

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
December 7, 2023**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, December 7, 2023 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., William Johnson, Paul Warneck, W. Edward Walldroff, John Condino, Lisa L’Huillier

Excused: David Converse

Absent: None

Also Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Joy Nuffer, Robin Stephenson, Joseph V. Frateschi, Esq. (Harris Beach), Christine Powers
Zoom: Justin S. Miller, Esq. (Harris Beach), Rob Aiken, Craig Fox (Watertown Daily Times)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 9:46 a.m.
- II. Minutes:** Minutes of the meeting held October 5, 2023 were presented. A motion to approve the minutes as presented was made by Mr. Warneck, seconded by Mr. Johnson. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending October 31, 2023 and November 30, 2023. A motion was made by Mr. Walldroff to accept the financial reports as presented, seconded by Mr. Condino. All in favor. Carried.
- IV. Committee Reports:**
 - a. Nominating Committee**
 - i. Resolution No. 12.07.2023.01** – The Nominating Committee met on November 29, 2023, and recommended the following slate of officers for the 2024 calendar year: Chairman – Robert E. Aliasso, Jr., Vice Chairman – William Johnson, Treasurer – Paul J. Warneck, and Secretary – W. Edward Walldroff. A motion was made by Ms. L’Huillier to approve the resolution, seconded by Mr. Warneck. All in favor. Carried.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Johnson, seconded by Mr. Walldroff. All in favor. The meeting adjourned at 9:48 a.m.

Respectfully submitted,
Peggy Sampson

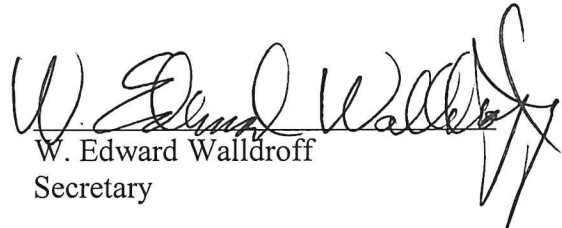
JEFFERSON COUNTY CIVIC FACILITY DEVELOPMENT CORP.
Resolution Number 12.07.2023.01
For Election of Officers

WHEREAS, the Nominating Committee met on November 29, 2023 and recommended the following slate of officers for the 2024 calendar year:

Chairman	Robert E. Aliasso, Jr.
Vice Chairman	William W. Johnson
Treasurer	Paul J. Warneck
Secretary	W. Edward Walldroff, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Jefferson County Civic Facility Development Corporation that it herein approves the slate of officers as set forth in this Resolution, and be it further,

RESOLVED, that the Chairman, Vice Chairman, Secretary, and/or Chief Executive Officer are authorized and directed to execute any and all documents necessary to carry out the purposes of this Resolution.


W. Edward Walldroff
Secretary