

**Jefferson County Local Development Corporation
Board Meeting Minutes
June 27, 2024**

The Jefferson County Local Development Corporation held its board meeting on Thursday, June 27, 2024 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: W. Edward Walldroff, John Condino, William Johnson, Rob Aiken, David Converse, Paul Warneck, Lisa L’Huillier, Robert E. Aliasso, Jr., Kent Burto

Excused: Gregory Gardner, Christine Powers

Absent: None

Also Present: Zoom: Justin Miller, Esq, (Harris Beach)

Staff Present: Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:00 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** No one spoke.
- IV. Minutes:** Minutes of the meeting held June 6, 2024 were presented. A motion to approve the minutes as presented was made by Mr. Aiken, seconded by Mr. Warneck. All in favor. Carried.
- V. Treasurer’s Report:** Mr. Warneck reviewed the financials for the period ending June 30, 2024. He reported that all loans are current. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Condino. All in favor. Carried.
- VI. Committee Reports:** None.
- VII. Council Reports:**
 - a. Ag –**

Mr. Matteson congratulated Ms. L’Huillier on becoming the vice president of the noon rotary yesterday.

Ag Council:

Mr. Matteson asked the board to consider an ag council appointment for the FFA student representative. He said he recently met with Daphne Cronk, a student at South Jefferson School and is the district president who represents 16 chapters. Mr. Aiken suggested that the district president should always fill the FFA student representative seat; board members agreed. A motion was made by Mr. Warneck to appoint the district president, currently Daphne Cronk, as the FFA student representative, seconded by Mr. Aiken. All in favor. Carried.

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Food Resiliency Grants:

Maplewood Sweets – Mr. Matteson reported that the grant provided to Maplewood Sweets has created a business partnership and an impact on 10 other maple businesses within Jefferson County. He said that Maplewood Sweets accepts the sap from those other businesses to boil and bottle for them.

Cedar Dell Angus Meats – Mr. Matteson said that he recently visited the business. He said the appearance has improved and indicated that they are working towards a USDA certification.

b. Manufacturing – No report.

c. Marketing – Mr. Weir mentioned a meeting he attended last week that was hosted jointly by the NYS DOL and Empire State Development at the Antique Boat Museum. He said that we assisted in getting the word out and indicated that there were over 50 attendees.

Mr. Matteson mentioned that he will be meeting with the Assistant Commissioner of the NYS DOL to tour the CWT Farms facility and North Harbor Dairy.

VIII. Unfinished Business:

- 1. ARPA Funds Report (Round One)** – An updated spreadsheet showing the grant fund activity was provided in the board packet. Ms. Stephenson said that she will be working on the inactive grants, which will free up some of the funds that can go to those on a waiting list.
- 2. ARPA Funds Report (Round Two)** – A spreadsheet showing the grant fund activity was provided in the board packet. Mr. Weir said that there are no grants to approve this month, but indicated that staff is working on reimbursements.

IX. Counsel: None.

X. New Business: None.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Converse, seconded by Ms. L’Huillier. All in favor. The meeting was adjourned at 8:23 a.m.

Respectfully submitted,

Peggy Sampson