

**Jefferson County Civic Facility Development Corporation  
Board Meeting Minutes  
June 27, 2024**

The Jefferson County Civic Facility Development Corporation held its board meeting on Thursday, June 27, 2024 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** Robert E. Aliasso, Jr., William Johnson, W. Edward Walldroff, John Condino, Lisa L’Huillier, Paul Warneck, David Converse

**Excused:** None

**Absent:** None

**Also Present:** Marshall Weir, Lyle Eaton, Peggy Sampson, Robin Stephenson, Jay Matteson, Rob Aiken, Kent Burto

**Zoom:** Justin Miller, Esq. (Harris Beach)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 9:15 a.m.
- II. Minutes:** Minutes of the meeting held April 4, 2024 were presented. A motion to approve the minutes as presented was made by Mr. Walldroff, seconded by Mr. Warneck. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending April 30, 2024, May 31, 2024 and June 30, 2024. A motion was made by Mr. Johnson to accept the financial reports as presented, seconded by Mr. Condino. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Converse, seconded by Mr. Johnson. All in favor. The meeting was adjourned at 9:16 a.m.

Respectfully submitted,  
*Peggy Sampson*