

Jefferson County Civic Facility Development Corporation
800 Starbuck Avenue, Suite 800
Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

Notice of Board Meeting

Date: February 22, 2024

To: William Johnson
David Converse
W. Edward Walldroff
Paul Warneck
Lisa L'Huillier
John Condino

From: Chairman Robert Aliasso

Re: Notice of Board of Directors Meeting

=====

The Jefferson County Civic Facility Development Corporation will hold their board meeting on **Thursday, March 7, 2024 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link will be available at www.jcida.com.

Zoom:

<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>

Meeting ID: 843 5525 0468

Passcode: 011440

1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: David Zembiec
Marshall Weir
Lyle V. Eaton
Jay Matteson
Joy Nuffer
Robin Stephenson
Kent Burto
Christine Powers
Greg Gardner
Rob Aiken
Justin S. Miller, Esq.
Joseph V. Frateschi, Esq.
Media

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BOARD MEETING AGENDA
Thursday, March 7, 2024 - 9 a.m.

- I. Call to Order**
- II. Minutes – January 4, 2024**
- III. Annual Meeting Resolution No. 03.07.2024.01 – including acceptance of Audit (JCIDA) and PARIS Reports, Ratification of Mission Statement, Property Disposition Investment and Procurement Policies, Election of Officers/Board Committee Positions and Appointment of Staff**
- IV. Treasurer’s Report – January 31, 2024 and February 29, 2024**
- V. Committee Reports**
- VI. Unfinished Business**
- VII. New Business**
- VIII. Adjournment**

**Jefferson County Civic Facility Development Corporation
Annual Board Meeting Minutes
January 4, 2024**

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The Jefferson County Civic Facility Development Corporation held their annual board meeting on Thursday, January 4, 2024 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., William Johnson, Paul Warneck, W. Edward Walldroff, John Condino, Lisa L'Huillier, David Converse

Excused: None

Absent: None

Also Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Joy Nuffer, Robin Stephenson, Joseph V. Frateschi, Esq. (Harris Beach), Christine Powers
Zoom: Justin S. Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 9:44 a.m.
- II. Minutes:** Minutes of the meeting held December 7, 2023 were presented. A motion to approve the minutes as presented was made by Mr. Johnson, seconded by Mr. Condino. All in favor. Carried.
- III. Treasurer's Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the period ending December 31, 2023. A motion was made by Mr. Condino to accept the financial report as presented, seconded by Mr. Johnson. All in favor. Carried.
- IV. Committee Reports:**
 - a. Audit Committee** – The JCCFDC will be included in the 2023 JCIDA audit.
 - b. Governance Committee** –
 - i. Resolution No. 01.04.2024.01 for Annual Internal Policy and Procedure Review** – The Governance Committee met on December 15, 2023 to review the bylaws, mission statement/performance measurements, the disposition of real property guidelines, investment policy with internal controls and the procurement policies. There were no changes. A motion was made by Mr. Walldroff to approve the resolution, seconded by Mr. Condino. All in favor. Carried.
 - ii. Summary Results of Confidential Evaluation of Board Performance** – The Governance Committee reviewed the board evaluations. The summary will be sent to the ABO.
- V. Unfinished Business:** None.
- VI. New Business:**
 - 1. Proposed Committee Structure for 2024** – A motion was made by Mr. Converse, seconded by Mr. Walldroff to approve the committee structure. All in favor. Carried.

Jefferson County Civic Facility Development Corporation
Annual Board Meeting Minutes
January 4, 2024

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2. **Authorizing Resolution No. 01.04.2024.02 for Jefferson FSA Auxiliary, LLC** – Attorney Miller said the borrower and bank have been working on financial covenants and have made some revisions. They need the JCCFDC’s consent for those revisions which includes moving reserve funds around. Attorney Miller said this request for consent does not trigger a reissuance. A motion was made by Mr. Warneck to approve the resolution, seconded by Mr. Condino. Discussion ensued. Mr. Warneck asked about the timing since it was sent to the board yesterday. Attorney Miller said that he was notified in mid-December, but the timeline was accelerated so they can close during January due to interest rates and other factors. Roll call vote. Mr. Johnson – Yea, Mr. Converse – Yea, Mr. Warneck – Yea, Mr. Aliasso – Yea, Ms. L’Huillier – Yea, Mr. Condino – Yea, Mr. Walldroff – Yea. Carried.

- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Condino, seconded by Mr. Converse. All in favor. The meeting adjourned at 9:52 a.m.

Respectfully submitted,

Peggy Sampson

ANNUAL MEETING RESOLUTION

An annual meeting of the Jefferson County Civic Facility Development Corporation was convened on March 7, 2024 at 9:00 a.m.

The following resolution was duly offered and seconded, to wit:

Resolution No. 03.07.2024.01

ANNUAL MEETING RESOLUTIONS OF THE JEFFERSON COUNTY CIVIC FACILITY DEVELOPMENT CORPORATION (THE "CORPORATION"), INCLUDING (i) ACCEPTANCE OF ANNUAL AUDIT; (ii) RE-ADOPTING CERTAIN POLICIES, STANDARDS AND PROCEDURES RELATING TO THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT OF 2005, AS AMENDED BY CHAPTER 506 OF THE LAWS OF 2009 OF THE STATE OF NEW YORK, (iii) ELECTION OF BOARD OFFICERS; (iii) APPOINTING BOARD COMMITTEE POSITIONS; (iv) APPOINTMENT OF CORPORATION STAFF; AND (v) RELATED MATTERS

WHEREAS, pursuant to the Public Authorities Accountability Act of 2005 ("PAAA"), which was signed into law on January 13, 2006 as Chapter 766 of the Laws of 2005, and Chapter 506 of the Laws of 2009 enacting the Public Authority Reform Act of 2009 ("PARA"), the Corporation desires to undertake certain required annual policy reviews and readoption; and

WHEREAS, the Corporation further desires to review and approve the annual audit of the Corporation, along with certain other annual meeting matters.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE JEFFERSON COUNTY CIVIC FACILITY DEVELOPMENT CORPORATION AS FOLLOWS:

Section 1. Pursuant to PAAA and PARA, the Corporation has reviewed the Mission Statement and Performance Measures and the Corporation hereby determines that no changes are required to the Mission Statement and Performance Measures and that the same is hereby approved.

Section 2. Pursuant to PAAA and PARA, the Corporation has reviewed the Investment Policy and Disposition of Property Policy and the Corporation hereby determines that no changes are required and that the same is hereby approved.

Section 3. The Corporation has reviewed the Independent Auditor's Report for the fiscal year ended December 31, 2023, as prepared by Bowers and Company CPA's PLLC in the form presented at the meeting, and such audit is hereby approved.

Section 4. The Corporation hereby authorizes and approves the 2023 Annual Report to be filed with (i) the New York State Authority Budget Office via the Public Authorities Reporting Information System, and (ii) the appropriate local officials.

Section 5. **Annual Officer Election.** Upon motion, second and board roll call vote, the following individuals are duly appointed to serve in the respective Officer Positions in accordance with the By-laws of the Corporation for the period January 1, 2024 through December 31, 2024:

| |
|--------------------------------|
| Robert E. Aliasso, Jr., Chair |
| William Johnson, Vice Chair |
| Paul Warneck, Treasurer |
| W. Edward Walldroff, Secretary |

All Members of the Corporation shall participate in such required annual and continuing training as may be required to remain informed of best practices, regulatory and statutory changes relating to the effective oversight of the management and financial activities of public authorities and to adhere to the highest standards of responsible governance. Further, each Member shall execute (i) a Certification of No Conflict of Interest (ii) an Acknowledgement of Fiduciary Duties and Responsibilities.

Section 6. **Audit and Finance Committee.** Pursuant to subdivision 4 of Section 2824 of the PAL, and in accordance with the By-laws of the Corporation, the following Members are nominated and confirmed to serve on the Audit and Finance Committee of the Corporation for the period January 1, 2024 through December 31, 2024: Paul Warneck, David Converse, Christine Powers, Robert Aiken, and Robert E. Aliasso, Jr.

The Audit and Finance Committee shall perform the functions as described in the By-Laws.

Section 7. **Governance Committee.** Pursuant to subdivision 7 of Section 2824 of the PAL, and in accordance with the By-laws of the Corporation, the following Members are nominated and confirmed to serve on the Governance Committee of the Corporation for the period January 1, 2024 through December 31, 2024: W. Edward Walldroff, William Johnson, Paul Warneck.

The Governance Committee shall perform the functions as described in the By-Laws.

Section 8. **Appointment of Staff.** Pursuant to and in accordance with the By-laws of the Corporation, the Members of the Corporation hereby ratify the appointment of the following individuals to serve as at will employees in the following appointed positions:

| |
|---|
| David J. Zembiec, Chief Executive Officer |
| Frank M. Weir, Deputy Chief Executive Officer |
| Lyle V. Eaton, Chief Financial Officer |
| Joy E. Nuffer, Finance Assistant |
| Peggy S. Sampson, Executive Assistant |

Section 9. That the proper officers of the Corporation are hereby authorized, empowered and directed to do all things, and acts and to execute all documents as may be necessary, or advisable and proper, to carry on the business of the Corporation, for and on behalf of the Corporation.

Section 10. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolutions was duly put to vote on roll call, which resulted as follows:

| | Yea | Nay | Absent | Abstain |
|------------------------|---------|---------|---------|---------|
| David J. Converse | [] | [] | [] | [] |
| John Condino | [] | [] | [] | [] |
| Robert E. Aliasso, Jr. | [] | [] | [] | [] |
| W. Edward Walldroff | [] | [] | [] | [] |
| Paul Warneck | [] | [] | [] | [] |
| William Johnson | [] | [] | [] | [] |
| Lisa L'Huillier | [] | [] | [] | [] |

The Resolutions were thereupon duly adopted.

STATE OF NEW YORK)
COUNTY OF JEFFERSON) SS:

I, W. Edward Walldroff, the undersigned Secretary of the Jefferson County Civic Facility Development Corporation, DO HEREBY CERTIFY:

That I have compared the annexed extract of minutes of the meeting of the Jefferson County Civic Facility Development Corporation (the "Corporation"), including the resolution contained therein, held on March 9, 2023, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Corporation and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY, that all members of said Corporation had due notice of said meeting, that the meeting was in all respects duly held and that, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and that public notice of the time and place of said meeting was duly given in accordance with such Article 7.

I FURTHER CERTIFY, that there was a quorum of the members of the Corporation present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation this ____ day of _____, 2024.

W. Edward Walldroff, Secretary

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Governance Information (Authority-Related)

| Question | Response | URL (if Applicable) |
|--|----------|---|
| 1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL? | Yes | https://jcida.com/wp-content/uploads/2024/01/JCCFDC-Annual-Report-2023.pdf |
| 2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls? | Yes | https://jcida.com/wp-content/uploads/2024/01/JCCFDC-Internal-Control-Assmt-2023.pdf |
| 3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL? | Yes | N/A |
| 4. Does the independent auditor provide non-audit services to the Authority? | Yes | N/A |
| 5. Does the Authority have an organization chart? | Yes | https://jcida.com/wp-content/uploads/2021/02/JCCFDC-Organizational-Chart.pdf |
| 6. Are any Authority staff also employed by another government agency? | No | |
| 7. Has the Authority posted their mission statement to their website? | Yes | https://jcida.com/wp-content/uploads/2023/05/JCCFDC-Mission-Statement-010523.pdf |
| 8. Has the Authority's mission statement been revised and adopted during the reporting period? | Yes | N/A |
| 9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL. | | https://jcida.com/wp-content/uploads/2024/02/JCCFDC-Authority-Mission-Statement-Performance-Measurements-2023.pdf |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Governance Information (Board-Related)

| Question | Response | URL (If Applicable) |
|---|----------|---|
| 1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL? | Yes | N/A |
| 2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL? | Yes | N/A |
| 3. Has the Board established a Finance Committee in accordance with Section 2824(8) of PAL? | Yes | N/A |
| 4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established): | | https://jcida.com/about-us/jccfdc/ |
| 5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL? | Yes | N/A |
| 6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year | | https://jcida.com/about-us/jccfdc/ |
| 7. Has the Board adopted bylaws and made them available to Board members and staff? | Yes | https://jcida.com/wp-content/uploads/2023/05/JCCFDC-By-Laws-010523.pdf |
| 8. Has the Board adopted a code of ethics for Board members and staff? | Yes | https://jcida.com/wp-content/uploads/2023/05/JCCFDC-CODE-OF-ETHICS-100120.pdf |
| 9. Does the Board review and monitor the Authority's implementation of financial and management controls? | Yes | N/A |
| 10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL? | Yes | N/A |
| 11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL? | | |
| Salary and Compensation | Yes | N/A |
| Time and Attendance | Yes | N/A |
| Whistleblower Protection | Yes | N/A |
| Defense and Indemnification of Board Members | Yes | N/A |
| 12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL? | Yes | N/A |
| 13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL? | Yes | N/A |
| 14. Was a performance evaluation of the board completed? | Yes | N/A |
| 15. Was compensation paid by the Authority made in accordance with employee or union contracts? | No | N/A |
| 16. Has the board adopted a conditional/additional compensation policy governing all employees? | No | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Board of Directors Listing

| | | | |
|--|------------------------|---|-------|
| Name | Allasso, Jr., Robert E | Nominated By | Local |
| Chair of the Board | Yes | Appointed By | Local |
| If yes, Chair Designated by | Elected by Board | Confirmed by Senate? | N/A |
| Term Start Date | 12/10/2019 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2023 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | No |
| Designee Name | | Ex-Officio | |

| | | | |
|--|-----------------|---|-------|
| Name | Condino, John J | Nominated By | Local |
| Chair of the Board | No | Appointed By | Local |
| If yes, Chair Designated by | | Confirmed by Senate? | N/A |
| Term Start Date | 11/15/2022 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2026 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | No |
| Designee Name | | Ex-Officio | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

| | | | |
|--|-------------------|---|-------|
| Name | Converse, David J | Nominated By | Local |
| Chair of the Board | No | Appointed By | Local |
| If yes, Chair Designated by | | Confirmed by Senate? | N/A |
| Term Start Date | 11/15/2022 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2026 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | No |
| Designee Name | | Ex-Officio | |

| | | | |
|--|--------------------|---|-------|
| Name | Johnson, William W | Nominated By | Local |
| Chair of the Board | No | Appointed By | Local |
| If yes, Chair Designated by | | Confirmed by Senate? | N/A |
| Term Start Date | 2/1/2022 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2023 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | Yes |
| Designee Name | | Ex-Officio | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

| | | | |
|--|------------------|---|-------|
| Name | L'Huillier, Lisa | Nominated By | Local |
| Chair of the Board | No | Appointed By | Local |
| If yes, Chair Designated by | | Confirmed by Senate? | N/A |
| Term Start Date | 2/2/2021 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2024 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | Yes |
| Designee Name | | Ex-Officio | |

| | | | |
|--|----------------------|---|-------|
| Name | Walldroff, W. Edward | Nominated By | Local |
| Chair of the Board | No | Appointed By | Local |
| If yes, Chair Designated by | | Confirmed by Senate? | N/A |
| Term Start Date | 11/15/2022 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2026 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | No |
| Designee Name | | Ex-Officio | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

| | | | |
|--|-----------------|---|-------|
| Name | Warneck, Paul J | Nominated By | Local |
| Chair of the Board | No | Appointed By | Local |
| If yes, Chair Designated by | | Confirmed by Senate? | N/A |
| Term Start Date | 2/2/2021 | Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty? | Yes |
| Term Expiration Date | 12/31/2024 | Complied with Training Requirement of Section 2824? | Yes |
| Title | | Does the Board Member/Designee also Hold an Elected or Appointed State Government Position? | No |
| Has the Board Member Appointed a Designee? | | Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position? | No |
| Designee Name | | Ex-Officio | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Staff Listing

| Name | Title | Group | Department/ Subsidiary | Union Name | Bargaining Unit | Full Time/ Part Time | Exempt | Base Annualized Salary | Actual salary paid to the Individual | Overtime paid by Authority | Performance Bonus | Extra Pay | Other Compensati on/Allowanc es/Adjustme nts | Total Compensati on paid by Authority | Individual also paid by another entity to perform the work of the Authority | If yes, Is the payment made by a State or local governme nt |
|----------------------|------------------------|--------------------------------|---------------------------|---------------|--------------------|-------------------------|--------|------------------------------|---|----------------------------------|----------------------|-----------|--|---|---|--|
| Eaton, Lyle V | CFO | Managerial | | | | FT | Yes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Yes | No |
| Nuffer, Joy E | Finance Assitant | Administrative and Clerical | | | | FT | No | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Yes | No |
| Sampson, Peggy S | Executive Assistant | Administrative and Clerical | | | | FT | Yes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Yes | No |
| Weir, F. Marshall | Deputy CEO | Executive | | | | FT | Yes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Yes | No |
| Zembiec, David J | CEO | Executive | | | | FT | Yes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Yes | No |

Annual Report for Jefferson County Civic Facility Development Corporation
Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Benefit Information

| | |
|---|----|
| During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for former staff or individuals affiliated With the Authority after those individuals left the Authority? | No |
|---|----|

Board Members

| Name | Title | Severance Package | Payment for Unused Leave | Club Memberships | Use of Corporate Credit Cards | Personal Loans | Auto | Transportation | Housing Allowance | Spousal / Dependent Life Insurance | Tuition Assistance | Multi-Year Employment | None of these Benefits | Other |
|------------------------|--------------------|-------------------|--------------------------|------------------|-------------------------------|----------------|------|----------------|-------------------|------------------------------------|--------------------|-----------------------|------------------------|-------|
| Aliasso, Jr., Robert E | Board of Directors | | | | | | | | | | | | X | |
| Condino, John J | Board of Directors | | | | | | | | | | | | X | |
| Converse, David J | Board of Directors | | | | | | | | | | | | X | |
| Johnson, William W | Board of Directors | | | | | | | | | | | | X | |
| L'Huillier, Lisa | Board of Directors | | | | | | | | | | | | X | |
| Walldroff, W. Edward | Board of Directors | | | | | | | | | | | | X | |
| Warneck, Paul J | Board of Directors | | | | | | | | | | | | X | |

Staff

| Name | Title | Severance Package | Payment for Unused Leave | Club Memberships | Use of Corporate Credit Cards | Personal Loans | Auto | Transportation | Housing Allowance | Spousal / Dependent Life Insurance | Tuition Assistance | Multi-Year Employment | None of these Benefits | Other |
|------|-------|-------------------|--------------------------|------------------|-------------------------------|----------------|------|----------------|-------------------|------------------------------------|--------------------|-----------------------|------------------------|-------|
|------|-------|-------------------|--------------------------|------------------|-------------------------------|----------------|------|----------------|-------------------|------------------------------------|--------------------|-----------------------|------------------------|-------|

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Subsidiary/Component Unit Verification

| | |
|--|-----|
| Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? | Yes |
| Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Authority and not independently filing reports in PARIS? | No |

| Name of Subsidiary/Component Unit | Status |
|-----------------------------------|--------|
|-----------------------------------|--------|

Request Subsidiary/Component Unit Change

| Name of Subsidiary/Component Unit | Status | Requested Changes |
|-----------------------------------|--------|-------------------|
|-----------------------------------|--------|-------------------|

Request Add Subsidiaries/Component Units

| Name of Subsidiary/Component Unit | Establishment Date | Purpose of Subsidiary/Component Unit |
|-----------------------------------|--------------------|--------------------------------------|
|-----------------------------------|--------------------|--------------------------------------|

Request Delete Subsidiaries/Component Units

| Name of Subsidiary/Component Unit | Termination Date | Reason for Termination | Proof of Termination Document Name |
|-----------------------------------|------------------|------------------------|------------------------------------|
|-----------------------------------|------------------|------------------------|------------------------------------|

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

| | | | Amount |
|-------------------------------|---|--|--------------------|
| Assets | | | |
| Current Assets | | | |
| | Cash and cash equivalents | | \$17,986.00 |
| | Investments | | \$0.00 |
| | Receivables, net | | \$3,250.00 |
| | Other assets | | \$0.00 |
| | Total current assets | | \$21,236.00 |
| Noncurrent Assets | | | |
| | Restricted cash and investments | | \$0.00 |
| | Long-term receivables, net | | \$0.00 |
| | Other assets | | \$0.00 |
| | Capital Assets | | |
| | | Land and other nondepreciable property | \$0.00 |
| | | Buildings and equipment | \$0.00 |
| | | Infrastructure | \$0.00 |
| | | Accumulated depreciation | \$0.00 |
| | | Net Capital Assets | \$0.00 |
| | Total noncurrent assets | | \$0.00 |
| Total assets | | | \$21,236.00 |
| Liabilities | | | |
| Current Liabilities | | | |
| | Accounts payable | | \$0.00 |
| | Pension contribution payable | | \$0.00 |
| | Other post-employment benefits | | \$0.00 |
| | Accrued liabilities | | \$0.00 |
| | Deferred revenues | | \$0.00 |
| | Bonds and notes payable | | \$0.00 |
| | Other long-term obligations due within one year | | \$0.00 |
| | Total current liabilities | | \$0.00 |
| Noncurrent Liabilities | | | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

| | | | |
|----------------------------|---|--|-------------|
| | Pension contribution payable | | \$0.00 |
| | Other post-employment benefits | | \$0.00 |
| | Bonds and notes payable | | \$0.00 |
| | Long term leases | | \$0.00 |
| | Other long-term obligations | | \$0.00 |
| | Total noncurrent liabilities | | \$0.00 |
| Total liabilities | | | \$0.00 |
| Net Asset (Deficit) | | | |
| Net Assets | | | |
| | Invested in capital assets, net of related debt | | \$0.00 |
| | Restricted | | \$0.00 |
| | Unrestricted | | \$21,236.00 |
| | Total net assets | | \$21,236.00 |

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

| | | Amount |
|--------------------------------|---------------------------------|------------|
| Operating Revenues | | |
| | Charges for services | \$8,750.00 |
| | Rental and financing income | \$0.00 |
| | Other operating revenues | \$0.00 |
| | Total operating revenue | \$8,750.00 |
| Operating Expenses | | |
| | Salaries and wages | \$0.00 |
| | Other employee benefits | \$0.00 |
| | Professional services contracts | \$0.00 |
| | Supplies and materials | \$0.00 |
| | Depreciation and amortization | \$0.00 |
| | Other operating expenses | \$0.00 |
| | Total operating expenses | \$0.00 |
| Operating income (loss) | | \$8,750.00 |
| Nonoperating Revenues | | |
| | Investment earnings | \$0.00 |
| | State subsidies/grants | \$0.00 |
| | Federal subsidies/grants | \$0.00 |
| | Municipal subsidies/grants | \$0.00 |
| | Public authority subsidies | \$0.00 |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

| | | | |
|--|---------------------------------------|--|-------------|
| | Other nonoperating revenues | | \$0.00 |
| | Total nonoperating revenue | | \$0.00 |
| Nonoperating Expenses | | | |
| | Interest and other financing charges | | \$0.00 |
| | Subsidies to other public authorities | | \$0.00 |
| | Grants and donations | | \$0.00 |
| | Other nonoperating expenses | | \$0.00 |
| | Total nonoperating expenses | | \$0.00 |
| | Income (loss) before contributions | | \$8,750.00 |
| Capital contributions | | | \$0.00 |
| Change in net assets | | | \$8,750.00 |
| Net assets (deficit) beginning of year | | | \$12,486.00 |
| Other net assets changes | | | \$0.00 |
| Net assets (deficit) at end of year | | | \$21,236.00 |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Current Debt

| Question | | Response |
|----------|--|----------|
| 1. | Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period? | Yes |
| 2. | If yes, has the Authority issued any debt during the reporting period? | No |

New Debt Issuances

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Schedule of Authority Debt

| Type of Debt | | | Statutory Authorization(\$) | Outstanding Start of Fiscal Year(\$) | New Debt Issuances(\$) | Debt Retired (\$) | Outstanding End of Fiscal Year(\$) |
|-------------------------------------|-------------------------------------|--|-----------------------------|--------------------------------------|------------------------|-------------------|------------------------------------|
| State Obligation | State Guaranteed | | | | | | |
| State Obligation | State Supported | | | | | | |
| State Obligation | State Contingent Obligation | | | | | | |
| State Obligation | State Moral Obligation | | | | | | |
| Other State-Funded | Other State-Funded | | | | | | |
| Authority Debt - General Obligation | Authority Debt - General Obligation | | | | | | |
| Authority Debt - Revenue | Authority Debt - Revenue | | | | | | |
| Authority Debt - Other | Authority Debt - Other | | | | | | |
| Conduit | | Conduit Debt | 0.00 | 126,396,963.00 | 0.00 | 3,932,392.00 | 122,464,571.00 |
| Conduit | | Conduit Debt - Pilot Increment Financing | | | | | |
| TOTALS | | | 0.00 | 126,396,963.00 | 0.00 | 3,932,392.00 | 122,464,571.00 |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Property Documents

| Question | | Response | URL (if Applicable) |
|----------|---|----------|---|
| 1. | In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared? | Yes | https://jcida.com/wp-content/uploads/2024/01/JCCFDC-Property-Report-2023.pdf |
| 2. | Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property? | Yes | https://jcida.com/about-us/jccfdc/ |
| 3. | In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines? | Yes | N/A |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Grant Information

This Authority has indicated that it did not award any grants during the reporting period.

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Loan Information

This Authority has indicated that it did not have any outstanding loans during the reporting period.

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

Bond Information

| | | | |
|---|------------------------------|--|--|
| Name of Recipient of Bond Proceeds | Jefferson FSA Auxiliary, LLC | Bond Interest Rate | 4.18 |
| Address Line1 | 1220 Coffeen Street | Last Year Bonds Expected to be Retired | 2045 |
| Address Line2 | | Amount of Bond Principal Retired during the Reporting Year | 480000 |
| City | WATERTOWN | Amount of Bond Principal Retired Prior to Reporting Year | 3115000 |
| State | NY | Current Amount of Bonds Outstanding | \$18,930,000.00 |
| Postal Code | 13601 | Purpose of Project Requiring the Bond Issuance | Residential Property Construction/Acquisition/Rehabilitation/Improvement |
| Plus4 | | Was the Bond Issuance Expected to Result in New Jobs Being Created? | Yes |
| Province/Region | | If yes, How Many Jobs Were Planned to be Created? | 13 |
| Country | United States | If yes, How Many Jobs Have Been Created to Date? | 0 |
| Amount of Bonds Issued | \$22,525,000.00 | Have the Bonds Been Fully Retired? | No |
| Date Bonds Issued | 6/27/2013 | | |

| | | | |
|---|--------------------------|--|---|
| Name of Recipient of Bond Proceeds | Samaritan Medical Center | Bond Interest Rate | 4.25 |
| Address Line1 | 830 Washington Street | Last Year Bonds Expected to be Retired | 2047 |
| Address Line2 | | Amount of Bond Principal Retired during the Reporting Year | 2605000 |
| City | WATERTOWN | Amount of Bond Principal Retired Prior to Reporting Year | 7890000 |
| State | NY | Current Amount of Bonds Outstanding | \$82,675,000.00 |
| Postal Code | 13601 | Purpose of Project Requiring the Bond Issuance | Commercial Property Construction/Acquisition/Revitalization/Improvement |
| Plus4 | | Was the Bond Issuance Expected to Result in New Jobs Being Created? | Yes |
| Province/Region | | If yes, How Many Jobs Were Planned to be Created? | 25 |
| Country | United States | If yes, How Many Jobs Have Been Created to Date? | 60 |
| Amount of Bonds Issued | \$93,170,000.00 | Have the Bonds Been Fully Retired? | No |
| Date Bonds Issued | 11/1/2017 | | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024

Status: UNSUBMITTED

Certified Date: N/A

| | | | |
|---|--------------------------------|--|----------------------------|
| Name of Recipient of Bond Proceeds | Samaritan Senior Village, Inc. | Bond Interest Rate | 4.25 |
| Address Line1 | 830 Washington Street | Last Year Bonds Expected to be Retired | 2042 |
| Address Line2 | | Amount of Bond Principal Retired during the Reporting Year | 847392 |
| City | WATERTOWN | Amount of Bond Principal Retired Prior to Reporting Year | 6438037 |
| State | NY | Current Amount of Bonds Outstanding | \$20,859,571.00 |
| Postal Code | 13601 | Purpose of Project Requiring the Bond Issuance | Business Expansion/Startup |
| Plus4 | | Was the Bond Issuance Expected to Result in New Jobs Being Created? | Yes |
| Province/Region | | If yes, How Many Jobs Were Planned to be Created? | 0 |
| Country | United States | If yes, How Many Jobs Have Been Created to Date? | 0 |
| Amount of Bonds Issued | \$28,145,000.00 | Have the Bonds Been Fully Retired? | No |
| Date Bonds Issued | 10/18/2012 | | |

Annual Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Additional Comments

Procurement Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

 Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

| Question | Response | URL (If Applicable) |
|--|----------|---|
| 1. Does the Authority have procurement guidelines? | Yes | https://jcida.com/wp-content/uploads/2024/01/JCCFDC-Procurement-Policy-010424.pdf |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board? | Yes | |
| 3. Does the Authority allow for exceptions to the procurement guidelines? | No | |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases? | No | |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement? | No | |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts? | No | |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"? | Yes | |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law? | No | |
| 8a. If Yes, was a record made of this impermissible contact? | | |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | No | |

Procurement Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

Procurement Transactions Listing:

The Authority has indicated that it had no procurement transactions during the reporting period.

Additional Comments

Investment Report for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date : 03/01/2024
Status: UNSUBMITTED
Certified Date: N/A

Investment Information

| Question | | Response | URL (If Applicable) |
|----------|---|----------|---|
| 1. | Has the Authority prepared an Annual Investment Report for the reporting period as required by Section 2925 (6) of PAL? | Yes | https://jcida.com/wp-content/uploads/2024/01/JCCFDC-ANNUAL-INVESTMENT-REPORT-YE-2023.pdf |
| 2. | Are the Authority's investment guidelines reviewed and approved annually? | Yes | |
| 3. | Did the Authority have an independent audit of investments as required by Section 2925(3)(f) of PAL? | No | |
| 4. | Has the Authority's independent auditor issued a management letter to the Authority in connection with its annual audit of investments? | No | |

Additional Comments

Certified Financial Audit for Jefferson County Civic Facility Development Corporation

Fiscal Year Ending: 12/31/2023

 Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

Financial Documents

| Question | Response |
|--|----------|
| 1. Attach the independent audit of the Authority's financial statements. | N/A |

| URL (If Applicable) | Attachments |
|---|---------------------|
| https://jcida.com/wp-content/uploads/2024/02/JCIDA-Audited-Financial-Stmts-2023.pdf | Attachment Included |

| Question | Response |
|--|----------|
| 2. Has the Authority's independent auditor issued a management letter to the Authority in connection with its audit of the Authority's financial statements? | No |

| URL (If Applicable) | Attachments |
|---------------------|-------------|
| | |

| Question | Response |
|--|----------|
| 3. Has the Authority's independent auditor issued a Report on Internal Controls Over Financial Reporting to the Authority? | Yes |

| URL (If Applicable) | Attachments |
|---|---------------------|
| https://jcida.com/wp-content/uploads/2024/02/IDA-Auditor-Report-on-Internal-Controls-2023.pdf | Attachment Included |

| Question | Response |
|--|----------|
| 4. Attach any other communication required or allowed by government auditing standards issued by the Comptroller General of the United States to be issued by the Authority's independent auditor in connection with its annual audit of the Authority's financial statements. | |

| URL (If Applicable) | Attachments |
|---------------------|-------------|
| | |

Additional Comments

JEFFERSON CO CIVIC FACILITY DEV CORP
Income Statement
For the One Month Ending January 31, 2024

| | Current Month | | Year to Date | |
|--------------------------------|---------------|------|--------------|------|
| Revenues | | | | |
| Fee Income | \$ 0.00 | 0.00 | \$ 0.00 | 0.00 |
| Interest Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Finance Charge Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Shipping Charges Reimbursed | 0.00 | 0.00 | 0.00 | 0.00 |
| Fee Discounts | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Cost of Sales | | | | |
| Cost of Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| Cost of Sales-Salaries and Wag | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Cost of Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| Gross Profit | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Advertising Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Bad Debt Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 0.00 | 0.00 | 0.00 | 0.00 |
| Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Dues and Subscriptions Exp | 0.00 | 0.00 | 0.00 | 0.00 |
| Insurance Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Legal and Professional Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Licenses Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Maintenance Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Meals and Entertainment Exp | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Postage Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Rent or Lease Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Telephone Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Travel Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Wages Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer Cash | 0.00 | 0.00 | 0.00 | 0.00 |
| Purchase Disc-Expense Items | 0.00 | 0.00 | 0.00 | 0.00 |
| Gain/Loss on Sale of Assets | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| Net Income | \$ 0.00 | 0.00 | \$ 0.00 | 0.00 |

JEFFERSON CO CIVIC FACILITY DEV CORP

Balance Sheet
January 31, 2024

ASSETS

| | | |
|------------------------------|----|-----------------------------|
| Current Assets | | |
| Regular Checking Account | \$ | <u>17,986.22</u> |
| Total Current Assets | | 17,986.22 |
| Property and Equipment | | <u> </u> |
| Total Property and Equipment | | 0.00 |
| Other Assets | | <u> </u> |
| Total Other Assets | | <u>0.00</u> |
| Total Assets | \$ | <u><u>17,986.22</u></u> |

LIABILITIES AND CAPITAL

| | | |
|-----------------------------|----|-----------------------------|
| Current Liabilities | | <u> </u> |
| Total Current Liabilities | | 0.00 |
| Long-Term Liabilities | | <u> </u> |
| Total Long-Term Liabilities | | <u>0.00</u> |
| Total Liabilities | | 0.00 |
| Capital | | |
| Retained Earnings | \$ | 17,986.22 |
| Net Income | | <u>0.00</u> |
| Total Capital | | <u>17,986.22</u> |
| Total Liabilities & Capital | \$ | <u><u>17,986.22</u></u> |

JEFFERSON CO CIVIC FACILITY DEV CORP
Income Statement
For the Two Months Ending February 29, 2024

| | Current Month | | Year to Date | |
|--------------------------------|---------------|------|--------------|------|
| Revenues | | | | |
| Fee Income | \$ 0.00 | 0.00 | \$ 0.00 | 0.00 |
| Interest Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Finance Charge Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Shipping Charges Reimbursed | 0.00 | 0.00 | 0.00 | 0.00 |
| Fee Discounts | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Cost of Sales | | | | |
| Cost of Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| Cost of Sales-Salaries and Wag | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Total Cost of Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Gross Profit | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Expenses | | | | |
| Advertising Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Bad Debt Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 0.00 | 0.00 | 0.00 | 0.00 |
| Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Dues and Subscriptions Exp | 0.00 | 0.00 | 0.00 | 0.00 |
| Insurance Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Legal and Professional Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Licenses Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Maintenance Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Meals and Entertainment Exp | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Postage Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Rent or Lease Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Telephone Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Travel Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Wages Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer Cash | 0.00 | 0.00 | 0.00 | 0.00 |
| Purchase Disc-Expense Items | 0.00 | 0.00 | 0.00 | 0.00 |
| Gain/Loss on Sale of Assets | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Total Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | |
| Net Income | \$ 0.00 | 0.00 | \$ 0.00 | 0.00 |

JEFFERSON CO CIVIC FACILITY DEV CORP

Balance Sheet
February 29, 2024

ASSETS

| | | |
|------------------------------|----|------------------|
| Current Assets | | |
| Regular Checking Account | \$ | 20,736.22 |
| Accounts Receivable | | 500.00 |
| | | <hr/> |
| Total Current Assets | | 21,236.22 |
| Property and Equipment | | <hr/> |
| Total Property and Equipment | | 0.00 |
| Other Assets | | <hr/> |
| Total Other Assets | | 0.00 |
| | | <hr/> |
| Total Assets | \$ | <u>21,236.22</u> |

LIABILITIES AND CAPITAL

| | | |
|-----------------------------|----|------------------|
| Current Liabilities | | <hr/> |
| Total Current Liabilities | | 0.00 |
| Long-Term Liabilities | | <hr/> |
| Total Long-Term Liabilities | | 0.00 |
| | | <hr/> |
| Total Liabilities | | 0.00 |
| Capital | | |
| Retained Earnings | \$ | 21,236.22 |
| Net Income | | 0.00 |
| | | <hr/> |
| Total Capital | | 21,236.22 |
| | | <hr/> |
| Total Liabilities & Capital | \$ | <u>21,236.22</u> |

Jefferson County Civic Facility Develop. Corp.
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315-782-5865)

2024 Board Attendance

| Name | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|----------------------|-----|---------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Aliasso, Robert | P | No Mtg. | | | | | | | | | | |
| Condino, John | P | No Mtg. | | | | | | | | | | |
| Converse, David | P | No Mtg. | | | | | | | | | | |
| Johnson, William | P | No Mtg. | | | | | | | | | | |
| L'Huillier, Lisa | P | No Mtg. | | | | | | | | | | |
| Walldroff, W. Edward | P | No Mtg. | | | | | | | | | | |
| Warneck, Paul | P | No Mtg. | | | | | | | | | | |
| Totals: | 7 | - | | | | | | | | | | |
| P - Present | | | | | | | | | | | | |
| E - Excused | | | | | | | | | | | | |
| A - Absent | | | | | | | | | | | | |