00	252.15	0.00	20.34	(252.15)
Miscellaneous Income	500.00	3,414.65	50.00	0.00	(2,914.65)
AG Conference	0.00	1,000.00	0.00	0.00	(1,000.00)
Total Revenues	1,146,295.00	1,358,468.27	244,150.25	107,584.71	(212,173.27)
Expenses					
Salaries	589,450.13	377,769.24	66,547.32	44,364.88	211,680.89
Benefits	242,031.33	146,999.60	18,600.69	18,578.89	95,031.73
Operations					
Marketing Program	354,848.00	210,243.01	23,014.33	29,081.58	144,604.99
AG Program	221,165.00	151,975.30	21,071.33	16,781.78	69,189.70
Office Expense	12,000.00	5,705.34	602.72	642.23	6,294.66
Payroll Processing	3,600.00	2,936.45	479.70	319.80	663.55
Office Rent	18,000.00	12,134.56	1,516.82	1,516.82	5,865.44
Project Loan Rent	55,942.00	37,294.96	4,661.87	4,661.87	18,647.04
Office Cleaning	10,900.00	7,627.83	1,007.56	1,007.56	3,272.17
Telephone	7,000.00	4,728.31	370.79	503.47	2,271.69
Equipment Rental	4,100.00	2,769.52	346.19	346.19	1,330.48
Equipment Maintenance	3,000.00	1,231.50	1,035.50	0.00	1,768.50
System Maintenance	1,000.00	4,571.10	595.35	595.35	(3,571.10)
System Security	0.00	395.52	395.52	0.00	(395.52)
Electric Service	5,500.00	2,851.33	0.00	536.96	2,648.67
Gas Service	3,500.00	1,478.56	0.00	26.26	2,021.44
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Manufacturers Comm. Expense	0.00	729.30	0.00	0.00	(729.30)
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Promotion/Meals	8,000.00	4,329.02	0.00	1,331.86	3,670.98
Staff Training & Seminars	4,000.00	2,865.00	1,425.00	0.00	1,135.00
Depreciation F&F	17,000.00	10,889.44	1,361.18	1,361.18	6,110.56
Dues & Publications	15,000.00	4,001.16	175.00	494.16	10,998.84
Commercial Insurance	9,100.00	1,724.20	285.54	285.54	7,375.80
Legal RLF	1,000.00	0.00	0.00	0.00	1,000.00
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	8,000.00	14,000.00	0.00	0.00	(6,000.00)
Grants Expense Federal	0.00	589,959.79	148,740.27	12,292.15	(589,959.79)
Covid Grant	10,000.00	5,000.00	0.00	0.00	5,000.00
Reallocated Program Expenses	(465,840.00)	(317,780.66)	(43,383.66)	(38,594.11)	(148,059.34)
Miscellaneous - Unrestricted	500.00	0.00	0.00	0.00	500.00
Total Operations	1,147,296.46	1,286,429.38	248,849.02	96,134.42	(139,132.92)
Total Revenue	1,146,295.00	1,358,468.27	244,150.25	107,584.71	(212,173.27)
Total Expenses	1,147,296.46	1,286,429.38	248,849.02	96,134.42	(139,132.92)
Net Income Over Expenditures	\$ (1,001.46)	72,038.89	\$ (4,698.77)	11,450.29	(73,040.35)

For Intern-6-Jse Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

AG Program Expense Statement for the Eight Month Period Ending August 31, 2023

Prepared by Joy Nuffer, August 30, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	4,581.10	\$ 0.00	0.00	418.90
AG Office Expense	1,000.00	152.41	0.00	0.00	847.59
AG Advertising	4,000.00	2,235.63	0.00	500.00	1,764.37
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	0.00	0.00	0.00	400.00
AG Business Attraction	3,500.00	0.00	0.00	0.00	3,500.00
AG Subscriptions	200.00	0.00	0.00	0.00	200.00
AG Travel/Meals/Lodging	4,000.00	2,549.75	0.00	0.00	1,450.25
Dairy Parade	0.00	2,024.47	0.00	0.00	(2,024.47)
AG Web Site Development	2,000.00	0.00	0.00	0.00	2,000.00
AG Website Promotion	0.00	349.92	0.00	0.00	(349.92)
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Local Food Guide	800.00	800.00	0.00	0.00	0.00
Salary Overhead	99,510.00	67,579.20	11,263.20	7,508.80	31,930.80
FICA Overhead	5,971.00	3,945.31	655.24	438.67	2,025.69
Medicare Overhead	1,393.00	922.70	153.25	102.59	470.30
Health/Dental Ins Overhead	21,740.00	22,320.77	3,266.44	2,723.78	(580.77)
Retirement Overhead	8,956.00	4,054.68	675.78	450.52	4,901.32
Indirect Labor Allocation	55,253.00	36,835.36	4,604.42	4,604.42	18,417.64
Non Labor Allocated Overhead	5,442.00	3,624.00	453.00	453.00	1,818.00
Total Operations	221,165.00	151,975.30	21,071.33	16,781.78	69,189.70

For Intern - 7 - Use Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Manuf. & Business Support Expense Statement for the Eight Month Period Ending August 31, 2023

Prepared by Joy Nuffer, August 30, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
Manufacturers Comm. Expense	0.00	729.30	0.00	0.00	(729.30)
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Total Operations	7,500.00	729.30	0.00	0.00	6,770.70

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Marketing Program Expense Statement for the Eight Month Period Ending August 31, 2023

Prepared by Joy Nuffer, August 30, 2023

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	14,587.90	\$ 612.00	2,564.25	32,012.10
Canadian Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	1,000.00	1,931.02	90.00	820.00	(931.02)
Seminars Workshops Publicatio	2,500.00	360.00	0.00	0.00	2,140.00
Travel/Meals/Promotion	3,000.00	1,291.41	0.00	100.00	1,708.59
Workforce Development	0.00	3,000.00	0.00	3,000.00	(3,000.00)
Public Relations	3,000.00	0.00	0.00	0.00	3,000.00
Web Site Dev & Promo Design	5,000.00	2,369.54	0.00	285.00	2,630.46
Events Sponsorship	11,000.00	3,204.50	0.00	0.00	7,795.50
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Allocated Overhead	267,748.00	178,498.64	22,312.33	22,312.33	89,249.36
Total Operations	354,848.00	210,243.01	23,014.33	29,081.58	144,604.99

Jefferson County Local Development Corp
Balance Sheet
August 31, 2023

ASSETS

Current Assets		
General Checking	\$	288,187.66
Savings Account		1,767,322.65
RLF Savings		1,988,006.84
RLF Loans Receivable		160,078.56
N Grid Mkt Grant European		12,500.00
COVID Accounts Receivable		110,545.33
Clayton Loans Receivable		7,295.64
Miscellaneous Recievable		183,818.74
Due YMCA		400,000.00
LHI Records Storage		87,029.51
Prepaid Expense		3,854.80
		5,008,639.73
Total Current Assets		
Property and Equipment		
Accumulated Depreciation		(89,577.40)
		(89,577.40)
Total Property and Equipment		
Other Assets		
Furniture & Fixtures		76,897.89
ROU Lease Asset		175,454.00
		252,351.89
Total Other Assets		
Total Assets	\$	5,171,414.22

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	37.58
Grants Payable YMCA		400,000.00
ST Lease Liability		1,358.00
ARPA Food Grant		117,495.01
ARPA Child Care Grant		300,331.71
ARPA Small Business & Training		165,839.96
ARPA Rental Property Deferred		131,408.28
JC Grant-Marketing		22,950.00
JC Grant Agriculture Program		50,000.00
Deferred Mkt. Grant European		12,500.00
		1,201,920.54
Total Current Liabilities		
Long-Term Liabilities		
LT Lease Liability		202,078.00
		202,078.00
Total Long-Term Liabilities		
Total Liabilities		1,403,998.54
Capital		
General Fund Bal - Unrestrict.		3,695,376.79
Net Income		72,038.89
		3,767,415.68
Total Capital		
Total Liabilities & Capital	\$	5,171,414.22

Unaudited - For Mar-10-ent Purposes Only

Jefferson County Local Development Corp

Receivables

As of August 31, 2023

Customer	Orig Loan	Balance	Issued	Maturity	Terms	Status	Payment
JAY CANZONIER	100,000.00	26,313.35	4/26/17	7/1/2026	3%- 84 Months	Current	726.73
CLAYTON ISLAND TOURS	40,000.00	8,802.19	4/29/20	5/1/2026	5%-73 Months	Current	198.97
CLAYTON YACHT CLUB	40,000.00	31,834.49	8/4/21	8/1/2027	3%-73 Months	Current	718.75
DIPRINZIO'S KITCHEN	5,000.00	3,647.82	1/22/21	2/1/2027	3%, 60 Months	30 Days	89.84
DIPRINZIO'S MARKET	5,000.00	3,647.82	1/22/21	2/1/2027	3%, 60 Months	30 Days	89.84
WICLDC	200,000.00	87,806.62	12/1/10	1/1/2031	3%, 240 Months	Current	1,109.20
WICLDC-JAIN	98,082.50	5,321.91	9/10/18	10/1/2023	3.5% 60 Months	Current	1,784.29
Report Total		167,374.20					

**Jefferson County Local Development Corp
RLF Aged Receivables
As of Aug 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	26,313.35
		<hr/> 26,313.35
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		
		<hr/> 8,802.19
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	
		<hr/> 8,802.19
CLAYTON ISLAND CLAYTON ISLAND TOURS		
		<hr/> 31,834.49
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	
		<hr/> 31,834.49
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		
		<hr/> 87,806.62
WIC WICLDC	1907 RLF LOAN	5,321.91
		<hr/> 93,128.53
WIC WICLDC		
Report Total		<hr/> <hr/> 160,078.56

Jefferson County Local Development Corp
Clayton Loan Aged Receivables
As of Aug 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	3,647.82
		3,647.82
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		
		3,647.82
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	3,647.82
		3,647.82
DIPRINZIO MARKET DIPRINZIO'S MARKET		
		3,647.82
Report Total		7,295.64

**Jefferson County Local Development Corp
 COVID Loan Aged Receivables
 As of Aug 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	5,684.77
AUBREYS AUBREYS SHOPPING CENTER		5,684.77
BROTHERTON STEVEN BROTHERTON	2252	3,585.02
BROTHERTON STEVEN BROTHERTON		3,585.02
CCTI COLLEENS CHERRY TREE INN	2238	5,850.30
CCTI COLLEENS CHERRY TREE INN		5,850.30
CORNELIA LAURIE A. CORNELIA	2240	5,509.76
CORNELIA LAURIE A. CORNELIA		5,509.76
ELMER KATHLEEN ELMER	2253	5,857.87
ELMER KATHLEEN ELMER		5,857.87
GOULD ROBERT L. GOULD	2234	5,684.77

**Jefferson County Local Development Corp
 COVID Loan Aged Receivables
 As of Aug 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
GOULD ROBERT L. GOULD		5,684.77
GRAPES BUSTED GRAPES,LLC	2250	5,796.54
GRAPES BUSTED GRAPES,LLC		5,796.54
HEARING SOLUTIONS HEARING SOLUTIONS	2237	5,675.75
HEARING SOLUTIONS HEARING SOLUTIONS		5,675.75
HERMAN BONNIE HERMAN	2235	5,684.77
HERMAN BONNIE HERMAN		5,684.77
MILLER GAIL W. MILLER	2236	5,684.77
MILLER GAIL W. MILLER		5,684.77
MORGIA MORGIA MASONRY	2264	5,849.84
MORGIA MORGIA MASONRY		5,849.84

**Jefferson County Local Development Corp
 COVID Loan Aged Receivables
 As of Aug 31, 2023**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
NORTH BRANCH NORTH BRANCH FARMS	2262	5,849.80
NORTH BRANCH NORTH BRANCH FARMS		5,849.80
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	5,814.66
NORTHERN NORTHERN COMMERCIAL CLEANING		5,814.66
PAINFULL PAINFULL ACRES	2255	2,758.37
PAINFULL PAINFULL ACRES		2,758.37
RHODES RHODES GREENHOUSES, INC	2261	5,849.84
RHODES RHODES GREENHOUSES, INC		5,849.84
SAMPSON-MELISSA MELISSA SAMPSON	2254	6,505.99
SAMPSON-MELISSA MELISSA SAMPSON		6,505.99
SKINNER SCOTT P. SKINNER	2248	5,518.89

Jefferson County Local Development Corp
COVID Loan Aged Receivables
As of Aug 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
SKINNER SCOTT P. SKINNER		5,518.89
TILLSON ALISHA TILLSON	2249	5,519.29
TILLSON ALISHA TILLSON		5,519.29
WILLS GREG WILLS	2246	5,849.84
WILLS GREG WILLS		5,849.84
ZERO ZERO DOCK STREET, LLC	2280	6,014.49
ZERO ZERO DOCK STREET, LLC		6,014.49
Report Total		110,545.33

Jefferson County Local Development Corp
Misc. Aged Receivables
As of Aug 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
JCIDA JEFF COUNTY IDA	2387 2388 2389	58,939.58 58,939.58 58,939.58
JCIDA JEFF COUNTY IDA		176,818.74
National Grid EURO N GRID EURO GRANT 4373	2152	7,000.00
National Grid EURO N GRID EURO GRANT 4373		7,000.00
Report Total		183,818.74

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Aug 1, 2023 to Aug 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction	Line Description	Debit Amnt	Credit Amnt
8/3/23	122025 407501 112501	5291	Invoice: 2086 8/23 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	659.30 67.43
8/3/23	122025 407501 112501	0000995047	Invoice: 2242 8/23 INTEREST CLAYTON ISLAND TOURS	198.97	161.62 37.35
8/3/23	122250 407501 407501 112501	1311	Invoice: 2254 4/23 INTEREST 4/23 LATE FEE MELISSA SAMPSON	190.47	163.02 16.67 10.78
8/3/23	122250 407501 112501	5292	Invoice: 2262 8/23 INTEREST NORTH BRANCH FARMS	179.69	164.65 15.04
8/3/23	122250 407501 112501	7268	Invoice: 2235 8/23 INTEREST BONNIE HERMAN	179.69	165.07 14.62
8/11/23	122250 407501 112501	1180	Invoice: 2263 8/23 INTEREST NORTHERN COMMERCIAL CLEANING	180.00	165.06 14.94
8/11/23	122250 407501 112501	2843	Invoice: 2241 8/23 INTEREST AUBREYS SHOPPING CENTER	179.69	165.07 14.62
8/11/23	122250 407501 112501	4476	Invoice: 2264 8/23 INTEREST MORGIA MASONRY	179.69	164.65 15.04
8/11/23	122250 407501 112501	0010000049	Invoice: 2253 8/23 INTEREST KATHLEEN ELMER	180.00	164.96 15.04
8/11/23	122250 407501 112501	1843	Invoice: 2250 5/23, 6/23, 7/23 INTEREST BUSTED GRAPES,LLC	500.00	453.65 46.35
8/11/23	122250 407501 112501	0000080122	Invoice: 2280 8/23 INTEREST ZERO DOCK STREET, LLC	179.69	164.24 15.45
8/11/23	122250 407501 112501	2692	Invoice: 2261 8/23 INTEREST RHODES GREENHOUSES, INC	179.69	164.65 15.04
8/11/23	122250 407501 112501	1598	Invoice: 2234 8/23 INTEREST ROBERT L. GOULD	179.69	165.07 14.62
8/11/23	122250 407501 112501	8809	Invoice: 2240 8/23 INTEREST LAURIE A. CORNELIA	179.69	165.07 14.62
8/11/23	122025 407501 112501	4218	Invoice: 1907 7/23 INTEREST WICLDC	1,109.20	883.76 225.44
8/11/23	122025 407501	4219	Invoice: 1907 8/23 INTERE		885.97 223.23

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Aug 1, 2023 to Aug 31, 2023

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Date	Account ID	Transaction	Line Description	Debit Amnt	Credit Amnt
	112501		WICLDC	1,109.20	
8/11/23	425001 100001	4355	JCED SHIRT LISA L'HUILLIER RUGGIERO	50.00	50.00
8/17/23	122250 407501 112501	6270	Invoice: 2252 8/24 INTEREST STEVEN BROTHERTON	200.00	190.56 9.44
8/17/23	122250 407501 112501	4010	Invoice: 2236 8/23 INTEREST GAIL W. MILLER	179.69	165.07 14.62
8/17/23	122250 407501 112501	1632	Invoice: 2238 7/23 INTEREST COLLEENS CHERRY TREE INN	180.00	164.65 15.35
8/17/23	122250 407501 112501	2266	Invoice: 2237 6/23, 7/23, 8/23 INTEREST HEARING SOLUTIONS	539.07	493.96 45.11
8/31/23	122250 407501 112501	54553	Invoice: 2248 9/23 INTEREST SCOTT P. SKINNER	179.69	165.48 14.21
8/31/23	122250 407501 112501	8817	Invoice: 2240 9/23 INTEREST LAURIE A. CORNELIA	179.69	165.48 14.21
8/31/23	122025 407501 112501	5361	Invoice: 2344 9/23 INTEREST CLAYTON YACHT CLUB, INC.	718.75	637.57 81.18
				<u>7,858.98</u>	<u>7,858.98</u>

Jefferson County Local Development Corp
Check Register
For the Period From Aug 1, 2023 to Aug 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6768	8/3/23	DAVIS VISION	100001	88.13
6769	8/3/23	D. DEON dba ASSUREBUILT HOME INSPECTION	100001	210.38
6770	8/3/23	DOYLE SECURITY SYSTEMS, INC	100001	395.52
6771	8/3/23	EXCELLUS BC/BS	100001	12,016.52
6772	8/3/23	THE HARTFORD	100001	341.81
6773	8/3/23	NATIONAL GRID	100001	563.22
6774	8/3/23	NNY ONLINE	100001	595.35
6775	8/3/23	RBC WEALTH MANAGEMENT	100001	3,284.34
6776	8/3/23	UNITED WAY OF NNY	100001	127.00
6777	8/3/23	WB MASON CO INC.	100001	93.98
6778	8/3/23	WICLDC	100001	1,516.82
6779	8/3/23	WATERTOWN LOCAL DEVELOPMENT CORPORATIO	100001	4,661.87
6780	8/3/23	DAVID ZEMBIEC	100001	1,183.01
6781	8/3/23	EXCELLUS BC/BS	100001	620.77
6782	8/3/23	EXCELLUS BC/BS	100001	409.04
6784	8/4/23	ADVANCED BUSINESS SYSTEMS	100001	1,011.00
6785	8/4/23	COMMUNITY ACTION PLANNING COUNCIL	100001	50,036.14
6786	8/4/23	VERIZON WIRELESS	100001	126.80
6787	8/4/23	WB MASON CO INC.	100001	36.39
6788	8/4/23	WPBS	100001	612.00
6789	8/4/23	WRVO	100001	220.00
6790	8/4/23	WATERTOWN FAMILY YMCA	100001	12,000.00
6791	8/4/23	SCOTT R. WESTON	100001	10,000.00
6792	8/9/23	ASSOCIATION OF THE US ARMY	100001	175.00
6793	8/9/23	CINTAS	100001	71.28
6794	8/9/23	KEY BANK	100001	713.17
6795	8/9/23	SACKETS HARBOR PHOTOGRAPHIC IMAGING LLC	100001	500.00
6796	8/9/23	STEVENS MEDIA GROUP-WATERTOWN, LLC	100001	100.00
6797	8/9/23	ZOAR FARM	100001	10,000.00
6798	8/9/23	STEVE C. DAILY	100001	10,000.00
6799	8/15/23	JULIE KELLY	100001	8,000.00
6800	8/15/23	EDWARD SMALLS	100001	10,000.00

Jefferson County Local Development Corp
Check Register
For the Period From Aug 1, 2023 to Aug 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6807	8/15/23	NORTHERN COMMERCIAL CLEANING	100001	865.00
6808	8/16/23	CHRISSY BEANZ, LLC	100001	7,000.00
6801	8/17/23	NORTHERN COMPUTERS	100001	24.50
6802	8/17/23	RBC WEALTH MANAGEMENT	100001	3,284.34
6803	8/17/23	SAM'S CLUB	100001	129.79
6804	8/17/23	SPECTRUM REACH	100001	1,632.25
6805	8/17/23	UNITED WAY OF NNY	100001	127.00
6809	8/18/23	SPOKEN EXPRESSIONS	100001	90.00
6810	8/22/23	JOEL BERTHET	100001	10,000.00
6811	8/29/23	BECHAZ RIVERDALE CHEESE & GELATERIA	100001	11,493.75
6821	8/30/23	MERRI COLE	100001	10,000.00
6812	8/31/23	CINTAS	100001	71.28
6813	8/31/23	FP MAILING SOLUTIONS	100001	156.00
6814	8/31/23	NYATEP	100001	1,425.00
6815	8/31/23	PROSHRED SECURITY	100001	23.77
6816	8/31/23	RBC WEALTH MANAGEMENT	100001	3,284.34
6817	8/31/23	UNITED WAY OF NNY	100001	127.00
6818	8/31/23	WB MASON CO INC.	100001	255.58
6819	8/31/23	WELLS FARGO FINANCIAL SERVICES	100001	346.19
6820	8/31/23	WESTELCOM	100001	370.79
Total				<u>190,416.1</u>

ARPA Grant Funds from Jefferson County-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
June-23	\$0.00	\$6,044.04	\$11,289.68	\$25,344.80	\$0.00	\$0.00	\$2,084,107.38
July-23	\$3,363.98	\$8,928.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071,815.23
August-23	\$50,036.14	\$19,000.00	\$21,493.75	\$58,210.38	\$0.00	\$0.00	\$1,923,074.96
Total YTD Expenditures	\$508,668.29	\$259,160.04	\$282,504.99	\$293,591.72	\$1,000,000.00	\$292,000.00	\$2,635,925.04
Balance of Grant	\$300,331.71	\$165,839.96	\$117,495.01	\$131,408.28	\$0.00	\$1,208,000.00	\$1,923,074.96
Uncommitted Balance	\$0.00	\$18,833.34	\$82.51	\$5,400.00	\$0.00	\$0.00	
Excess Funds (Approved by board but did not take full award to date)	\$0.00	\$11,384.72	\$605.10	\$11,672.45	\$0.00	\$0.00	
Full Uncommitted Balance	\$0.00	\$30,218.06	\$687.61	\$17,072.45	\$0.00	\$0.00	
<i>Report Prepared by Joy Nuffer-Finance Assistant</i>							

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2023 Board Attendance

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	P	E	P	E	P	P	P	E				
Aliasso, Robert	P	P	Zoom	P	P	P	P	P				
Burto, Kent	E	Zoom	P	P	P	P	E	P				
Condino, John	P	P	P	E	P	P	P	P				
Converse, David	P	P	P	P	P	P	P	P				
Gardner, Gregory	Zoom	P	Zoom	P	P	P	P	P				
Johnson, William	E	P	P	E	P	P	P	P				
L'Huillier, Lisa	P	P	P	P	P	P	P	P				
Powers, Christine	P	P	P	P	P	P	P	E				
Waldroff, W. Edward	P	P	P	P	P	P	P	P				
Warneck, Paul	P	P	P	P	P	P	P	P				
Totals:	8	9	9	8	11	11	10	9				
P - Present												
E - Excused												
A - Absent												