

Jefferson County Local Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

www.jcldc.com

TO: **JCLDC Audit Committee**
Paul Warneck, Chair
Christine Powers
David Converse
Rob Aiken
Rob Aliasso

FROM: David J. Zembiec, CEO

DATE: December 7, 2023

SUBJECT: **JCLDC Pre-Audit Committee Meeting Notice**

A JCLDC Pre-Audit Committee meeting has been scheduled for **Friday, December 15, 2023 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for the year ending 2023.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

C: Marshall Weir
Lyle Eaton
Joy Nuffer
Jay Matteson
Robin Stephenson
Kent Burto
Greg Gardner
William Johnson
Lisa L'Huillier
John Condino
W. Edward Walldroff
Laurie Podvin, Bowers & Co.
Lyndi Hill, Bowers & Co.
Media

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JCLDC AUDIT COMMITTEE MEETING

Friday, December 15, 2023

8:00 a.m.

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Engage Bowers & Co. for annual audit – CY 1/1/23 – 12/31/23**
- IV. Adjournment**