

**Jefferson County Local Development Corporation
Ad Hoc CEO Search Committee Meeting Minutes
January 24, 2024**

The Jefferson County Local Development Corporation held an ad hoc CEO Search Committee meeting on Wednesday, January 24, 2024 in the board room, 800 Starbuck Avenue, Watertown, NY.

Present: Kent Burto (Chair), David Converse, W. Edward Walldroff (8:42 a.m.)
Zoom: Christine Powers

Absent: Gregory Gardner

Also Present: Bill Johnson, John Condino, Lisa L'Huillier, David Zembiec, Peggy Sampson
Zoom: Rob Aliasso

I. Call to Order: Chairman Burto called the meeting to order at 8:30 a.m.

II. Establish best practices to fill the CEO position –

At 8:30 a.m. Mr. Burto asked for a motion to convene into executive session to discuss matters leading to the appointment of a particular person. Mr. Converse made the motion, seconded by Ms. Powers. All in favor. Committee Members, board members and Mr. Zembiec remained.

At 9:04 a.m. a motion was made by Mr. Converse to leave the executive session, seconded by Mr. Walldroff. All in favor.

A motion was made by Mr. Converse to direct Mr. Zembiec to advertise the CEO position in the Watertown Daily Times, with the New York State Economic Development Council and the Workplace, seconded by Mr. Walldroff. All in favor.

III. Adjournment: With no further business before the ad hoc committee, a motion to adjourn the meeting was made by Mr. Walldroff seconded by Mr. Converse. The meeting was adjourned at 9:05 a.m.

Respectfully submitted,

Peggy Sampson