

Notice of Board Meeting

Date: June 13, 2024

To: W. Edward Walldroff
David Converse
Kent Burto
Gregory Gardner
Paul Warneck
William Johnson
Lisa L'Huillier
Christine Powers
Robert Aiken
John Condino

From: Chairman Robert Aliasso

Re: Notice of Board of Directors' Meeting

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The Jefferson County Local Development Corporation will hold its Board Meeting on **Thursday, June 27, 2024 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Marshall Weir, CEO
Lyle Eaton
Jay Matteson
Robin Stephenson
Justin S. Miller, Esq.
Joseph V. Frateschi, Esq.
Media

BOARD MEETING AGENDA
Thursday, June 27, 2024 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – June 6, 2024**
- V. Treasurer’s Report – June 30, 2024**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Funds Report (Round One)**
 - 2. ARPA Funds Report (Round Two)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
June 6, 2024**

DRAFT

The Jefferson County Local Development Corporation held its board meeting on Thursday, June 6, 2024 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: W. Edward Walldroff, John Condino, William Johnson, Rob Aiken, David Converse, Paul Warneck, Lisa L’Huillier, Gregory Gardner

Excused: Robert E. Aliasso, Jr., Kent Burto, Christine Powers

Absent: None

Also Present: Joseph Frateschi, Esq. (Harris Beach)
Zoom: Justin Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

Staff Present: Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson

- I. **Call to Order:** Vice Chairman Walldroff called the meeting to order at 8:00 a.m.
- II. **Pledge of Allegiance**
- III. **Privilege of the Floor:** There were no guests in attendance; therefore, no one spoke.
- IV. **Minutes:** Minutes of the meeting held May 1, 2024 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Mr. Condino. All in favor. Carried.
- V. **Treasurer’s Report:** Mr. Warneck reviewed the financials for the period ending May 31, 2024. He said that Mr. Eaton created a comparative balance sheet that will be included in the packets going forward. A motion was made by Mr. Aiken to accept the financial report as presented, seconded by Mr. Condino. All in favor. Carried.
- VI. **Committee Reports:**

a. Loan Review Committee

- i. **Proposed Lending/Collection Policy and Procedures** – Staff suggested some minor changes to the policy:

Types of Loans

- Remove ‘business/real estate acquisition’.

Interest Rates and Repayment Terms

- Remove ‘repayment terms for real estate loans are typically amortized over 20 years.’

Responsibility of Board of Directors

- Change ‘he/she’ to ‘they’ and change ‘his’ to ‘their.’

Exhibit A – Revolving Loan Fund

- Application Deadline: change to ‘must be submitted 30 days prior to the loan review committee meeting, which is held the fourth Wednesday of the month.’

Committee member suggestions:

Reports to be Kept

- Add ‘life insurance’ to the list.

Appraisals

- Add language that the appraisal will be provided by the lender and/or project applicant.

The loan review committee recommended all changes. A motion was made by Mr. Warneck to approve the changes, seconded by Mr. Johnson. All in favor. Carried.

VII. Council Reports:

- a. **Ag** – Mr. Matteson said that he is working on the upcoming dairy parade which has a record number of entries. He said that he continues to work on the Food Resiliency grant program. He thanked Robin and Peggy for going through all of the grant folders to make sure they are updated and in compliance.

Mr. Matteson shared a few examples of grant recipients. He said that a soldier started a pasture based poultry operation and is expanding because of the grant he received. He also said that Duane Smith from Seaway Cold Hardy Grapes, grows honeyberries and is excited about growth resulting from grant funds.

Mr. Aiken said the tour of the new CWT hatchery facility last month was very impressive.

- b. **Manufacturing** – Mr. Weir reported that there are several Ag prospects with potential projects that he hopes will come to fruition.
- c. **Marketing** – Mr. Weir reported that there are advertising campaigns in place. He said that we have been promoting the upcoming dairy parade as well.

VIII. Unfinished Business:

1. **Resolution No. 06.06.2024.01 for Maplewood Sweets, LLC (Food Resiliency Production Grant Modification)** – On March 7, 2024, the JCLDC Board of Directors approved a grant award of \$3,545 to Maplewood Sweets, LLC for a production grant; however, the amount should have been \$20,000. Staff recommended approval of an additional \$16,455 to Maplewood Sweets, LLC for their project. A motion was made by Mr. Warneck to approve the resolution, seconded by Mr. Condino. All in favor. Carried.
2. **ARPA Funds Report (Round One)** – An updated spreadsheet showing the grant fund activity was provided in the board packet. There is currently a balance of \$1,323,945.47 (committed funds) ending May 30, 2024.

Jefferson County Local Development Corporation
Board Meeting Minutes
June 6, 2024

DRAFT

3. **ARPA Funds Report (Round Two)** – A spreadsheet showing the grant fund activity was provided in the board packet. There is currently a balance of \$843,594.75.

Mr. Weir said that Joy did a great job organizing the grant program. He said that Robin and Peggy have started to get familiar with the program to keep it running smoothly.

Ms. Stephenson said that she is making sure compliance is met and may look to reallocate some of the funds that have not been utilized. She also plans to update the Round 2 spreadsheet to show uncommitted funds.

Mr. Matteson said that NYS Ag and Markets have announced a new grant program which is similar to how we've structured ours.

IX. Counsel: None.

X. New Business:

1. **Small Business Productivity Improvement Grant Recommendation** – The committee recommended the following grant recommendation:

SWBG Wholesale Inc. \$10,000

Mr. Weir recommended using Round 1 funds for this grant. A motion was made by Mr. Johnson to approve the recommendation, seconded by Mr. Gardner. All in favor. Carried.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Condino, seconded by Mr. Gardner. All in favor. The meeting was adjourned at 8:33 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Income Statement for the Six Month Period Ending June 30, 2024

Prepared by Lyle Eaton

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 713,694.00	356,850.00	\$ 59,475.00	59,475.00	356,844.00
JC Grant Marketing	275,400.00	139,999.98	23,333.33	23,333.33	135,400.02
JC Grant Ag Program	150,000.00	75,000.00	12,500.00	12,500.00	75,000.00
RLF Interest Income	10,000.00	3,438.96	334.83	973.16	6,561.04
Grant Income Federal	1,380,000.00	586,591.50	66,532.82	82,510.71	793,408.50
Interest Income	2,000.00	1,815.56	0.00	374.56	184.44
Late Fee	0.00	139.68	21.56	43.12	(139.68)
Miscellaneous Income	1,000.00	20,674.61	2,737.04	3,862.04	(19,674.61)
AG Conference	0.00	10,800.00	0.00	0.00	(10,800.00)
Dairy Parade	0.00	1,000.00	1,000.00	0.00	(1,000.00)
Total Revenues	2,532,094.00	1,196,310.29	165,934.58	183,071.92	1,335,783.71
Expenses					
Salaries	605,581.00	276,547.50	43,543.64	44,178.82	329,033.50
Benefits	252,275.00	120,728.59	18,446.07	22,017.17	131,546.41
Operations					
Marketing Program	332,478.00	157,270.41	23,938.24	23,512.14	175,207.59
AG Program	238,680.00	119,472.46	18,291.46	18,758.88	119,207.54
Office Expense	10,000.00	6,216.99	154.13	2,663.36	3,783.01
Payroll Processing	4,000.00	2,779.59	339.30	486.70	1,220.41
Office Rent	18,202.00	9,208.44	1,534.74	1,534.74	8,993.56
Project Loan Rent	55,942.00	27,971.22	4,661.87	4,661.87	27,970.78
Office Cleaning	12,000.00	5,847.24	805.00	963.00	6,152.76
Telephone	7,000.00	3,108.99	747.71	96.97	3,891.01
Equipment Rental	4,100.00	1,730.95	0.00	346.19	2,369.05
Equipment Maintenance	1,500.00	118.00	0.00	118.00	1,382.00
System Maintenance	7,200.00	3,570.10	593.35	595.35	3,629.90
Electric Service	5,000.00	1,923.44	0.00	336.00	3,076.56
Gas Service	3,500.00	1,105.96	0.00	64.40	2,394.04
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Promotion/Meals	8,000.00	1,282.98	0.00	(79.81)	6,717.02
Staff Training & Seminars	4,500.00	2,868.79	0.00	0.00	1,631.21
Depreciation F&F	12,484.00	7,765.46	1,300.77	1,300.77	4,718.54
Dues & Publications	10,000.00	3,240.00	0.00	0.00	6,760.00
Commercial Insurance	3,500.00	1,713.24	285.54	285.54	1,786.76
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	18,000.00	14,300.00	0.00	0.00	3,700.00
Grants Expense Federal	1,380,000.00	586,591.50	66,532.82	82,510.71	793,408.50
Covid Grant	10,000.00	0.00	0.00	0.00	10,000.00
Reallocated Program Expenses	(480,848.00)	(240,457.17)	(39,439.60)	(39,489.02)	(240,390.83)
Miscellaneous - Unrestricted	500.00	0.00	0.00	0.00	500.00
Total Operations	2,532,094.00	1,114,904.68	141,735.04	164,861.78	1,417,189.32
Total Revenue	2,532,094.00	1,196,310.29	165,934.58	183,071.92	1,335,783.71
Total Expenses	2,532,094.00	1,114,904.68	141,735.04	164,861.78	1,417,189.32
Net Income Over Expenditures	\$ 0.00	81,405.61	\$ 24,199.54	18,210.14	(81,405.61)

For Intern-6-Jse Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**AG Program Expense Statement for the Six Month Period Ending June 30, 2024**

Prepared by Lyle Eaton, June 19, 2024

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	6,052.58	\$ 0.00	0.00	(1,052.58)
AG Office Expense	2,000.00	1,730.01	0.00	0.00	269.99
AG Advertising	3,000.00	377.30	0.00	0.00	2,622.70
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	0.00	0.00	0.00	400.00
AG Business Attraction	3,500.00	0.00	0.00	0.00	3,500.00
AG Subscriptions	200.00	250.00	0.00	0.00	(50.00)
AG Travel/Meals/Lodging	4,000.00	276.24	0.00	0.00	3,723.76
Dairy Parade	0.00	2,018.00	800.00	1,218.00	(2,018.00)
AG Web Site Development	2,000.00	0.00	0.00	0.00	2,000.00
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Local Food Guide	800.00	0.00	0.00	0.00	800.00
Salary Overhead	102,495.00	52,076.95	8,307.70	8,115.39	50,418.05
FICA Overhead	6,150.00	3,024.04	485.41	461.58	3,125.96
Medicare Overhead	1,435.00	707.26	113.53	107.96	727.74
Health/Dental Ins Overhead	35,358.00	19,236.69	2,986.56	3,269.23	16,121.31
Retirement Overhead	9,225.00	3,124.59	498.46	486.92	6,100.41
Indirect Labor Allocation	55,540.00	27,770.22	4,628.37	4,628.37	27,769.78
Non Labor Allocated Overhead	5,577.00	2,828.58	471.43	471.43	2,748.42
Total Operations	238,680.00	119,472.46	18,291.46	18,758.88	119,207.54

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Manuf. & Business Support Expense Statement for the Six Month Period Ending June 30, 2024

Prepared by Lyle Eaton, June 19, 2024

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
Workforce Development	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
Total Operations	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,500.00</u>

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Marketing Program Expense Statement for the Six Month Period Ending June 30, 2024

Prepared by Lyle Eaton, June 19, 2024

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	10,582.20	\$ 1,990.10	1,564.00	36,017.80
Canadian Marketing	5,000.00	0.00	0.00	0.00	5,000.00
Printed Material	2,000.00	0.00	0.00	0.00	2,000.00
Marketing Consultant	5,000.00	0.00	0.00	0.00	5,000.00
Seminars Workshops Publicatio	2,500.00	0.00	0.00	0.00	2,500.00
Manufactures Comm.	0.00	583.20	0.00	0.00	(583.20)
Travel/Meals/Promotion	3,000.00	183.09	0.00	0.00	2,816.91
Web Site Dev & Promo Design	0.00	1,183.08	0.00	0.00	(1,183.08)
Events Sponsorship	0.00	8,050.00	0.00	0.00	(8,050.00)
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Allocated Overhead	263,378.00	131,688.84	21,948.14	21,948.14	131,689.16
Total Operations	332,478.00	157,270.41	23,938.24	23,512.14	175,207.59

Jefferson County Local Development Corp
Balance Sheet

ASSETS

	6/30/2024	5/31/2024
Current Assets		
General Checking	\$ 142,654.84	\$ 80,827.43
Savings Account	2,100,078.07	2,299,880.02
RLF Savings	2,059,819.52	2,052,291.43
RLF Loans Receivable	132,534.26	134,030.77
COVID Accounts Receivable	66,351.90	73,350.58
Clayton Loans Receivable	4,442.02	5,442.02
Miscellaneous Recievable	119,950.00	59,475.00
Allowance for Credit Losses	(40,000.00)	(42,500.00)
LHI Records Storage	87,029.51	87,029.51
Prepaid Expense	999.40	1,284.94
 Total Current Assets	 \$ 4,673,859.52	 \$ 4,751,111.70
 Property and Equipment		
Accumulated Depreciation	(101,592.58)	(98,991.04)
 Other Assets		
Furniture & Fixtures	79,247.89	79,247.89
ROU Lease Asset	151,711.00	151,711.00
Total Other Assets	230,958.89	230,958.89
 Total Assets	 4,803,225.83	 4,883,079.55

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$ 1,316.10	\$ 4,463.42
ST Lease Liability	10,398.00	10,398.00
ARPA Food Grant	106,004.88	106,004.88
ARPA Child Care Grant	109,558.90	109,558.90
ARPA Small Business & Training	97,795.36	97,795.36
ARPA Rental Property Deferred	94,586.33	94,586.33
ARPA Tourism Grant-Round 2	266,590.10	334,888.28
ARPA Sm Bus & Training-Round 2	59,060.80	59,060.80
ARPA Food Production-Round 2	366,439.87	423,886.37
ARPA Childcare Grant-Round 2	8,270.01	8,270.01
ARPA Food Processing-Round 2	76,701.15	100,000.00

Jefferson County Local Development Corp
Balance Sheet

JC Grant-Marketing	347,000.02	393,666.68
JC Grant Agriculture Program	<u>0.00</u>	<u>25,000.00</u>
 Total Current Liabilities	 \$ 1,543,721.52	 \$ 1,767,579.03
 Long-Term Liabilities		
LT Lease Liability	<u>191,680.00</u>	<u>191,680.00</u>
 Total Liabilities	 <u>\$ 1,735,401.52</u>	 <u>\$ 1,959,259.03</u>
Total Liabilities		
 Capital		
General Fund Bal - Unrestrict.	2,986,418.70	2,986,418.70
Net Income	<u>81,405.61</u>	<u>38,995.93</u>
Total Capital	3,067,824.31	3,025,414.63
 Total Liabilities & Capital	 <u><u>4,803,225.83</u></u>	 <u><u>4,984,673.66</u></u>

Jefferson County Local Development Corp
Balance Sheet
June 30, 2024

ASSETS

Current Assets		
General Checking	\$	142,654.84
Savings Account		2,100,078.07
RLF Savings		2,059,819.52
RLF Loans Receivable		132,534.26
COVID Accounts Receivable		66,351.90
Clayton Loans Receivable		4,442.02
Miscellaneous Recievable		119,950.00
Allowance for Credit Losses		(40,000.00)
LHI Records Storage		87,029.51
Prepaid Expense		999.40
		4,673,859.52
Total Current Assets		
Property and Equipment		
Accumulated Depreciation		(101,592.58)
		(101,592.58)
Total Property and Equipment		
Other Assets		
Furniture & Fixtures		79,247.89
ROU Lease Asset		151,711.00
		230,958.89
Total Other Assets		
Total Assets	\$	4,803,225.83

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	1,316.10
ST Lease Liability		10,398.00
ARPA Food Grant		106,004.88
ARPA Child Care Grant		109,558.90
ARPA Small Business & Training		97,795.36
ARPA Rental Property Deferred		94,586.33
ARPA Tourism Grant-Round 2		266,590.10
ARPA Sm Bus & Training-Round 2		59,060.80
ARPA Food Production-Round 2		366,439.87
ARPA Childcare Grant-Round 2		8,270.01
ARPA Food Processing-Round 2		76,701.15
JC Grant-Marketing		347,000.02
		1,543,721.52
Total Current Liabilities		
Long-Term Liabilities		
LT Lease Liability		191,680.00
		191,680.00
Total Long-Term Liabilities		
Total Liabilities		1,735,401.52
Capital		
General Fund Bal - Unrestrict.		2,986,418.70
Net Income		81,405.61
		3,067,824.31
Total Capital		

Unaudited - For Management Purposes Only

Jefferson County Local Development Corp
Balance Sheet
June 30, 2024

Total Liabilities & Capital

\$ 4,803,225.83

**Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	19,629.02
		19,629.02
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	7,148.49
		7,148.49
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	26,024.17
		26,024.17
WIC WICLDC	1907	79,732.58
		79,732.58
Report Total		132,534.26

Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	2,221.01
<hr/>		2,221.01
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		
<hr/>		
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	2,221.01
<hr/>		2,221.01
DIPRINZIO MARKET DIPRINZIO'S MARKET		
<hr/>		
Report Total		4,442.02
<hr/>		
<hr/>		

**Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	4,011.23
		<hr/> 4,011.23
AUBREYS AUBREYS SHOPPING CENTER		
CCTI COLLEENS CHERRY TREE INN	2238	4,011.69
		<hr/> 4,011.69
CCTI COLLEENS CHERRY TREE INN		
CORNELIA LAURIE A. CORNELIA	2240	4,170.94
		<hr/> 4,170.94
CORNELIA LAURIE A. CORNELIA		
GRAPES BUSTED GRAPES,LLC	2250	4,180.77
		<hr/> 4,180.77
GRAPES BUSTED GRAPES,LLC		
HEARING SOLUTIONS HEARING SOLUTIONS	2237	4,509.50
		<hr/> 4,509.50
HEARING SOLUTIONS HEARING SOLUTIONS		
HERMAN BONNIE HERMAN	2235	4,011.92

**Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
HERMAN BONNIE HERMAN		4,011.92
MILLER GAIL W. MILLER	2236	4,011.01
MILLER GAIL W. MILLER		4,011.01
MORGIA MORGIA MASONRY	2264	4,349.29
MORGIA MORGIA MASONRY		4,349.29
NORTH BRANCH NORTH BRANCH FARMS	2262	4,180.43
NORTH BRANCH NORTH BRANCH FARMS		4,180.43
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	4,140.25
NORTHERN NORTHERN COMMERCIAL CLEANING		4,140.25
PAINFULL PAINFULL ACRES	2255	2,258.75
PAINFULL PAINFULL ACRES		2,258.75

**Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
SAMPSON-MELISSA MELISSA SAMPSON	2254	6,133.54
SAMPSON-MELISSA MELISSA SAMPSON		6,133.54
SKINNER SCOTT P. SKINNER	2248	4,010.83
SKINNER SCOTT P. SKINNER		4,010.83
TILLSON ALISHA TILLSON	2249	4,011.23
TILLSON ALISHA TILLSON		4,011.23
WILLS GREG WILLS	2246	4,011.23
WILLS GREG WILLS		4,011.23
ZERO ZERO DOCK STREET, LLC	2280	4,349.29
ZERO ZERO DOCK STREET, LLC		4,349.29
Report Total		66,351.90

**Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
CHEESE STORE THE CHEESE STORE OF	2404	2,000.00				2,000.00
		<u>2,000.00</u>				<u>2,000.00</u>
JCIDA JEFF COUNTY IDA	ADMIN5 ADMIN6	59,475.00	59,475.00			59,475.00 59,475.00
JCIDA JEFF COUNTY IDA		<u>59,475.00</u>	<u>59,475.00</u>			<u>118,950.00</u>
Report Total		<u>61,475.00</u>	<u>59,475.00</u>			<u>120,950.00</u>

**Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
6/6/24	122250 407501 112501	8888	Invoice: 2240 INTEREST LAURIE A. CORNELIA	179.69	168.40 11.29
6/6/24	122250 407501 112501	57733	Invoice: 2248 INTEREST SCOTT P. SKINNER	179.69	169.24 10.45
6/6/24	122250 407501 112501	2244	Invoice: 2236 INTEREST GAIL W. MILLER	359.38	338.06 21.32
6/6/24	122250 407501 112501	3456	Invoice: 2241 INTEREST AUBREYS SHOPPING CENTER	179.69	169.24 10.45
6/6/24	122250 407501 112501	80199	Invoice: 2280 INTEREST ZERO DOCK STREET, LLC	179.69	168.40 11.29
6/6/24	122250 407501 112501	1243	Invoice: 2263 INTEREST NORTHERN COMMERCIAL CLEANING	180.00	169.56 10.44
6/6/24	122250 407501 112501	8893	Invoice: 2240 INTEREST LAURIE A. CORNELIA	179.69	168.82 10.87
6/6/24	122025 407501 112501	5482	Invoice: 2344 INTEREST CLAYTON YACHT CLUB, INC.	718.75	652.06 66.69
6/6/24	122025 407501 112501	995067	Invoice: 2242 INTEREST CLAYTON ISLAND TOURS	198.97	168.48 30.49
6/7/24	122255 112501	0287	Invoice: 2309 DIPRINZIO'S KITCHEN	500.00	500.00
6/7/24	122255 112501	0286	Invoice: 2310 DIPRINZIO'S MARKET	500.00	500.00
6/7/24	122250 407501 112501	1937	Invoice: 2250 INTEREST BUSTED GRAPES,LLC	500.00	453.15 46.85
6/13/24	122250 112501	2904	Invoice: 2261 RHODES GREENHOUSES, INC	4,349.29	4,349.29
6/13/24	122250 407501 112501	7680	Invoice: 2235 INTEREST BONNIE HERMAN	179.69	169.24 10.45
6/13/24	122250 407501 112501	7000135	Invoice: 2264 INTEREST MORGIA MASONRY	179.69	168.40 11.29
6/20/24	122250 407501 412502 112501	1537	Invoice: 2238 INTEREST LC COLLEENS CHERRY TREE INI	380.94	338.06 21.32 21.56

**Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
6/20/24	122250 407501 112501	5389	Invoice: 2262 INTEREST NORTH BRANCH FARMS	179.69	168.82 10.87
6/20/24	122025 407501 112501	5388	Invoice: 2086 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	675.97 50.76
				<u>9,851.58</u>	<u>9,851.58</u>

Jefferson County Local Development Corp
Check Register
For the Period From Jun 1, 2024 to Jun 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
7230	6/3/24	CINTAS	100001	49.00
7231	6/3/24	DAVIS VISION	100001	83.13
7232	6/3/24	EXCELLUS BC/BS	100001	14,354.37
7233	6/3/24	THE HARTFORD	100001	336.90
7234	6/3/24	NNY ONLINE	100001	593.35
7235	6/3/24	PROSHRED SECURI	100001	24.21
7236	6/3/24	WATERTOWN ROT	100001	350.00
7237	6/3/24	VERIZON WIRELES	100001	96.97
7238	6/3/24	WICLDC	100001	1,534.74
7239	6/3/24	WATERTOWN LOC	100001	4,661.87
7240	6/3/24	WRVO	100001	
7240	6/3/24	WRVO	100001	300.00
7241	6/4/24	WEST WINDS COTT	100001	4,113.32
7242	6/4/24	C-WAY RESORT &	100001	7,131.74
7243	6/4/24	JAI GULAB, INC	100001	23,662.09
7244	6/5/24	JOHN ALLEN SANIT	100001	300.00
7245	6/5/24	FP MAILING SOLUTI	100001	168.48
7246	6/5/24	NATIONAL GRID	100001	400.40
7247	6/5/24	NORTHERN COMPU	100001	118.00
7248	6/5/24	RBC WEALTH MAN	100001	
7249	6/5/24	STEVENS MEDIA G	100001	400.00
7250	6/5/24	UNITED WAY OF NN	100001	129.00
7251	6/5/24	WB MASON CO INC.	100001	112.14
7252	6/13/24	BLUE MOUNTAIN S	100001	57.80
7253	6/13/24	RHODES GREENHO	100001	2,500.00
7254	6/13/24	RUSTLING GRASS F	100001	8,425.67
7255	6/17/24	ELMER CREEK FAR	100001	20,000.00
7256	6/17/24	JAI GULAB, INC	100001	3,200.00
7258	6/18/24	UNITED WAY OF NN	100001	79.00
7259	6/18/24	RBC WEALTH MAN	100001	2,282.53
7260	6/18/24	RBC WEALTH MAN	100001	2,223.95
7261	6/18/24	NORTHERN COMME	100001	805.00

Jefferson County Local Development Corp
Check Register
For the Period From Jun 1, 2024 to Jun 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
7262	6/18/24	PEGGY SAMPSON	100001	94.07
7263	6/18/24	NEWZJUNKY, INC.	100001	500.00
7264	6/18/24	WPBS	100001	674.00
7265	6/18/24	WESTELCOM	100001	747.71
7266	6/18/24	SAM'S CLUB/SYNCH	100001	60.06
Total				<u><u>100,569.5</u></u>

ARPA Grant Funds from Jefferson County-Round 1-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
June-23	\$0.00	\$6,044.04	\$11,289.68	\$25,344.80	\$0.00	\$0.00	\$2,084,107.38
July-23	\$3,363.98	\$8,928.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071,815.23
August-23	\$50,036.14	\$19,000.00	\$21,493.75	\$58,210.38	\$0.00	\$0.00	\$1,923,074.96
September-23	\$0.00	\$0.00	\$7,213.74	\$12,947.44	\$0.00	\$0.00	\$1,902,913.78
October-23	\$50,387.51	\$4,785.14	\$1,477.39	\$0.00	\$0.00	\$0.00	\$1,846,263.74
November-23	\$5,326.45	\$7,188.00	\$0.00	\$12,983.83	\$0.00	\$0.00	\$1,820,765.46
December-23	\$0.00	\$16,837.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
January-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
February-24	\$64,799.83	\$35,797.73	\$2,799.00	\$5,890.68	\$0.00	\$0.00	\$1,694,640.68
March-24	\$0.00	\$1,930.53	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,687,710.15
April-24	\$70,259.02	\$1,505.66	\$0.00	\$0.00	\$0.00	\$292,000.00	\$1,323,945.47
May-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,323,945.47
June-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,323,945.47
Total Expenditures	\$699,441.10	\$327,204.64	\$293,995.12	\$330,413.67	\$1,000,000.00	\$584,000.00	\$3,235,054.53
Balance of Grant	\$109,558.90	\$97,795.36	\$106,004.88	\$94,586.33	\$0.00	\$916,000.00	\$1,323,945.47
Uncommitted Balance	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	
Excess Funds (Approved by board but did not take full award)	\$0.00	\$0.00	\$0.00	\$41,884.45	\$0.00	\$0.00	
Full Uncommitted Balance	\$0.00	\$0.00	\$0.00	\$42,284.45	\$0.00	\$0.00	
<i>Report Prepared by Robin Stephenson - Director of Business Development</i>							

ARPA Grant Funds from Jefferson County-Round 2-Status-Expenditures

Month	Child Care	Small Business Productivity	Tourism Enhancement	Local Foods Resiliency-Processing	Local Foods Resiliency-Production	Total Grants Running Balance
Total Available	\$100,000.00	\$180,000.00	\$500,000.00	\$100,000.00	\$500,000.00	\$1,380,000.00
October-23	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$1,370,000.00
November-23	\$73,000.00	\$18,931.20	\$0.00	\$0.00	\$0.00	\$1,278,068.80
December-23	\$18,729.99	\$18,868.00	\$0.00	\$0.00	\$0.00	\$1,240,470.81
January-24	\$0.00	\$58,140.00	\$19,410.70	\$0.00	\$0.00	\$1,162,920.11
February-24	\$0.00	\$0.00	\$12,258.30	\$0.00	\$0.00	\$1,150,661.81
March-24	\$0.00	\$5,000.00	\$94,380.89	\$0.00	\$0.00	\$1,051,280.92
April-24	\$0.00	\$10,000.00	\$39,061.83	\$0.00	\$76,113.63	\$926,105.46
May-24	\$0.00	\$0.00	\$30,191.03	\$14,873.18	\$37,446.50	\$843,594.75
June-24	\$0.00	\$0.00	\$38,107.15	\$8,425.67	\$20,000.00	\$777,061.93
Total Expenditures	\$91,729.99	\$120,939.20	\$233,409.90	\$23,298.85	\$133,560.13	\$602,938.07
Balance of Grant	\$8,270.01	\$59,060.80	\$266,590.10	\$76,701.15	\$366,439.87	\$777,061.93
<i>Report Prepared by Robin Stephenson - Director of Business Development</i>						

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2024 Board Attendance

Name	Jan	Feb	Mar	Apr	May	6-Jun	27-Jun	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	P	P	P	P	P	P						
Aliasso, Robert	P	P	P	P	E	E						
Burto, Kent	P	E	P	P	E	E						
Condino, John	P	P	P	P	P	P						
Converse, David	P	E	P	P	P	P						
Gardner, Gregory	P	P	P	P	P	P						
Johnson, William	P	P	P	P	P	P						
L'Huilier, Lisa	P	P	P	P	A	P						
Powers, Christine	P	P	P	P	E	E						
Walldroff, W. Edward	P	P	P	P	P	P						
Warneck, Paul	P	P	E	P	P	P						
Totals:	11	9	10	11	7	8						
P - Present												
E - Excused												
A - Absent												