

Notice of Board Meeting

Date: November 21, 2024

To: W. Edward Walldroff
David Converse
Dr. Gregory A. Gardner
Paul Warneck
Hon. William W. Johnson
Lisa L'Huillier
Robert Aiken
John Condino

From: Chairman Robert Aliasso

Re: Notice of Board of Directors' Meeting

The Jefferson County Local Development Corporation will hold its Board Meeting on **Thursday, December 5, 2024 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:

<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Marshall Weir, CEO
Lyle Eaton
Jay Matteson
Robin Stephenson
Justin S. Miller, Esq.
Stephen Maier, Esq.
Media

BOARD MEETING AGENDA
Thursday, December 5, 2024 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – November 7, 2024**
- V. Treasurer’s Report – November 30, 2024**
- VI. Committee Reports**
 - a. Nominating Committee**
 - i. Resolution No. 12.05.2024.01 to Elect Officers for CY 2025**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Fund Reports (Round One and Two)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
November 7, 2024**

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The Jefferson County Local Development Corporation held its board meeting on Thursday, November 7, 2024 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., W. Edward Walldroff, William Johnson, David Converse, Lisa L’Huillier, Paul Warneck, Rob Aiken, John Condino, Gregory Gardner

Excused: Christine Powers

Absent: None

Also Present: Ryan Piche (Jefferson County Administrator), Craig Fox (Watertown Daily Times), Chad Charette (7 News)

Zoom: Justin Miller, Esq, (Harris Beach), Courtney Frank, Kati Jock

Staff Present: Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:00 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** No one spoke.
- IV. Minutes:** Minutes of the meeting held on October 3, 2024 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Mr. Johnson. All in favor. Carried.
- V. Treasurer’s Report:** Mr. Warneck reviewed the financials for the period ending October 31, 2024. He said there were no loan delinquencies to report. A motion was made by Mr. Aiken to accept the financial report as presented, seconded by Mr. Johnson. All in favor. Carried.
- VI. Committee Reports:** No reports.
- VII. Council Reports:**
 - a. Ag –** Mr. Matteson handed out a summary of his recent trip to Kansas City for the Master Economic Development Practitioner (MEDP) certification which was a week-long program. He said it was a valuable trip with 59 other participants. He said that there were three site selectors in the room and one of the things they told them was that before they ever contact us, they are looking at our workforce and they will know what we do have and what we don’t have for workforce availability, so he noted that the work has to be done well in advance. He said that one key takeaway is the importance of an online presence (website – data, available sites, etc.). He said that he plans to maintain contact with other class participants which includes an upcoming podcast interview with one of the groups that has a very successful food hub that covers the state of Kansas. He also noted that housing is a critical issue more than he realized.

Craig Fox and Ryan Piche joined the meeting.

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Professor Gardner said that the Center for Community Studies at JCC conducted a detailed study over twenty years ago about retiring soldiers coming out of Fort Drum to assess their skills. He said the population is larger now and indicated that the study could be updated.

Chairman Aliasso said that we could use local resources like FDRLO and update our website to put better facts out there.

- b. Manufacturing** – Chairman Aliasso mentioned the letter of recognition received from one of the school districts that participated in Manufacturing Day. Ms. Stephenson said Manufacturing Day went well. She said 20 manufacturers and 10 schools (over 600 students) participated.

Ms. Stephenson reported that she attended the fall manufacturing alliance meeting in Carthage which focused on collaboration with manufacturers and agencies.

Mr. Weir said that we continue to look for manufacturing prospects for the County.

- c. Marketing** – No report.

VIII. Unfinished Business:

- 1. ARPA Fund Reports (Round One and Two)** – Updated spreadsheets showing the grant fund activities were provided in the board packet. Ms. Stephenson reported that it is going well. She said she plans to reach out to Round 2 recipients who have not started their projects within the next few months.

Mr. Walldroff said this has been a good program to deploy in our County for small businesses.

IX. Counsel: None.

X. New Business:

- 1. ARPA Small Business Productivity Improvement Grant Recommendations** – The committee recommended the following grant recommendations:

Winning Promotion Inc.	\$10,000
Primitive Beauty Bar	<u>\$2,400</u>
Total	\$12,400

A motion was made by Mr. Warneck to approve the grant recommendations, seconded by Ms. L’Huillier. All in favor. Carried.

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- 2. ARPA Tourism Grant Recommendation** – The committee recommended the following grant recommendation:

Clayton Island Tours, LLC \$24,750

Mr. Weir said they are having issues with dredging and from a tourism point it is a critical piece and the committee liked the project. Ms. Stepheson said that they have been closing early because the water recedes, so the dredging will help them stay open longer.

Mr. Warneck mentioned us doing business with Clayton Island Tours, LLC but wondered if this is their first application through one of the ARPA grant cycles. Ms. Stephenson said yes.

A motion was made by Mr. Warneck to approve the grant recommendation, seconded by Mr. Condino. Mr. Johnson asked how the amount of \$24,750 was determined. Ms. Stephenson said it was 75% of \$33,000. All in favor. Carried.

- 3. Resolution No. 11.07.2024.01 Authorizing amended agreements with the County of Jefferson and JCIDA for ARPA funds** – The Jefferson County Board of Legislators approved Resolution No. 268 to extend the term of the agreement to remain in effect until December 31, 2026 and to authorize the remainder of contracts to reallocate remaining funds from the existing programs authorized by Resolution No. 139 of 2023, focusing on the need between Jefferson County’s agricultural industry, including food production, processing and agri-tourism upon approval of the County Administrator. A motion was made by Mr. Gardner to approve the resolution, seconded by Mr. Converse. All in favor. Carried.

Courtney Frank and Kati Jock joined the meeting.

- 4. Second Extension to Round 1 Grant Agreement with Community Action Planning Council** – The agreement was previously approved on April 7, 2022 with the first extension approved on March 7, 2024 with an expiration date of December 31, 2024. The second extension extends the agreement through December 31, 2026. A motion was made by Mr. Aiken to approve the second extension, seconded by Mr. Converse. All in favor. Carried.

Chad Charette joined the meeting.

- 5. First Extension to Round 2 Grant Agreement with Community Action Planning Council** – The agreement was previously approved on October 5, 2023 with an expiration date of December 31, 2024. The first extension extends the agreement through December 31, 2026. The Scope of Work has been mutually updated as outlined in the agreement. A motion was made by Mr. Condino to approve the first extension, seconded by Mr. Johnson. All in favor. Carried.

6. **Authorizing Resolution No. 11.07.2024.02 for Engagement of Strategic Development Specialists, LLC for Targeted Economic Development Services and Countywide Site Location Advocacy** – Mr. Weir said the resolution authorizes the engagement of Strategic Development Specialists, LLC (SDS) for advocacy and grant writing for the proposed MICRON project in Clay, NY. He said this is a good opportunity to get Jefferson County in the door and keep us in the room. He said that SDS has a level of connections and will facilitate for us. He thanked the County for their support. Chairman Aliasso said that we will increase our marketing budget for the cost which will be backfilled by the County.

Mr. Walldroff asked if the two annual allotments that we are giving them this year and next are a retainer or if will there be billable hours on top if we uncover a situation that requires some grant writing. Mr. Weir said that there could be expenses and expects there will be which we will be responsible for. Mr. Weir said that we have skin in the game; so, if there is grant writing, while we have a lot of grant writing experience here, they have a lot more. Mr. Weir said that we have a cap to protect the corporation that Attorney Miller is working with SDS to finalize in the contract.

Mr. Aiken asked if SDS has provided a comprehensive approach or scope of how they will address all this. Mr. Weir said they plan to build relationships plus there will be a grant piece attached to that as well as advocacy in the project. He said that it will take a lot of time and quantifying deliverables can be difficult. Mr. Aiken asked if their approach has been written out because it seems overwhelming. Mr. Weir said he feels great about it for the relationship piece and access to the decision-making in this process.

County Administrator Piche said MICRON is going to be a heavy lift for Onondaga County and NYS. He said there is a lot of additional suppliers, employment and training, infrastructure and housing that needs to be built up around it. He said a lot of what this agreement does is gives us access to some of those folks that are making those decisions and make sure that we have a seat at the table. He said that other than going to some of the forums and some of the more public events, which we will, that is not where decisions are being made for this stuff. He said that SDS is well established in the Central NY region, and they have a lot of relationships, and they are willing to represent us, and they already have got us in the door on some meetings that were quite productive. He said that it gets us a seat at the table – what we are willing to do with that and how far we can take it is up to us, at least we are part of the conversation and not looking in from the outside.

Mr. Warneck asked Mr. Matteson how this fits in with what he talked about earlier in the meeting. Mr. Matteson said it is exactly up the alley. He said that he is not part of the conversations but said that it sounds like one of the things we have to do is start to aggregate all of the assets we have to work with and make sure those are available to these folks to utilize. He said that Ms. Stephenson has been assigned to put together an asset map of Jefferson County. Mr. Weir said that we have talked about how best to position Jefferson County which will include an asset map of things that can benefit the project and its people. He said the map will include tourism assets, available sites, and maybe some infrastructure pieces. He also said that Jefferson County NY is where you want to be for any businesses looking to work with MICRON or Fort Drum. Mr. Matteson said that it sounds like we need to put in place some goals of what we want to get out of this (housing, certain type of business, etc.); and ask ourselves what it is we think we can draw out of the location of MICRON and Central NY and he thinks the consultant will probably help us do that.

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Mr. Piche agreed. He said there is a lot of opportunity that is going to come out of this. He said that we have had conversations with folks from Onondaga County and folks from MICRON and there is so much investment that's going into this site and so many suppliers and infrastructure that's going to be required to establish a high-tech chip manufacturing industry in Central NY. He said that Central NY alone is not going to be able to support all that for the amount of growth that needs to happen as quickly as it needs to happen. He said that there is plenty of room for Jefferson County to be within that sphere and chip in. He said that there is so much that needs to be done to support this mega investment from the federal government that there is an opportunity for everybody to have a piece of the pie. He thinks the folks associated with MICRON and the leaders of Central NY are eager to build partnerships because they want it to be successful and they know they can't do everything themselves. Mr. Matteson said goal setting is going to be critical so that we know what our targets are and can be going after those.

Mr. Walldroff said that we have two huge assets that fit nicely with MICRON – a 100-acre shovel-ready site and tourism.

Chairman Aliasso noted that this effort is not limited to MICRON even though it is clearly the target. He said there are a lot of statewide initiatives so let's not think small. He said that if there is an initiative at the federal level to think about small nuclear - Fort Drum is the perfect spot to build the next research laboratory that is surrounded by world-class universities that are insulated from foreign influences in this area. He said that there are a lot of opportunities.

Mr. Converse wanted to make sure the board was clear on the agreement – this is a two-year resolution, but the MICRON project is going to carry on a lot longer than that (could be 10 years). Mr. Warneck said that we'll get to reanalyze the success after the first two years. Mr. Converse said the board needs to have the understanding that once we get into something like this is going to be an ongoing thing for quite a while. Mr. Gardner said that we are going to learn so much over two years about this project but also about other possibilities. He said this is a highly leveraged opportunity.

Chairman Aliasso read the purpose of the resolution which authorizes the engagement of Strategic Development Specialists, LLC to provide certain targeted economic development services and countywide site selection advocacy and the execution and delivery of an engagement letter. The resolution also directs the establishment of an updated budget for the agreement and services, which shall include a base fee of \$5,000 per month for the first 12 months, and if extended by the Corporation, a base fee of \$6,500 per month an additional year. A motion was made by Mr. Condino to approve the resolution, seconded by Ms. L'Huillier. Roll call vote. Mr. Aliasso – Yea, Mr. Converse – Yea, Mr. Condino – Yea, Mr. Johnson – Yea, Ms. L'Huillier – Yea, Mr. Walldroff – Yea, Mr. Warneck – Yea, Mr. Gardner – Yea, Ms. Powers – Absent, and Mr. Aiken – Yea. Carried.

- XI. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Gardner. All in favor. The meeting was adjourned at 8:54 a.m.

Respectfully submitted,
Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Income Statement for the Eleven Month Period Ending November 30, 2024

Prepared by Lyle Eaton

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 713,694.00	654,225.00	\$ 59,475.00	59,475.00	59,469.00
JC Grant Marketing	275,400.00	256,666.63	23,333.33	23,333.33	18,733.37
JC Grant Ag Program	150,000.00	137,500.00	12,500.00	12,500.00	12,500.00
RLF Interest Income	10,000.00	5,998.85	683.58	239.81	4,001.15
Grant Income Federal	1,380,000.00	1,012,529.40	20,000.00	54,331.25	367,470.60
Interest Income	2,000.00	3,553.45	0.00	341.49	(1,553.45)
Late Fee	0.00	139.68	0.00	0.00	(139.68)
Miscellaneous Income	1,000.00	20,674.61	0.00	0.00	(19,674.61)
AG Conference	0.00	10,800.00	0.00	0.00	(10,800.00)
Dairy Parade	0.00	1,000.00	0.00	0.00	(1,000.00)
Total Revenues	2,532,094.00	2,103,087.62	115,991.91	150,220.88	429,006.38
Expenses					
Salaries	605,581.00	489,989.78	35,515.38	35,515.38	115,591.22
Benefits	252,275.00	197,388.12	14,858.65	15,933.81	54,886.88
Operations					
Marketing Program	332,478.00	289,076.89	22,108.14	24,142.69	43,401.11
AG Program	238,680.00	211,832.30	14,501.72	14,501.71	26,847.70
Office Expense	10,000.00	8,226.75	192.69	510.84	1,773.25
Payroll Processing	4,000.00	4,717.49	321.50	321.50	(717.49)
Office Rent	18,202.00	16,969.06	1,553.00	1,553.00	1,232.94
Project Loan Rent	55,942.00	51,280.57	4,661.87	4,661.87	4,661.43
Office Cleaning	12,000.00	11,138.86	1,016.12	1,091.68	861.14
Telephone	7,000.00	5,524.05	524.18	369.81	1,475.95
Equipment Rental	4,100.00	3,473.66	325.11	325.11	626.34
Equipment Maintenance	1,500.00	1,380.18	92.56	92.56	119.82
System Maintenance	7,200.00	6,546.85	595.35	595.35	653.15
System Security	0.00	431.16	0.00	0.00	(431.16)
Electric Service	5,000.00	4,283.73	0.00	409.44	716.27
Gas Service	3,500.00	1,274.36	0.00	71.99	2,225.64
Business Support	5,000.00	0.00	0.00	0.00	5,000.00
Workforce Development	2,500.00	737.00	153.80	0.00	1,763.00
Travel/Promotion/Meals	8,000.00	18,428.96	105.46	4,117.90	(10,428.96)
Staff Training & Seminars	4,500.00	2,868.79	0.00	0.00	1,631.21
Depreciation F&F	12,484.00	14,269.31	1,300.77	1,300.77	(1,785.31)
Dues & Publications	10,000.00	9,428.50	302.50	5,000.00	571.50
Commercial Insurance	3,500.00	2,761.86	279.86	279.86	738.14
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	18,000.00	14,550.00	0.00	0.00	3,450.00
STRATEGIC CONSULTING	0.00	25,000.00	25,000.00	0.00	(25,000.00)
Grants Expense Federal	1,380,000.00	1,012,529.40	20,000.00	54,331.25	367,470.60
Covid Grant	10,000.00	0.00	0.00	0.00	10,000.00
Reallocated Program Expenses	(480,848.00)	(441,392.13)	(36,449.86)	(36,449.85)	(39,455.87)
Miscellaneous - Unrestricted	500.00	0.00	0.00	0.00	500.00
Total Operations	2,532,094.00	1,962,715.50	106,958.80	128,676.67	569,378.50
Total Revenue	2,532,094.00	2,103,087.62	115,991.91	150,220.88	429,006.38
Total Expenses	2,532,094.00	1,962,715.50	106,958.80	128,676.67	569,378.50
Net Income Over Expenditures	\$ 0.00	140,372.12	\$ 9,033.11	21,544.21	(140,372.12)

Jefferson County Local Development Corp
Balance Sheet

ASSETS

	10/31/2024	11/30/2024
Current Assets		
General Checking	\$ 95,511.63	\$ 140,697.98
Savings Account	1,830,965.91	1,730,965.91
RLF Savings	1,983,394.34	1,990,978.79
RLF Loans Receivable	122,860.78	118,844.89
COVID Accounts Receivable	53,654.92	51,061.54
Clayton Loans Receivable	3,464.02	3,464.02
Miscellaneous Recievable	118,950.00	118,658.40
Allowance for Credit Losses	(37,500.00)	(37,500.00)
LHI Records Storage	87,029.51	87,029.51
Prepaid Expense	5,676.11	5,162.02
 Total Current Assets	 \$ 4,264,007.22	 \$ 4,209,363.06
 Property and Equipment		
Accumulated Depreciation	(106,795.66)	(108,096.43)
 Other Assets		
Furniture & Fixtures	79,247.89	79,247.89
ROU Lease Asset	151,711.00	151,711.00
Total Other Assets	230,958.89	230,958.89
 Total Assets	 4,388,170.45	 4,332,225.52

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$ 4,034.13	\$ 160.00
ST Lease Liability	10,398.00	10,398.00
Withheld United Way	79.00	79.00
Withheld Employees 401k	1,186.80	1,186.80
ARPA Food Grant	28.03	28.03
ARPA Child Care Grant	106,004.88	106,004.88
ARPA Small Business & Training	19,003.86	19,003.86
ARPA Rental Property Deferred	87,795.36	77,795.36
ARPA Tourism Grant-Round 2	80,477.01	80,477.01
ARPA Sm Bus & Training-Round 2	125,452.32	125,452.32
ARPA Food Production-Round 2	52,978.40	52,978.40

Jefferson County Local Development Corp
Balance Sheet

ARPA Childcare Grant-Round 2	284,886.12	274,886.12
ARPA Food Processing-Round 2	792.82	792.82
JC Grant-Marketing	21,678.73	21,678.73
JC Grant AG Program	253,666.70	230,333.37
	25,000.00	12,500.00
Total Current Liabilities	\$ 1,073,462.16	\$ 1,013,754.70
Long-Term Liabilities		
LT Lease Liability	<u>191,680.00</u>	191,680.00
Total Liabilities	<u>\$ 1,265,142.16</u>	<u>\$ 1,205,434.70</u>
Total Liabilities		
Capital		
General Fund Bal - Unrestrict.	2,986,418.70	2,986,418.70
Net Income	<u>136,609.59</u>	140,372.12
Total Capital	3,123,028.29	3,126,790.82
Total Liabilities & Capital	<u><u>4,388,170.45</u></u>	<u><u>4,332,225.52</u></u>

Jefferson County Local Development Corp
Balance Sheet
November 30, 2024

ASSETS

Current Assets		
General Checking	\$	140,697.98
Savings Account		1,730,965.91
RLF Savings		1,990,978.79
RLF Loans Receivable		118,844.89
COVID Accounts Receivable		51,061.54
Clayton Loans Receivable		3,464.02
Miscellaneous Recievable		118,658.40
Allowance for Credit Losses		(37,500.00)
LHI Records Storage		87,029.51
Prepaid Expense		5,162.02
		4,209,363.06
Total Current Assets		
Property and Equipment		
Accumulated Depreciation		(108,096.43)
		(108,096.43)
Total Property and Equipment		
Other Assets		
Furniture & Fixtures		79,247.89
ROU Lease Asset		151,711.00
		230,958.89
Total Other Assets		
Total Assets		\$ 4,332,225.52

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	160.00
ST Lease Liability		10,398.00
Withheld United Way		79.00
Withheld Employees 401k		1,186.80
401k Loan Payment		28.03
ARPA Food Grant		106,004.88
ARPA Child Care Grant		19,003.86
ARPA Small Business & Training		77,795.36
ARPA Rental Property Deferred		80,477.01
ARPA Tourism Grant-Round 2		125,452.32
ARPA Sm Bus & Training-Round 2		52,978.40
ARPA Food Production-Round 2		274,886.12
ARPA Childcare Grant-Round 2		792.82
ARPA Food Processing-Round 2		21,678.73
JC Grant-Marketing		230,333.37
JC Grant Agriculture Program		12,500.00
		1,013,754.70
Total Current Liabilities		
Long-Term Liabilities		
LT Lease Liability		191,680.00
		191,680.00
Total Long-Term Liabilities		
Total Liabilities		1,205,434.70
Capital		

Jefferson County Local Development Corp
Balance Sheet
November 30, 2024

General Fund Bal - Unrestrict.	2,986,418.70	
Net Income	<u>140,372.12</u>	
Total Capital		<u>3,126,790.82</u>
Total Liabilities & Capital	\$	<u><u>4,332,225.52</u></u>

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Eleven Month Period Ending November 30, 2024**

Prepared by Lyle Eaton, November 26, 2024

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	32,372.71	\$ 160.00	2,194.55	14,227.29
Canadian Marketing	5,000.00	0.00	0.00	0.00	5,000.00
Printed Material	2,000.00	0.00	0.00	0.00	2,000.00
Marketing Consultant	5,000.00	0.00	0.00	0.00	5,000.00
Seminars Workshops Publicatio	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Meals/Promotion	3,000.00	561.57	0.00	0.00	2,438.43
Web Site Dev & Promo Design	0.00	1,663.07	0.00	0.00	(1,663.07)
Events Sponsorship	0.00	8,050.00	0.00	0.00	(8,050.00)
Drum Country Business	5,000.00	5,000.00	0.00	0.00	0.00
Allocated Overhead	263,378.00	241,429.54	21,948.14	21,948.14	21,948.46
Total Operations	332,478.00	289,076.89	22,108.14	24,142.69	43,401.11

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION

Manuf. & Business Support Expense Statement for the Eleven Month Period Ending November 30, 2024

Prepared by Lyle Eaton, November 26, 2024

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
Workforce Development	2,500.00	737.00	153.80	0.00	1,763.00
Total Operations	7,500.00	737.00	153.80	0.00	6,763.00

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**AG Program Expense Statement for the Eleven Month Period Ending November 30, 2024**

Prepared by Lyle Eaton, November 26, 2024

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	6,109.04	\$ 0.00	0.00	(1,109.04)
AG Office Expense	2,000.00	1,730.01	0.00	0.00	269.99
AG Advertising	3,000.00	377.30	0.00	0.00	2,622.70
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	500.00	0.00	0.00	(100.00)
AG Business Attraction	3,500.00	0.00	0.00	0.00	3,500.00
AG Subscriptions	200.00	250.00	0.00	0.00	(50.00)
AG Travel/Meals/Lodging	4,000.00	459.82	0.00	0.00	3,540.18
Dairy Parade	0.00	1,450.00	0.00	0.00	(1,450.00)
AG Web Site Development	2,000.00	0.00	0.00	0.00	2,000.00
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
AG Development	0.00	250.00	0.00	0.00	(250.00)
Local Food Guide	800.00	800.00	0.00	0.00	0.00
Salary Overhead	102,495.00	101,923.15	8,307.70	8,307.70	571.85
FICA Overhead	6,150.00	5,923.61	482.84	482.83	226.39
Medicare Overhead	1,435.00	1,328.93	112.92	112.92	106.07
Health/Dental Ins Overhead	35,358.00	28,517.29	0.00	0.00	6,840.71
Retirement Overhead	9,225.00	6,115.35	498.46	498.46	3,109.65
Indirect Labor Allocation	55,540.00	50,912.07	4,628.37	4,628.37	4,627.93
Non Labor Allocated Overhead	5,577.00	5,185.73	471.43	471.43	391.27
Total Operations	238,680.00	211,832.30	14,501.72	14,501.71	26,847.70

**Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	16,223.75
<hr/>		16,223.75
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		16,223.75
<hr/>		
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	6,295.49
<hr/>		6,295.49
CLAYTON ISLAND CLAYTON ISLAND TOURS		6,295.49
<hr/>		
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	22,077.45
<hr/>		22,077.45
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		22,077.45
<hr/>		
WIC WICLDC	1907	74,248.20
<hr/>		74,248.20
WIC WICLDC		74,248.20
<hr/>		
Report Total		118,844.89
<hr/> <hr/>		

**Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	3,158.67
AUBREYS AUBREYS SHOPPING CENTER		3,158.67
CCTI COLLEENS CHERRY TREE INN	2238	3,501.12
CCTI COLLEENS CHERRY TREE INN		3,501.12
CORNELIA LAURIE A. CORNELIA	2240	3,320.50
CORNELIA LAURIE A. CORNELIA		3,320.50
GRAPES BUSTED GRAPES,LLC	2250	3,991.25
GRAPES BUSTED GRAPES,LLC		3,991.25
HERMAN BONNIE HERMAN	2235	3,159.36
HERMAN BONNIE HERMAN		3,159.36
LEWIS COUNTY EC DEV LEWIS COUNTY IDA	2405	291.60

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Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
LEWIS COUNTY EC DEV LEWIS COUNTY IDA		291.60
MILLER GAIL W. MILLER	2236	3,157.17
MILLER GAIL W. MILLER		3,157.17
MORGIA MORGIA MASONRY	2264	3,498.85
MORGIA MORGIA MASONRY		3,498.85
NORTH BRANCH NORTH BRANCH FARMS	2262	3,329.99
NORTH BRANCH NORTH BRANCH FARMS		3,329.99
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	3,282.37
NORTHERN NORTHERN COMMERCIAL CLEANING		3,282.37
PAINFULL PAINFULL ACRES	2255	2,090.58
PAINFULL PAINFULL ACRES		2,090.58

Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
SAMPSON-MELISSA MELISSA SAMPSON	2254	6,133.54
SAMPSON-MELISSA MELISSA SAMPSON		6,133.54
SKINNER SCOTT P. SKINNER	2248	2,986.90
SKINNER SCOTT P. SKINNER		2,986.90
TILLSON ALISHA TILLSON	2249	2,986.88
TILLSON ALISHA TILLSON		2,986.88
WILLS GREG WILLS	2246	2,671.79
WILLS GREG WILLS		2,671.79
ZERO ZERO DOCK STREET, LLC	2280	3,500.97
ZERO ZERO DOCK STREET, LLC		3,500.97
Report Total		51,061.54

Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
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**Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
<i>CLAYTON</i>		
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	1,732.01
		<hr/>
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		1,732.01
		<hr/>
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	1,732.01
		<hr/>
DIPRINZIO MARKET DIPRINZIO'S MARKET		1,732.01
		<hr/>
Report Total		3,464.02
		<hr/> <hr/>

Jefferson County Local Development Corp
Aged Receivables
As of Nov 30, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
JCIDA JEFF COUNTY IDA	ADMIN10 ADMIN11	59,475.00 59,475.00
JCIDA JEFF COUNTY IDA		118,950.00
Report Total		118,950.00

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Nov 1, 2024 to Nov 30, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
11/7/24	122025 407501 112501	995077	Invoice: 2242 INTEREST CLAYTON ISLAND TOURS	198.97	172.02 26.95
11/7/24	122025 407501 112501	5626	Invoice: 2344 INTEREST CLAYTON YACHT CLUB, INC.	718.75	660.25 58.50
11/7/24	122025 407501 112501	4465	Invoice: 1907 INTEREST WICLDC	1,109.20	917.48 191.72
11/7/24	122250 407501 112501	1424	Invoice: 2238 INTEREST COLLEENS CHERRY TREE INN	179.69	170.51 9.18
11/7/24	122250 407501 112501	59053	Invoice: 2248 INTEREST SCOTT P. SKINNER	179.69	171.36 8.33
11/7/24	122250 407501 112501	7879	Invoice: 2235 INTEREST BONNIE HERMAN	179.69	171.36 8.33
11/7/24	122250 407501 112501	1049	Invoice: 2249 INTEREST ALISHA TILLSON	359.38	343.15 16.23
11/7/24	122250 407501 112501	4569	Invoice: 2236 INTEREST GAIL W. MILLER	359.38	342.30 17.08
11/7/24	125001 100001	8134	Invoice: ADMIN9 JEFF COUNTY IDA	59,475.00	59,475.00
11/7/24	122250 407501 112501	1268	Invoice: 2263 INTEREST NORTHERN COMMERCIAL CLEANING	180.00	172.94 7.06
11/14/24	122250 407501 112501	5437	Invoice: 2262 INTEREST NORTH BRANCH FARMS	179.69	170.94 8.75
11/14/24	122025 407501 112501	5439	Invoice: 2086 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	684.46 42.27
11/14/24	122250 407501 112501	80235	Invoice: 2280 INTEREST ZERO DOCK STREET, LLC	179.69	170.51 9.18
11/14/24	122250 407501 112501	7000263	Invoice: 2264 INTEREST MORGIA MASONRY	179.69	170.94 8.75
11/14/24	122250 112501	3698	Invoice: 2246 GREG WILLS	486.88	486.88
11/14/24	122025 407501 112501	4480	Invoice: 1907 INTEREST -23-JC	1,109.20	919.78 189.42

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Nov 1, 2024 to Nov 30, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
11/21/24	122250 407501 112501	8917	Invoice: 2240 INTEREST LAURIE A. CORNELIA	179.69	170.94 8.75
11/26/24	122250 407501 112501	59330	Invoice: 2248 IKNTEREST SCOTT P. SKINNER	179.69	171.79 7.90
11/26/24	122250 407501 112501	1386	Invoice: 2241 INTEREST AUBREYS SHOPPING CENTER	179.69	171.36 8.33
11/26/24	122025 407501 112501	5638	Invoice: 2344 INTEREST CLAYTON YACHT CLUB, INC.	718.75	661.90 56.85
				67,059.45	67,059.45

**Jefferson County Local Development Corp
Aged Payables
As of Nov 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
WRVO WRVO 1-800-341-3690	11302024X	160.00				160.00
WRVO WRVO		160.00				160.00
Report Total		160.00				160.00

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Nov 1, 2024 to Nov 30, 2024

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/2/24	7457	200001 100001	Invoice: 798 CINTAS	75.56	75.56
11/2/24	7458	200001 100001	Invoice: 72800 DAVIS VISION	88.13	88.13
11/2/24	7459	200001 200001 100001	Invoice: 790618 Invoice: 797606 EXCELLUS BC/BS	409.04 10,879.62	11,288.66
11/2/24	7460	200001 200001 100001	Invoice: 1024E Invoice: 1024G NATIONAL GRID	409.44 71.99	481.43
11/2/24	7461	200001 100001	Invoice: 27975 NNY ONLINE	595.35	595.35
11/2/24	7462	200001 100001	Invoice: 157776 PROSHRED SECURITY	24.21	24.21
11/2/24	7463	200001 100001	Invoice: 10/24/24 RBC WEALTH MANAGEMENT	2,280.29	2,280.29
11/2/24	7464	200001 100001	Invoice: 10/24/24 UNITED WAY OF NNY	79.00	79.00
11/2/24	7465	200001 100001	Invoice: 98279 VERIZON WIRELESS	153.93	153.93
11/2/24	7466	200001 100001	Invoice: 59361A GWNC CHAMBER OF COMMERCE	302.50	302.50
11/2/24	7467	200001 100001	Invoice: 701854 WB MASON CO INC.	66.97	66.97
11/2/24	7468	200001 100001	Invoice: 7297 WICLDC	1,553.00	1,553.00
11/2/24	7469	200001 100001	Invoice: LOAN-11 WATERTOWN LOCAL DEVELOPMENT CORPORATION	4,661.87	4,661.87
11/2/24	7470	200001 100001	Invoice: 133579 WRVO	160.00	160.00
11/4/24	7471	717001 100001	ARPA SMALL BUSINESS PRODUCTIVITY GRANT FOCAL POINT CUSTOM FRAMING	10,000.00	10,000.00
11/8/24	7472	200001 100001	Invoice: 1503 DRY HILL SKI AREA	325.00	325.00
11/8/24	7473	200001 100001	Invoice: 111524 THE HART - 26-	311.89	311.89

**Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Nov 1, 2024 to Nov 30, 2024**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/8/24	7474	200001 100001	Invoice: RBC RBC WEALTH MANAGEMENT	2,280.29	2,280.29
11/8/24	7475	200001 100001	Invoice: UNITED WAY UNITED WAY OF NNY	79.00	79.00
11/8/24	7476	200001 100001	Invoice: 59140A GWNC CHAMBER OF COMMERCE	500.00	500.00
11/8/24	7477	200001 100001	Invoice: 15423 WB MASON CO INC.	65.88	65.88
11/8/24	7478	200001 100001	Invoice: 57331 WELLS FARGO FINANCIAL SERVICES	325.11	325.11
11/18/24	7479	200001 100001	Invoice: 103124 BLUE MOUNTAIN SPRING WATER, INC.	31.90	31.90
11/18/24	7480	200001 100001	Invoice: 204610 CINTAS	75.56	75.56
11/18/24	7482	200001 100001	Invoice: 1154 NORTHERN COMMERCIAL CLEANING	865.00	865.00
11/18/24	7483	200001 100001	Invoice: 71024 SAM'S CLUB/SYNCHRONY BANK	141.18	141.18
11/18/24	7484	200001 200001 100001	Invoice: 60202 Invoice: 60201 SPECTRUM REACH	369.60 935.00	1,304.60
11/18/24	7486	200001 100001	Invoice: 69672 WESTELCOM	370.25	370.25
11/19/24	7487	715001 100001	CONSULTING SERVICES 7/1/2024 - 11/30/2024 STRATEGIC DEVELOPMENT SPECIALISTS	25,000.00	25,000.00
11/20/24	7489	200001 100001	Invoice: 1048 NATURALLY LEWIS, INC.	153.80	153.80
11/20/24	7490	200001 100001	Invoice: 11/21/24 RBC WEALTH MANAGEMENT	2,280.29	2,280.29
11/20/24	7491	200001 100001	Invoice: 11/21/24 UNITED W-27 -- NNY	79.00	79.00

**Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Nov 1, 2024 to Nov 30, 2024**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			NNY		
11/25/24	7492	717001	ARPA FOOD PRODUCTION GRANT	10,000.00	
		100001	LAURIE D. BARTOSZEWSKI		10,000.00
11/26/24	7493	200001 100001	Invoice: 42985 CINTAS	75.56	75.56
11/26/24	7494	200001 100001	Invoice: 444998 FP MAILING SOLUTIONS	168.48	168.48
11/26/24	7495	200001 100001	Invoice: 102124 KEY BANK	3,792.90	3,792.90
11/26/24	7496	200001 100001	Invoice: MILEAGE-1124 PEGGY SAMPSON	105.46	105.46
	Total			80,142.05	80,142.05

**Jefferson County Local Development Corporation
Nominating Committee Meeting Minutes
November 14, 2024**

The Jefferson County Local Development Corporation held a nominating committee meeting on Thursday, November 14, 2024.

Present: Lisa L'Huillier (Chair), William Johnson

Absent: W. Edward Walldroff

Also Present: Marshall Weir, Peggy Sampson, Jay Matteson, Rob Aiken

- I. **Call to Order:** Chairwoman L'Huillier called the meeting to order at 8:07 a.m.
- II. **Nominate Officers for 2025 CY** – Chairwoman L'Huillier indicated that the purpose of the meeting is to nominate officers for the 2025 calendar year. She said that Dr. Gardner is interested in serving as the secretary. The committee is recommending the following slate of officers:

Chairman	Robert E. Aliasso, Jr.
Vice Chairman	W. Edward Walldroff
Treasurer	Paul Warneck
Secretary	Dr. Gregory A. Gardner

A motion was made by Ms. L'Huillier to recommend the slate of officers to the full board of directors, seconded by Mr. Johnson.

III. **Other**

1. **Board vacancies** – Chairwoman L'Huillier said there are two vacancies as of December 1st. Mr. Johnson said that he was contacted yesterday by Steven Winkler who is interested in serving on the board. Chairwoman L'Huillier said the committee has received several recommendations - Charles Capone from Watertown Savings Bank, Dawn Robinson from Jefferson Community College and an individual that has a current project with JCIDA. She said that she was waiting to hear from counsel if it would be a conflict. Mr. Weir said the individual has experience from serving on an IDA board in another county and would be a good candidate in the future. Mr. Weir said in his opinion, he would like to see female representation on the board plus have a connection with the College as well as have a banker for their expertise. Mr. Aiken said that Mr. Weir's opinion is important, and he agrees with the recommendations.

The committee will recommend Charles Capone and Dawn Robinson to the JCIDA Nominating Committee to fill the board terms for Christine Powers and Kent Burto.

- IV. **Adjournment:** With no further business before the committee, a motion to adjourn the meeting was made by Ms. L'Huillier, seconded by Mr. Johnson. The meeting was adjourned at 8:17 a.m.

Respectfully submitted,
Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
Resolution Number 12.05.2024.01
For Election of Officers

WHEREAS, the Nominating Committee met on November 14, 2024 and recommended the following slate of officers for the 2025 calendar year:

Chairman	Robert E. Aliasso, Jr.
Vice Chairman	W. Edward Walldroff
Treasurer	Paul J. Warneck
Secretary	Dr. Gregory A. Gardner, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Jefferson County Local Development Corporation that it herein approves the slate of officers as set forth in this Resolution, and be it further,

RESOLVED, that the Chairman, Vice Chairman, Secretary, and/or Chief Executive Officer are authorized and directed to execute any and all documents necessary to carry out the purposes of this Resolution.

Robert E. Aliasso, Jr.
Chairman

ARPA Grant Funds from Jefferson County-Round 1-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
June-23	\$0.00	\$6,044.04	\$11,289.68	\$25,344.80	\$0.00	\$0.00	\$2,084,107.38
July-23	\$3,363.98	\$8,928.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071,815.23
August-23	\$50,036.14	\$19,000.00	\$21,493.75	\$58,210.38	\$0.00	\$0.00	\$1,923,074.96
September-23	\$0.00	\$0.00	\$7,213.74	\$12,947.44	\$0.00	\$0.00	\$1,902,913.78
October-23	\$50,387.51	\$4,785.14	\$1,477.39	\$0.00	\$0.00	\$0.00	\$1,846,263.74
November-23	\$5,326.45	\$7,188.00	\$0.00	\$12,983.83	\$0.00	\$0.00	\$1,820,765.46
December-23	\$0.00	\$16,837.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
January-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
February-24	\$64,799.83	\$15,797.73	\$2,799.00	\$5,890.68	\$0.00	\$0.00	\$1,714,640.68
March-24	\$0.00	\$1,930.53	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,707,710.15
April-24	\$70,259.02	\$1,505.66	\$0.00	\$0.00	\$0.00	\$292,000.00	\$1,343,945.47
May-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
June-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
July-24	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,323,945.47
August-24	\$90,555.04	\$0.00	\$0.00	\$4,109.32	\$0.00	\$0.00	\$1,229,281.11
September-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
October-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
November-24	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
December-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
Total Expenditures	\$789,996.14	\$327,204.64	\$293,995.12	\$344,522.99	\$1,000,000.00	\$584,000.00	\$3,339,718.89
Balance of Grant	\$19,003.86	\$97,795.36	\$106,004.88	\$80,477.01	\$0.00	\$916,000.00	\$1,219,281.11
Not allocated	\$0.00	\$833.34	\$82.51	\$30,400.00	\$0.00	\$0.00	\$31,315.85
Excess Funds *	\$0.00	\$96,962.02	\$105,922.37	\$50,077.01	\$0.00	\$0.00	\$252,961.40
Full Uncommitted Balance	\$0.00	\$97,795.36	\$106,004.88	\$80,477.01	\$0.00	\$0.00	
<i>Report Prepared by Robin Stephenson - Director of Business Development</i>							
* excess funds are those contracts that are completed and any left over funds not used							

ARPA Grant Funds from Jefferson County-Round 2-Status-Expenditures

Month	Child Care	Small Business Productivity	Tourism Enhancement	Local Foods Resiliency-Processing	Local Foods Resiliency-Production	Rental Property Round 1	Houndsfield sewer Round 1	Total Grants Running Balance
Total Available	\$100,000.00	\$180,000.00	\$500,000.00	\$100,000.00	\$500,000.00			\$1,380,000.00
Round 1 Uncommitted Carryover *	\$32,707.00	\$145,565.37	\$0.00	\$106,004.88	\$0.00			\$284,277.25
October-23	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00			\$1,654,277.25
November-23	\$73,000.00	\$18,931.20	\$0.00	\$0.00	\$0.00			\$1,562,346.05
December-23	\$18,729.99	\$18,868.00	\$0.00	\$0.00	\$0.00			\$1,524,748.06
January-24	\$0.00	\$58,140.00	\$19,410.70	\$0.00	\$0.00			\$1,447,197.36
February-24	\$0.00	\$20,000.00	\$12,258.30	\$0.00	\$0.00			\$1,414,939.06
March-24	\$0.00	\$5,000.00	\$94,380.89	\$0.00	\$0.00			\$1,315,558.17
April-24	\$0.00	\$10,000.00	\$39,061.83	\$15,686.18	\$60,427.45			\$1,190,382.71
May-24	\$0.00	\$0.00	\$30,191.03	\$14,873.18	\$37,446.50			\$1,107,872.00
June-24	\$0.00	\$0.00	\$42,758.93	\$8,425.67	\$44,228.68			\$1,012,458.72
July-24	\$0.00	\$0.00	\$28,520.84	\$25,322.54	\$38,112.50			\$920,502.84
August-24	\$2,270.01	\$6,082.40	\$63,957.50	\$9,023.70	\$5,557.50			\$833,611.73
September-24	\$5,207.18	\$0.00	\$24,007.66	\$0.00	\$0.00			\$804,396.89
October-24	\$0.00	\$0.00	\$20,000.00	\$14,990.00	\$19,341.25			\$750,065.64
November-24	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00			\$740,065.64
December-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$740,065.64
Total Expenditures	\$99,207.18	\$147,021.60	\$374,547.68	\$88,321.27	\$215,113.88	\$0.00	\$0.00	\$924,211.61
Balance of Grant Not Disbursed	\$33,499.82	\$178,543.77	\$125,452.32	\$117,683.61	\$284,886.12	\$0.00	\$0.00	\$740,065.64
Not allocated	\$0.00	\$76,407.77	\$44,252.00	\$45,161.88	\$115,385.45			\$281,207.10
(will go down as we award new grants)								
Balance	\$0.00	\$76,407.77	\$44,252.00	\$45,161.88	\$115,385.45	\$0.00	\$0.00	\$281,207.10
<i>Report Prepared by Robin Stephenson - Director of Business Development</i>								
<i>* Round 1 Rental Combined with Small Business Productivity</i>								

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2024 Board Attendance

Name	Jan	Feb	Mar	Apr	May	6-Jun	27-Jun	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	P	P	P	P	P	P	P	P	P	A	P	
Allasso, Robert	P	P	P	P	E	E	P	P	P	P	P	
Vacant	-	-	-	-	-	-	-	-	-	-	-	
Condino, John	P	P	P	P	P	P	P	P	P	A	P	
Converse, David	P	E	P	P	P	P	P	P	P	P	P	
Gardner, Gregory	P	P	P	P	P	P	E	E	P	P	P	
Johnson, William	P	P	P	P	P	P	P	P	P	P	P	
L'Huillier, Lisa	P	P	P	P	A	P	P	P	P	P	P	
Walldroff, W. Edward	P	P	P	P	P	P	P	P	P	P	P	
Warneck, Paul	P	P	E	P	P	P	P	P	P	P	P	
Totals:	11	9	10	11	7	8	9	10	9	8	9	
P - Present												
E - Excused												
A - Absent												
Burto, Kent												
Resigned 9/1/24	P	E	P	P	E	E	P	P	E			
Powers, Christine Resigned 12/1/24	P	P	P	P	E	E	E	P	E	P	E	