

**Deferiet Redevelopment Corporation**

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

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**TO:** **DRC Governance Committee**  
Hon. William W. Johnson  
David Converse  
Hon. Joseph Cook

**FROM:** Marshall Weir, CEO

**DATE:** December 6, 2024

**SUBJECT:** **Governance Committee Meeting Notice**

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A DRC Governance Committee meeting has been scheduled for **Friday, December 13, 2024 at 9:00 a.m.**

The purpose of the meeting is to review the bylaws, policies/procedures, and board evaluation summary results and develop a mission statement/performance measurements.

Please confirm your attendance with Peggy Sampson [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.

Thank you.

pss

c: Lyle Eaton  
Jay Matteson  
Robin Stephenson  
John Condino  
Lisa L'Huillier  
Rob Aiken  
Paul Smith  
W. Edward Walldroff  
Paul Warneck  
Rob Aliasso  
Dr. Gregory A. Gardner  
Charles Capone  
Dawn Robinson  
Media

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**DEFERIET REDEVELOPMENT CORPORATION  
GOVERNANCE COMMITTEE MEETING  
Friday, December 13, 2024  
9:00 a.m.**

**AGENDA**

- I. Review Bylaws
- II. Develop Mission Statement/Performance Measurements
- III. Review the following Policies and Procedures:
  - a. Disposition of Real Property Guidelines
  - b. Investment Policy
  - c. Procurement Policy
- IV. Board Evaluation Summary Results
- V. Other
- VI. Adjourn