

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
October 5, 2023**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, October 5, 2023 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: William Johnson, Paul Warneck, David Converse, W. Edward Walldroff, John Condino
Zoom: Robert E. Aliasso, Jr.

Excused: Lisa L'Huilier

Absent: None

Also Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Robin Stephenson
Zoom: Justin Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

- I. Call to Order:** Vice Chairman Johnson called the meeting to order at 10:00 a.m.
- II. Minutes:** Minutes of the meeting held August 10, 2023 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Mr. Condino. All in favor. Carried.
- III. Treasurer's Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending August 31, 2023 and September 30, 2023. A motion was made by Mr. Warneck to accept the financial reports as presented, seconded by Mr. Condino. All in favor. Carried.
- IV. Committee Reports:**
 - a. Finance Committee**
 - i. Proposed Budget for 2024** – The Finance Committee recommended approval of the proposed budget. Mr. Eaton said the \$9,500 revenue is for existing bonds. A motion was made by Mr. Condino to approve the budget, seconded by Mr. Walldroff. All in favor. Carried.
- V. Unfinished Business:** None.
- VI. New Business:** Mr. Zembiec said there may be an application in the near future.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Converse, seconded by Mr. Walldroff. All in favor. The meeting adjourned at 10:02 a.m.

Respectfully submitted,

Peggy Sampson