

Jefferson County Industrial Development Agency

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

www.jcida.com

TO: **JCIDA Audit Committee**
Paul Warneck, Chair
David Converse
Robert Aiken
Rob Aliasso

FROM: Marshall Weir, CEO

DATE: December 6, 2024

SUBJECT: **Pre-Audit Committee Meeting Notice**

A JCIDA Pre-Audit Committee meeting has been scheduled for **Friday, December 13, 2024 at 8:15 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for the year ending 2024.

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

C: Lyle Eaton, CFO
Jay Matteson
Robin Stephenson
Dr. Gregory A. Gardner
Hon. William W. Johnson
Lisa L'Huillier
John Condino
W. Edward Walldroff
Charles Capone
Dawn Robinson
Laurie Podvin, Bowers & Co.
Lyndi Hill, Bowers & Co.
Media

Jefferson County Local Development Corporation

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JCLDC AUDIT COMMITTEE MEETING

Friday, December 13, 2024

8:00 a.m.

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Engage Bowers & Co. for annual audit – CY 1/1/24 – 12/31/24**
- IV. Adjournment**